



Livermore Area  
Recreation and Park District  
*An independent special district*

## Board of Directors

**Jan Palajac**  
Director

**David Furst**  
Vice Chair

**James E. Boswell**  
Chair

**Marylalice Faltings**  
Director

**Philip Pierpont**  
Director

### **Welcome to the Board of Directors' Meeting**

You are welcome to attend all Board of Directors' meetings. Your interest in the conduct of public business is appreciated. Any citizen desiring to speak on any item not on the agenda may do so under Item 2 "Public Comment" when the Chair requests comments from the audience.

If you wish to speak on an item listed on the agenda, please wait until the item is up for discussion, the opening staff or committee presentation has been made, and the Board has concluded its initial discussion. Then, upon receiving recognition from the Chair, please state your name, and tell whether you are speaking as an individual or for an organization. **Each speaker is limited to three minutes.**

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District office, 4444 East Avenue, Livermore, during normal business hours.

Pursuant to Title II of the Americans with Disabilities Act and section 504 of the Rehabilitation Act of 1973, LARPD does not discriminate based on race, color, religion, national origin, ancestry, sex, disability, age, or sexual orientation in the provision of any services, programs, or activities. To arrange accommodation to participate in this public meeting, please call (925) 373-5725 or e-mail [Lvanbuskirk@larpd.org](mailto:Lvanbuskirk@larpd.org) by noon on the day before the meeting.

### **NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**WEDNESDAY, AUGUST 9, 2023  
5:00 P.M.**

**ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA  
SYCAMORE ROOM**

### **AGENDA**

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT**

*During this comment period, any person is invited to speak on any topic that is not listed on this agenda. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on a future agenda. Those who wish to comment on an item that has been listed on this agenda may comment when that item has been opened up for consideration by the Board and before any action is taken.*

**3. CONSENT ITEMS (Motion)**

- 3.1 Approval of the Minutes of the Special Board Meeting/Board Retreat on June 14, 2023
- 3.2 Approval of the Minutes of the Special Board Meeting/Public Meeting in the Park on July 19, 2023
- 3.3 Approval of the Minutes of the Regular Board Meeting on July 26, 2023
- 3.4 General Manager's Monthly Update to the Board – August 2023

**4. COMMITTEE REPORTS**

**5. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

**6. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

**7. DISCUSSION AND ACTION ITEMS**

The LARPD Board of Directors will review and discuss taking appropriate action or inaction with respect to the following matters:

**7.1 BOARD RETREAT**

The Board of Directors will continue their discussions since the Board Retreat on June 14, 2023 on the following areas:

- a) Board Roles and Responsibilities
- b) Strategic Planning

**8. ADJOURNMENT**



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## LIVERMORE AREA RECREATION AND PARK DISTRICT

### SPECIAL MEETING of the BOARD OF DIRECTORS

#### BOARD RETREAT

#### **DRAFT** MINUTES

WEDNESDAY, JUNE 14, 2023

1:30 p.m.

**ROBERT LIVERMORE COMMUNITY CENTER  
4444 East Avenue, Livermore, California**

DIRECTORS PRESENT: Directors Maryalice Faltings, Jan Palajac, Philip Pierpont  
Vice Chair David Furst, Chair James Boswell

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mathew Fuzie, Michelle Kleman

OTHERS PRESENT: Martin Rauch, Rauch Communication Consultants, Inc.

#### **1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**

Chair Boswell called the meeting to order at 1:35 p.m. All Directors were present. Chair Boswell led the Pledge of Allegiance.

#### **2. PUBLIC COMMENT:** None.

#### **3. BOARD RETREAT: Workshop on Board Best Practices, Roles and Responsibilities**

Consultant and facilitator Martin Rauch welcomed everyone and began the retreat with a discussion of the strategic planning process.

Agenda for discussion:

1. What is the overall strategy in this plan?
2. Walk through the plan- what is here in this document.
3. Mission- review, comment on and approve.
4. Vision- Review, comment on, and approve.
5. Goals and objectives- review comment on and approve (goals)
6. Values- capture values statements at the end of workshop or offline.

The Board of Directors and the General Manager discussed all the agenda items in the draft strategic plan. Recommendations were captured by the facilitator and will be incorporated into a refined draft.

Also discussed was the desire for discussion of the Roles and Responsibilities of the Directors and the General Manager. It was decided by consensus of the BOD that this item would take another separate and focused meeting.

**Next Steps:** The Facilitator will incorporate all the changes to the draft Strategic Plan and distribute the draft to Senior Staff for comment. The staff comments along with the draft Strategic Plan will be brought back to the BOD at a later date for consideration and discussion. There will be a public meeting of the BOD to discuss and vote on the strategic plan.

**4. ADJOURNMENT:** Chair Boswell adjourned the meeting at 4:40 p.m.

APPROVED,

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James E. Boswell  
Chair, Board of Directors

ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors

/mf

LIVERMORE AREA RECREATION AND PARK DISTRICT

**BOARD OF DIRECTORS  
PUBLIC MEETING IN THE PARK**

**Bill Clark Park  
5451 Hillflower Drive  
Livermore, CA**

**WEDNESDAY, JULY 19, 2023  
6:00 PM**

**DRAFT MINUTES**

DIRECTORS PRESENT: Chair Boswell, Vice Chair Furst,  
Director Faltings, Director Palajac

DIRECTORS ABSENT: Director Pierpont

STAFF MEMBERS PRESENT: Mat Fuzie, Fred Haldeman, Jeffrey Schneider,  
Linda VanBuskirk, David Weisgerber

OTHERS PRESENT: Sergeant J. Lash, Detective T. Burress, Lieutenant S. Goard  
with the City of Livermore (COL) Police Department,  
Members of the Public

Chair Boswell called the meeting to order at 6:05 p.m. and welcomed everyone. Those Directors present, and General Manager (GM) Fuzie were introduced to the public in attendance.

**1. Update on Current LARPD Projects:** Parks and Facilities Manager (PFM) Haldeman was introduced and discussed the following:

- ❖ LARPD has 32 playgrounds to maintain.
- ❖ The reasonable life expectancy for our parks is 20 years. The playground here at Bill Clark Park is the oldest playground LARPD maintains (38 years old), however most of the equipment is still in good condition.
- ❖ We are budgeted to replace, at minimum, two playgrounds per fiscal year. We prioritize based on age and condition. This park is currently scheduled for replacement this fiscal year.
- ❖ This is the only playground that is not ADA compliant, so we will be bringing the playground up to current ADA standards.
- ❖ The basketball court was resurfaced and a new backboard was installed a couple of years ago. That was a partnership instigated by one of your neighbors, Mr. Cory Hahn.
- ❖ GM Fuzie introduced Community Outreach Supervisor (COS) David Weisgerber, our staff liaison to the LARPD Foundation, and informed the group that the LARPD Foundation, an independent 501(c)3 non-profit organization, spends much of their monies providing community scholarships through their Community Support Program to provide access to LARPD's recreation programs for everyone. Last fiscal year they approved \$12,000 plus the Livermore Rotary matched that amount for community scholarships totaling \$24,000. He encouraged the public to get involved with the

ITEM 3.2

LARPD Foundation. More information about the LARPD Foundation is available here:  
[Foundation - Livermore Area Recreation and Park District \(larpd.org\)](https://www.larpd.org/foundation)

Community Comments and Questions:

- This is a wonderful park and an important part of why we love living here in Livermore.
- GM Fuzie commented that the District is very open to community input and reporting issues with all our parks and facilities. To do so, please email [info@larpd.org](mailto:info@larpd.org).

**2. Comments and Suggestions Regarding Bill Clark Park:**

Questions and comments received included the following:

- Many dog owners leave their pet's poop behind. Prior to the pandemic, LARPD provided poop bags, but no longer. Will those be available again? *GM Fuzie explained LARPD will not be reinstating that program due to cost of over \$75,000/year and health considerations. That money now goes towards educating the public and other projects.*
- COS Weisgerber spoke about the Park Ambassador Program, a volunteer program throughout the district where Neighborhood Park Ambassadors who are passionate about their neighborhood parks help to ensure their local park is clean, safe, and green while assisting with future park programs and activities geared towards connecting people with parks. For more information about the program please check out our Park Ambassador Handbook on the [LARPD website](https://www.larpd.org). To become a Neighborhood Park Ambassador, email [letspark@larpd.org](mailto:letspark@larpd.org)
- Can you provide more information about the new playground structures? *PFM Haldeman noted that it will follow the same footprint very much. We will not be altering the overall shape, so the fall zones will stay within that area. It has not been designed yet so we may be able to post it to our website once design is settled.*
- Will there be shade structures? *Yes, the modern designs all have a shade component, and if they do not, we ask for the built-in shade structure.*
- Can solar lights be installed? *GM Fuzie explained, our policy is to not install lights, to discourage after-hours use of the park.*
- When will the playground upgrades begin? *GM Fuzie noted it is funded for this fiscal year.*
- Last year there were a few trees planted in this park. Two of them are still here. The trees are great, except one was right in the center of this field which was a very unpopular location because this is where the community likes to play frisbee or fly a kite. We are not sure what happened to it, but there are other great spots to plant trees on the side, just not in the center of the field where kids like to play soccer, baseball, etc.
- The graffiti cleanup here has been very good.
- How does LARPD decide when to install public restrooms in the parks? *GM Fuzie explained that it is also our policy not to install restroom facilities in neighborhood parks, as it invites other issues and causes other activities. LARPD does place restroom in larger community parks and sports fields.*
- Chair Boswell asked those community members present if there have been any issues with electric bikes throughout the park and street? *The consensus was that there is currently no issue with e-bikes.*

- 3. Questions for Police Officers:** Lieutenant S. Goard, Sergeant J. Lash, and Detective T. Burress from the Livermore Police Department (LPD) were present for this meeting. They welcomed community comments and questions, sharing that this park is usually very quiet and the LPD does not get many calls for service here.

Community Comments and Questions:

- Despite the signs at every entrance, there is an issue with off-leash dogs. *To report a dog running loose or for more information about the leash law ordinance, please call the Livermore Police Department Animal Control at (925) 371-4987.*
- A resident noted that he has noticed a night-time issue here over the years is that people park on the street alongside the park and leave their trash on the sidewalk. *If you can take down the license plate number, that is helpful; then report the non-emergency incident with the Livermore Police Department, at (925) 371-4987.*
- A resident noted that she has observed suspicious people parking along the road next to the park. *Detective Burress indicated they do not receive many calls for service in this area, but if any suspicious activity is observed, it should be immediately reported to the Livermore Police Department's non-emergency line at (925) 371-4987.*
- What can be done about kids causing problems such as playing doorbell ditch? *You could call and ask for increased patrol if the situation is happening around the same days or times or report the non-emergency incident with the LPD at (925) 371-4987. Cameras and lights help make your home less appealing to these activities.*

For more information:

LARPD's Ordinance No. 8 – District Rules & Regulations covers allowed use of parks and may be viewed here: [Parks Ordinance - Livermore Area Recreation and Park District \(larpd.org\)](http://larpd.org)

To report a non-emergency incident with the Livermore Police Department, call (925) 371-4987. For more information, please visit the Livermore Police Department website at [Police | Livermore, CA \(livermoreca.gov\)](http://livermoreca.gov)

Non-emergency reports or other concerns with any of the LARPD parks or facilities can also be filed online on the City of Livermore Police Department's website at [Online Reporting System | Livermore, CA \(livermoreca.gov\)](http://livermoreca.gov)

**4. Questions for LARPD staff and Board of Directors:**

- How do we report broken sprinklers? *Please report broken sprinklers and/or any other non-emergency park issue or concern to [info@larpd.org](mailto:info@larpd.org).*
- Marlin Pound Dog Park needs attention.
- What can be done about the gopher holes at Marlin Pound Park? *PFM Haldeman commented, gophers, ground squirrels, moles and voles are a nuisance in every park. Marlin Pound Park is a particularly challenging location due to its proximity to the adjacent waterway. Parks and Facilities staff use every means available to combat this menace. In an effort to stem the tide, staff have created a dedicated Critter Abatement Task Force including owl boxes.*
- What can be done about foxtails inside the dog park at Marlin Pound Park? *PFM Haldeman indicated he will look into this. We currently use herbicides for the turf area. Regular mowing should take care of this.*

- Can volunteers help with cleanup of the parks? *COS Weisgerber commented that LARPD is actively seeking volunteers to assist with our programs, services, and community events. For more information, go to [www.larpd.org/volunteer](http://www.larpd.org/volunteer)*
- What is the status of the Springtown Golf Course Park? *GM Fuzie advised that the Springtown Golf Course is a City of Livermore (COL) property. They have recently announced that they are going to undertake several projects there including pickleball courts, disc golf course, and a community garden. These projects are in the planning phase at the COL. There was a public meeting around two months ago. Council member Ben Barrientos is the COL representative on the project.*
- Who can we contact regarding planting trees in the center divides on city streets? *If it is within a park there is a great probability that you should contact LARPD; if it is within a median or on the roadside, that would be the City of Livermore – Public Works.*
- What is going to happen with Camp Shelly? Is it still on track to open next year? *GM Fuzie explained that Camp Shelly was closed this year due to major flooding. Staff have a lot of repairs and tree removal to be done. We certainly want to open again next year, and that is the goal.*

There were no further questions or comments. Chair Boswell thanked all community members for their contributions and for attending.

**5. Adjournment:** The meeting was adjourned at 6:46 p.m.

/lvb





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## REGULAR MEETING of the BOARD OF DIRECTORS

### DRAFT MINUTES

WEDNESDAY, JULY 26, 2023

5:00 P.M.

DIRECTORS PRESENT: Directors Jan Palajac; Philip Pierpont (arrived at 5:19 p.m.)  
Vice Chair David Furst, Chair James Boswell

DIRECTORS ABSENT: Maryalice Summers Faltings

STAFF MEMBERS PRESENT: Jill Kirk, Jeff Schneider, David Weisgerber, Linda  
VanBuskirk, Pamela Healy

DISTRICT COUNSEL: Tom Terpstra, Jr., and Andy Pinasco with Neumiller &  
Beardslee

OTHERS PRESENT: LARPD Foundation President Marc Roberts, Vice  
President Connie Campbell; LARPD Foundation Trustees  
Tara Stevulak, Dave Muela

#### 1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:

Chair Boswell called the meeting to order at 5:01 p.m. All Directors were present, except Director Faltings, and Director Pierpont, who arrived after the meeting began. Chair Boswell led the Pledge of Allegiance.

#### 2. PUBLIC COMMENT: None.

#### 3. PRESENTATION:

##### 3.1 LARPD FOUNDATION ANNUAL REPORT

The Board received a presentation on the LARPD Foundation Annual Report from LARPD Foundation President Marc Roberts and Community Outreach Supervisor (COS) David Weisgerber. Marc Roberts introduced himself and reviewed the following highlights from the presentation:

The LARPD Foundation is an independent 501(c)3 corporation. This year marks their 30<sup>th</sup> anniversary. Foundation members celebrated the thousands of dollars that have been

given back to the community and thousands of community members who have been helped.

Some administrative tasks accomplished by the Foundation include:

- Bylaws were updated to ensure the Foundation is doing what the bylaws say.
- An updated MOU between the LARPD Foundation and the LARPD was drafted and is an agenda item this evening.
- The Foundation's Mission Statement was updated.

Recent Events:

- 2022: WowWow Lemonade Fundraiser, Proud Pups Event, Unity Day Walk with a Cop
- 2023: Wine Down in the Grove, Art Under the Oaks at Alden Lane Nursery (sponsor). This year, the second annual Wine Down in the Grove fundraiser was held at Ravenswood. The event raised over \$30k (more than double the first year). Approximately \$80k raised this year includes the Wine Down in the Grove event, individual donations, the memorial program, the Cohen Foundation and the Rotary Grant.

Projects Funded:

- December 2022: Senior Holiday Luncheon
- February 2023: Two terraria for snake ambassadors, ten stereo microscopes for environmental education programs
- March 2023: construction materials for owl boxes at Sycamore Grove Park
- Ongoing: Community Support Program. This program, funded by the LARPD Foundation and the Rotary Foundation of Livermore has provided \$24k funds to the community to provide access to LARPD's recreation programs to all. Over 200 families were served through this program. This included 118 low-income children provided with swim lessons and 87 other individuals served via camps, classes and other programs.

**Comments/Questions:**

- Simply outstanding work! You are opening doors for people who may not have opportunities otherwise.
- We appreciate all the hard work the Foundation does. The community is benefitting from it.
- Director Palajac commented that she is pleased to serve as the current Liaison to the Foundation, as it gives her a behind-the-scenes look at the work being done for the Community.
- GM Fuzie commented, you are saving lives by supporting swim lessons.

This was for information only, and no Board action was taken.

#### 4. CONSENT ITEMS:

- 4.1 Approval of the Minutes of the Regular Board Meeting on July 12, 2023;

**MOTION:**

Moved by Director Palajac, seconded by Director Furst, approved the Consent Items, by the following roll call vote:

AYES: *Directors Furst, Palajac and Chair Boswell (3)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *Directors Pierpont, Faltings (2)*

**5. DISCUSSION AND ACTION ITEMS:**

**5.1 MEMORANDUM OF UNDERSTANDING BETWEEN LIVERMORE AREA RECREATION AND PARK DISTRICT (LARPD) and THE LARPD FOUNDATION**

The Board reviewed and discussed the MOU between LARPD and the LARPD Foundation. COS David Weisgerber presented the Staff Report that was included with the agenda packet. This draft MOU has been reviewed by LARPD Legal Counsel, by the LARPD Finance Committee in May 2023, by the LARPD Program Committee in June 2023 and by the LARPD Foundation Board.

**Recommendation:** Staff recommends the Board adopt this Resolution, authorizing General Manager Mat Fuzie to sign the MOU on behalf of the LARPD.

(Director Pierpont arrived at 5:19 p.m. and joined the meeting in progress.)

**Comments/Questions:**

- Director Furst commented, he is very pleased to see the MOU. He asked if the Foundation approved the draft with the most recent edits and whether the Foundation needed to review the draft again prior to signature. COS Weisgerber explained, the most recent edits were minor. LARPD Foundation President Marc Roberts added, the edits were within the scope of those already approved by the Foundation. The LARPD Board's approval of the Resolution authorizes GM Fuzie to sign the MOU. The document will go to the Foundation to sign, followed by GM Fuzie.
- Legal Counsel Tom Terpstra, Jr. was asked if there were any additional questions or concerns about this item. There were none.

**RESOLUTION:**

Moved by Director Furst, seconded by Director Palajac, approved, and adopted Resolution No. 2793 authorizing the General Manager to execute the Memorandum of Understanding between LARPD and the LARPD Foundation 501(c)3, by the following roll call vote:

AYES: *Directors Pierpont, Palajac, Furst, and Chair Boswell (4)*  
NOES: *None (0)*  
ABSTENTIONS: *None (0)*  
ABSENT: *Director Faltings (1)*

Chair Boswell noted the Motion and the Second that were made made. Legal Counsel Tom Terpstra, Jr. interjected with a Point of Order: he clarified that the Motion authorized the General Manager to sign the MOU as well as authorizing the approval.

GM Fuzie thanked the Foundation members for their work on the MOU, adding that he looks forward to their continued collaboration and partnership.

## **6. COMMITTEE REPORTS:**

- Director Pierpont reported that he did not attend the Livermore Downtown, Inc. (7/18) as he was on vacation and had issues with Wi-Fi access.
- Director Palajac reported on the Alameda County Agricultural Sub Committee for Trails (7/17). Twelve (12) people attended, attendees included representatives of Zone 7 and East Bay Regional Parks District (EBRPD). Four (4) trails were identified by the Sub Committee to focus on, including: Brushy Peak, Doolan Canyon, South Bay Aqueduct and the Tesla Connector Trail. Director Palajac also noted that she went out with the City of Livermore (COL) to view several connector trails within Robertson Park as part of the earlier winter storm damage.
- Director Pierpont reported on the Visit Tri-Valley Destination Strategic Planning Steering Committee (7/26). Discussion centered on potential events, and on a review of consultant data and analysis on potential multi-use facilities. No minutes are available, but they provide a detailed presentation deck for each meeting. Next meeting date is the last Wednesday of the month at 9:00 AM (August 30<sup>th</sup>).
- Director Furst reported on New Campaign Contribution Regulations (7/13), presentation was via a Zoom meeting. SB 1439 (Glazer) modified the previous Political Reform Act. This was informational only. Legal Counsel Tom Terpstra Jr. added, this information is good for the Board to be aware of; however, it is applicable to appointed members of a Board and LARPD Board members are elected.
- Director Boswell reported on his attendance at the annual Board of Supervisors Barbeque in Pleasanton. There was some discussion on a potential Tri-Valley event center, although it was unclear who the primary stakeholders are.

Chair Boswell opened the public comment period. There was no public comment. Chair Boswell closed the public comment period.

This was for information only and no Board action was taken.

## **7. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

None.

## **8. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

General Manager Fuzie announced the following:

- The ACERA policy action is a huge win for our employees.
- The Master Property Agreement was approved by the COL on Monday.
- The Little League World Series (LLWS) begins this Saturday with a ceremony at Stockmens' Park.
- Update on 4<sup>th</sup> of July: The COL spent approximately \$160k and brought in \$20k parking revenue. It was deemed a great success; however, they do not wish to have it again next year. The Placer AI program that we run in our parks to count visitors showed a lower percentage of resident vs non-resident attendees.

## **9. OPEN SESSION DISCLOSURE REGARDING CLOSED SESSION ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54957.7**

District Counsel Tom Terpstra, Jr. announced that the LARPD Board of Directors would be convening into Closed Session to discuss the items listed at 10.1 and 10.2 on the agenda. Open Session was adjourned at 5:51 p.m.

**10. CLOSED SESSION:**

**10.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957  
Title: General Manager

**10.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraphs (2) and (4) of subdivision (d) of Section 54956.9 of the California Government Code: (1 Potential Case)

**11. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTION 54957.1**

The Board came out of Closed Session at 6:44 p.m. District Counsel Tom Terpstra, Jr. announced that no reportable action had been taken in Closed Session.

**12. ADJOURNMENT:** The meeting was adjourned at 6:44 p.m.

APPROVED,

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James Boswell  
Chair, Board of Directors

ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors

/ph



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**DRAFT GENERAL MANAGER'S MONTHLY UPDATE  
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS  
AUGUST 2023**

**TO: BOARD OF DIRECTORS**

**FROM: MATHEW FUZIE, GENERAL MANAGER**

*The information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.*

**GENERAL SUMMATION:**

Summer is in full swing and going fast. We had record participation in programs and camps. Camp Shelley never opened with continued work needed to repair from winter damage. Schools will be back in mid-August so things will calm down at the RLCC. This summer we experienced a very high-quality seasonal staff. We did not experience some of the hiring issues we are hearing about in other parts of the country. That is likely due to the inherent nature of our district training programs and development programs. We do a great job of growing from within programs. With summer winding down I am happy to say that it was a success.

**BOARD OF DIRECTORS:**

In July, Board members attended two regular board meetings plus a Public Meeting in the Park at Bill Clark Park. Some Directors attended the "Salute to the 4<sup>th</sup> of July" community fireworks show at Robertson Park. Directors also participated in meetings at the following:

- Joint meeting of the Alameda County Special District Association and the Contra Costa County Special District Association
- Supervisor David Haubert's 37<sup>th</sup> Annual Alameda County District 1 BBQ, Chili Cook-Off, and Public Safety Employee Recognition Event
- Alameda County Agricultural Subcommittee for Trails
- Visit Tri-Valley Destination Strategic Planning Steering Committee
- A Zoom meeting on new California Campaign Contribution Regulations

Board actions for the month included:

- Resolution No. 2793 approving the Memorandum of Understanding Between the Livermore Area Recreation and Park District (LARPD) and the LARPD Foundation 501 (c)3 and authorizing the General Manager to execute the MOU.

**HUMAN RESOURCES:**

**HR Projects:**

In July, the HR Team worked to finalize agreements and contracts for our three key upcoming initiatives which include: a learning management system, applicant tracking and onboarding and engagement of a firm for our total compensation survey. All of these projects will be ongoing throughout the fall time frame. We also spent time working implementation documents for these initiatives, cleaning up new hire, onboarding documentation, and trying to fit in some vacations as well. We will outline more about these projects as we get further along in the process. All of these initiatives support our HR goals for the new year in various ways.

**Hires and Exits:**

We had 45 new hires in July and 3 exits. We had a very productive summer hiring season. It was great to see new career employees gain confidence, learn lifelong skills, and meet new friends. The value that employment brings to those new to the workforce is immeasurable.

**Trainings:**

Patelco was on-site on Thursday 7/27 to aid employees in managing savings. In September we plan to have Financial Wellness month with topics geared around getting your personal finances in tip-top shape.

**A Year in Review:**

The three members of the HR team will have just or will soon hit the one-year mark of employment with the District. We are excited to continue our new projects in the spirit of continuous improvement while proving exceptional service delivery.

**Employee Fun:**

We are getting ready for the employee picnic on August 18<sup>th</sup>, which is sure to be memorable!

**BUSINESS SERVICES - FINANCE/INFORMATION TECHNOLOGY/CUSTOMER SERVICE:**

**Overall Team:**

Goals and objective drafts for FY23-24 have been created for the Finance, IT, and Contract Administration functions and will be finalized after an assessment of the initial draft with senior team members.

**Finance:**

1. Financial Results through June, 2023: The District's financial results for the entire FY22-23 year are preliminary as of this writing, but with a reliable estimate of \$721k reflected for June's tax revenues that have yet to be confirmed by the County, the District's actual results are as follows: Total Revenues: \$23.0 million (\$405k, or 2%, better than budget and ); Tax Revenues: \$15.0 million (\$206k, or 1%, better than budget and 8.6% above last year); Revenue from Operations: \$7.9 million (\$198k, or 3%, better than budget and 19% above the prior year!). Salary and Benefits expense of \$12.8 million is \$192k, or 1% below budget, and Services and Supplies of \$8.2 million is \$52k, or 1% below budget. Operating Capital of \$403k exceeded budget by \$318k as spend for unanticipated but necessary items such as mowers, chippers, pool covers, etc.) was approved based on need and awareness of where the District's financials stood versus budget. The District's Net Operating Contribution of \$1.5 million is \$332k, or 28%, better than budget for the year.



CIP projects funded by the General Fund totaled \$1.9million of which \$1.6 million was for the two synthetic turf fields that were replaced at Robertson Park. Actual spend is \$216k below budget, as \$100k was not spent on ESS buildings and, while \$92k was budgeted in CIP for the Aquatics scoreboard replacement, nothing was booked to CIP (this will be treated as Operating Capital). CIP projects funded by AB1600 fees amounted to \$154k, which is \$257k below budget. Spending for the Sycamore Grove restroom is not yet complete at \$125k (\$80k less than budget); \$60k for shade structures was not spent; \$45k for fixtures related to the Patterson Ranch trail was not spent, nor was \$90k for the Mocho community garden.

2. Our FY23-24 Budget books were compiled by our Financial Analyst and delivered to Board members on July 26<sup>th</sup> after having been posted to the District's web site.
3. The Finance Officer and her staff spent considerable time managing the annual financial close process which includes revenue deferral and salary and benefits accruals among many other activities.
4. The Alameda County Employees' Retirement Association's (ACERA) board approved a proposal by their counsel to modify its membership policy to accommodate LARPD's policy of providing its "Regular" employees with a retirement alternative of a 457plan match and contribution in place of participation in the ACERA pension program. Thanks to Neumiller and Beardslee's office for their help in working through this in partnership with staff.
5. Staff have begun work on enhanced internal financial reports, with an initial focus on Community Services views.
6. Contract Administration:
  - a. At its July 24<sup>th</sup> meeting, the City of Livermore's Council approved a resolution to adopt its Master Property Agreement (MPA) with LARPD, culminating extensive work by staff based on guidance from the General Manager.
  - b. The District's Revenue Sharing Agreement with the City (for cell towers on city property that we manage), which was approved the City Council on April 24<sup>th</sup>, has been re-routed to Neumiller and, eventually, the General Manager to sign (the revised document contains a modest change in its language related to end of term notifications).
  - c. The operating agreement for the Ravenswood vineyard has still not been signed by Coastal Viticultural Consultants as the term was not acceptable to the assignee (Diamond West Farming); this agreement is now being worked on by the City.
  - d. Staff provided significant edits and comments in June in support of two new cell towers (one at Max Baer and the other at Robertson park), both of which remain in the City's permitting process.
  - e. Work on the Sunken Gardens property lease resumed in July but will not be completed at the staff level until August.

### **Information Technology:**

1. Annual internal and external network penetration testing (aka "Pen Testing") was conducted in June and the results were reviewed with All Covered staff and the Business Services Manager in July. Tests of the external network were uneventful (no serious



issues were flagged), while the internal network test identified several high priority issues to address. Staff have made remediation efforts the number one IT priority for August.

**COMMUNITY SERVICES:**

**Youth Services:**

**Preschool Summer Camp** has been a huge hit with all the participants. We are in the second session, and everyone is having so much fun. Staff in both programs are happy with the summer youth volunteers and are a huge help to these little guys. This session includes **Science Lab** – Hands-on science discovery through play, cooking chemistry, and simple liquid science experiences. **Building Camp** – is in full swing building with blocks, Legos, boxes, and paper building.

**Extended Student Services – ESS** visited both pools and enjoyed swimming and playing in the water. Several sites have experienced raising honeybees through an onsite presentation from a beekeeper. Fur, Scales, and Tails brought several critters for our kids to learn about and enjoy. Bowling is a standard favorite, and many have traveled to the theater to see the new Pixar movie, Elemental. This summer's trending theme is Harry Potter, and everyone is really getting into the Hogwarts spirit.

Rancho ESS is preparing to re-open on August 1<sup>st</sup> and getting the rooms ready for our licensing visit on July 19<sup>th</sup>.

**Aquatics:**

	Total Bought		Usage
<b>Lap Swim</b>			
Lap Swim Light	24		133
Lap Swim Senior Light	41		250
Lap Swim Unlimited	11		140
Lap Swim Senior Unlimited	20		219
Adult Drop In	377		377
Senior Drop-in	414		414
<b>Lap Swim Totals</b>	<b>887</b>		<b>1533</b>
<b>Water Exercise</b>			
Water Ex Light	3		21
Water Ex Senior Light	18		102
Water Ex Unlimited	0		0
Water Ex Senior Unlimited	7		92
Water Ex Adult Drop-in	1		1
Water Ex Senior Drop-in	85		85
<b>Water Exercise Total</b>	<b>114</b>		<b>301</b>
<b>Recreation Swim</b>			
RLAC Rec Swim	5050		

Toddler Time	1120		
Hot Nights	376		
May Nissen Rec Swim	2130		
<b>Recreation Swim Total</b>	<b>8676</b>		
Lap Swim	1533		
Water Exercise	301		
Recreation Swim	8676		
Swim Lessons/Camps	685		
LAC RLCC	160		
LAC MN	140		
Masters	75		
Valley Swim Champs	1500		
<b>Total</b>	<b>13,070</b>		

**Community Outreach:**

In July, the outreach team connected with the Livermore community through email communication, with 19,773 emails delivered with a 56% open rate (37% industry average). Across our social media accounts, 119 posts were shared, generating 192K impressions (+42k over the previous month), highlighting all the incredible programs and classes LARPD is offering this summer. On [www.larpd.org](http://www.larpd.org), July page views were 165k, with the most visited pages being the Summer Activity Guide, Aquatics, Camp Shelly, and the District Programs and Events Calendar.

Open Heart Kitchen Meal Program:

June Meals:

**Senior Meal Program:** 1,898 meals served to 164 seniors.

**Hot Meal Program:** 4,415 meals served.

Volunteer Program:

Summer Teen Volunteers continued their hard work this summer at Summer Nature Camp, Sports Camps, Preschool, ESS, Senior Services, and Open Space. The staff gave rave reviews of their work, and we are happy to have them working alongside us all summer.

LARPD Foundation:

The LARPD Foundation presented its annual report for the 2022-23 fiscal year at the LARPD Board of Directors meeting on July 26. They discussed the impact the Foundation had on the Livermore community, including fundraising approximately \$80,000 in 2022-2023 and serving 205 families through the Community Support Scholarship program. On July 15-16, the Foundation was also the 501(c)3 nonprofit partner for Alden Lane's Art Under the Oaks event.

Upcoming Key Dates/Events

**Hot Nights Recreation Swim:** Friday Evenings 6-8pm, Robert Livermore Aquatics Center. LARPD is now hosting Hot Nights Recreation Swim every Friday, from 6 pm to 8 pm, in the activity pool of the Robert Livermore Aquatic Center.

MORE INFO

**Pop-Up Trip: Tina Turner The Musical (50+):** Wednesday, August 2. An uplifting comeback story like no other, "Tina- the Tina Turner Musical" is the inspiring journey of a woman who broke barriers and became the Queen of Rock' n' Roll. Set to the pulse-pounding soundtrack of her most beloved hits, this electrifying sensation will send you soaring to the rafters. [MORE INFO](#)

**Campfire with a Ranger:** Saturday, August 5, 7:30 pm. Ranger Seth will tell you his best, mostly true stories from the outdoors. Funny stories, spooky stories, and stories that will teach you valuable lessons about the outdoors. We will sing, laugh, and if you stay awake until the end, we will teach you the secret to making the perfect campfire s'more.

**Mystery Movie at the Vine (50+),** Wednesday, August 9, 1 pm. Join us for a mystery movie at the Vine Cinema with friends! After the show, join us for appetizers at Zephyr Grill and Bar to chat about the movie and develop our collective "review" of the film. [MORE INFO](#)

**Old Fashioned Ice Cream Social at Ravenswood:** Sunday, August 13, 12 - 4 pm. Join us for an old-fashioned ice cream social from 12 to 4 PM! Free admission at the Ravenswood Historic Site, 2647 Arroyo Road. Activities include the Pleasanton Community Band, Docent Tours, Guide Dogs for the Blind, Lace Making, Native Bird Connections, History Mobile, Ice Cream, and More! [MORE INFO](#)

**Fall Registration Begins for Livermore Residents** (*Non-Resident Registration Opens 8/18*): Wednesday, August 16 at 9 am. Visit [www.larpd.org](http://www.larpd.org) or call (925) 373-5700 to sign up for fall classes, programs, and camps. The online activity guide will be available for viewing on Wednesday, August 9. [MORE INFO](#)

**Public Meeting in the Park,** Wednesday, August 16, at Northfront Park and Trailhead, 6 pm. The purpose of the meeting is for Livermore citizens to get an update on current LARPD projects and solicit community feedback or suggestions on any local park issues, Northfront Park and Trailhead, or any other LARPD facility or program. [MORE INFO](#)

**Volunteer Appreciation Celebration:** Wednesday, August 23, 5:30 pm. LARPD volunteers give their time, hard work, and dedication to making a huge impact on the Livermore community, and we want to show our appreciation. We will have a fun, relaxed evening at the Robert Livermore Community Center with games, live music, and delicious food in the courtyard. [MORE INFO](#)

**Applefest:** Sunday, August 27, 12-4 pm. Applefest offers a delightful day of activities, including heirloom apple tasting, cider making, and tasting, apple slinky making, old-fashioned games, docent-led historic tours, and the opportunity for picnicking at the beautiful Ravenswood Historic Site. [MORE INFO](#)

### **Senior Services:**

#### **Classes:**

Summer fitness fun in the month of July was hit and miss. July seemed less busy, possibly due to more people traveling during summer. That said, we still offered great classes for our senior population. Line dancing averaged 8 students over 5 classes offered. Light & East Aerobics averaged 20 students over 2 classes offered. Chair Strength, Balance, and Flexibility classes dropped just slightly, averaging 6 students over 2 classes offered. Zumba classes, Tai Chi classes, and Yoga classes round out the fitness programs with a similar number of students as last month. Free monthly seminars included Sensational Seniors: Downsizing Transitions and The ABC of LTC: Long Term Care Insurance Overview, offered by Legal Assistance for Seniors partner.

Trips:

On Thursday, July 13<sup>th</sup>, 44 people attended the Sacramento Broadway show of "The Music Man" at the Music Circus Theater. They enjoyed a delicious, hosted lunch at the Old Spaghetti Factory in Elk Grove. The musical was outstanding, and our guests were delighted with the performance.

Activities:

The Mystery Movie at the Vine Theater has reached maximum enrollment each month, with July being no exception. 20 movie enthusiasts were riveted to their seats during the exciting Indiana Jones movie. Afterwards the group gathered at the Zephyr Grill for appetizers and a lively review that resulted in a 4.5 group rating. Monthly reviews are posted on the LARPD.ORG social media page.

Movie Madness in our Vintage Lounge has been a big hit this summer for Seniors enjoying this month, "Mrs. Harris Goes to Paris" and "Marry Me" each garnered an audience of 10-12 happy viewers.

On July 25<sup>th</sup>, the Pleasanton Firehouse Arts live Chautauqua production of 1960s entertainment figure Mama Cass was led amicably by LARPD volunteer Linda Wallace,

To wrap up the month's Senior activities, a sold-out roster of 21 crafters met at Ravenswood to create their "Pebble Art" masterpieces with how-to instructions from Kathy Lake and Gayle Thorsen-McCune.

Pictures from our trips and activities are on LARPD's social media outlets.

**Open Space:**

The heat has picked up recently and with it we have had to close the park a few times for fire closure. The heat has caused lower-than-usual attendance, which is common for Livermore this time of year.

Summer Nature Camp has continued into its second month. Staff are invigorated by the happy faces of all the kids learning about nature and enjoying their camp experience. These memories should last them a lifetime.

This month Summer Nature Camp served over 560 eager campers. This combination of traditional camp fun and outdoor learning is an overwhelming success for camp attendees.

The Rangers did 6 weekend Valley Wilds programs. 95 park visitors viewed these programs. We have also been continuing to do programs at ESS. We have done 6 programs this month that reached 162 children. The kids may like the programs as much as the staff does.

Open Space has also been providing special event programs. These programs have often coordinated with other agencies like the Livermore Public Library. This month we have had 300 people attend the 2 programs that we have put on.

Rangers have continued to work on maintaining fire breaks and removing fallen trees from trails.

We are looking forward to August. We have more exciting programs that will reach even more people in Livermore.

**Facility Rentals:**

Facility rentals are held at the Ravenswood Historic Site, the Robert Livermore Community Center, and the Veterans Memorial Building. Facility rental information is located on our website at [larpd.org](http://larpd.org).

Facility	Type of Activity	Total Rentals for the Month	Total Monthly Hours
Ravenswood	Facility Rentals	4	40
Ravenswood	Wedding Rehearsals	0	0
Ravenswood/RLCC	Facility Rental Tours	8	8
Ravenswood	Photo Permits	0	0
RLCC	Facility Rentals	8	72
RLCC	On-going Rentals	5	20
<b>Total Facility Rentals for the Month:</b>		<b>25</b>	<b>140</b>

**Facility Operations:** Facility operations staff are scheduled Monday through Friday from 7:30 am-10:00 pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals.

- Day-to-Day Operations & District Support:

Operations	Staff	Days	Time	Total Hours Weekly	Total Hours Monthly
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall	1	M/W/F	6:30 am-9:30 am	9	36
RLCC Operations & Custodial	3	M-F	7:30 am-10:00 pm	217.5	870
RLCC Operations & Custodial	2	Saturdays	8:00 am-8:00 pm	24	96
Park Restrooms: Field Rentals	2	Sat	8:00 am-8:00 pm	24	48
Park Restrooms: Field Rentals	2	Sun	7:00 am-3:00 pm	16	32

- Community Services program and service support:

Program	Task	Staff	Days	Total Hours Weekly	Total Hours Monthly

Open Heart Kitchen	Setup & Takedown	2	M-F	15 hours	60 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Line Dancing	Setup	1	Mondays, Tuesdays, Thursdays	30 minutes	6 hours
Golden Circle	Setup & Takedown	2	Mondays	30 minutes	2 hours
Movie Madness	Setup & Takedown	1	Monday	1 hour	2 hours
Tai Chi	Setup & Takedown	2	Monday, Friday	30 minutes	2 hours
3-D Greeting Cards	Setup & Takedown	1	Friday	30 minutes	1 hour
Pebble Art at Ravenswood	Setup & Takedown	1	Wednesday	30 minutes	1 hour
The ABCs of Long-Term Care	Setup & Takedown	1	Thursday	30 minutes	1 hour
Light & Easy Aerobics	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Strength, Balance, and Flexibility	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
AARP Smart Driver Course	Setup & Takedown	1	Thursday	30 minutes	1 hour
LARPD Board Meetings	Setup & Takedown	2	Wednesday	15 minutes	1 hour

- Recreation Classes and Programs (Setup & Takedown average 30 minutes/week/program)

<b>Program/Camp</b>	<b>Monthly Registration</b>
Little Medical School – Little Doctor & Little Vets camps (2 camps)	45
Bricks 4 Kidz – Minecraft camp & Galaxy Far Away camp (2 camps)	45
Science Beginnings – Physics Fun, Chemistry Fizz camp	20
Play-Well TEKnologies – STEM + Pokemon w/ LEGO's camp & Minecraft Engineering using LEGO's camp & Minecraft Master Engineering using LEGO's camp (3 camps)	72
Challenge Island – Steam-warts (Wizards, Spells, and Potions) camp & Arcade Mania camp (2 camps)	52
Cooking Round the World – Celebrity Chefs camp & International Pies camps (2 camps)	24
Engineering for Kids – Junior Inventors' camp	5

Communication Academy – Spontaneous Speakers camps & Mock Trial camp & Creative Writers camp & COMBO camps (6 camps)	22
Incrediflix – Action Movie Flix camp & Action Stop Motion Flix camp (2 camps)	37
Cooking with Kids Foundation – Busy Bee German Dinner camp & German Dinner camp (2 camps)	12
<b>Total Registered:</b>	<b>334</b>

**Sports Facility Rentals:**

Three basketball tournaments were held in the gymnasium:

- West Coast Elite held a NCAA Live – Boys tournament, teams attending from the west coast
- Youth basketball tournament, teams attending from the Bay Area
- National Championship Asian Basketball Tournament – teams attending from across the US, LARPD was the host site for the adult division.

Ernie Rodrigues was the host site for a College Coaches Skills Camp for girls' softball. College coaches in attendance were from the University of Pittsburgh, the University of New Mexico, Cal State University Monterey Bay, Sacramento State, Santa Clara University, and Saint Mary's College of California. There was also one regional girls' softball tournament held at Ernie.

Little League World Series will be played from July 30-August 6. This year there will be an Opening Ceremony at Stockmen's Park on July 29<sup>th</sup> to welcome all teams, domestic and international.

Splash parties are back! We hosted 11 Splash Parties in July, and all were very successful. The feedback has been very positive.

<b>Park Location</b>	<b>Total Rentals</b>	<b>Total Rental Hours</b>
Robertson Park	44	166
Cayetano	11	92
Ernie Rodrigues	8	76
Robert Livermore	24	76
Christensen	14	44
Max Baer	5	14
Independence	28	81
Altamont Creek	0	0
Bill Payne	0	0
Hagemann	0	0
May Nissan Pickleball Courts	56	105
Gymnasium	78	287
<b>Total:</b>	<b>268</b>	<b>941</b>



<b>Picnic Rentals</b>	<b>Total Rentals</b>	<b>Number of Attendees</b>
May Nissen (main site)	7	475
May Nissen (tennis court)	8	273
Big Trees	5	160
Hagemann	0	0
Independence	3	100
Robertson Park Pole Barn	0	0
Cayetano	4	150
Robert Livermore	2	300
<b>Total:</b>	<b>29</b>	<b>1458</b>

Sports & Fitness Programs and Classes:

Week 4 was Stars and Stripes week. Campers enjoyed playing picnic games such as a 3-legged race, egg spoon walk, and other field games outdoors. Each camper made homemade ice cream in a bag which was super yummy!

Week 5 Around the World - Campers got their passports stamped while visiting several different continents this week, including Europe, Africa, Asia, and South America. Crafts included parrots from Brazil, the Eiffel Tower from France, and fans from China.

Week 6 Hollywood Week - Campers went to Hollywood this week, where they earned a Hollywood star (craft) and created Action! Markers (craft), made the Hollywood Hills sign (craft), made popcorn bags (craft). On Friday, they dressed their Coaches for a walk down the red carpet. Campers voted to recognize one another for accomplishments throughout the week and were awarded Oscars for those accomplishments. Walk of Fame Wall was created with their Hollywood stars.

Week 7 Blast from the Past - We created crafts representing the 70's, 80s, 90s, and 2000s. We made a coffee filter record player, Peace sign paper plates, design your own slap bracelets, and origami fortune tellers. On Friday, campers participated in a blast from the past carnival with 4 stations that represented different decades and then free play activities such as musical chairs, 4 corners trivia, a blindfolded obstacle course, and bowling.

Pee Wee Sports Camp is for 3 ½-5 years old, where our pee wee stars are outdoors, playing games, learning new sports, and making new friends.

LARPD Around the World Craft camp concluded with an Art Walk. Families were invited to come and see the campers' creations which included a pan flute from Peru, a Mexican weaving bowl, Eiffel Tower, a Cherry Blossom tree from South Korea, Elephant Festival from India, and a Masai necklace from Africa.

LARPD Princess Dance camp was filled with 3–4-year-olds who danced, colored, and made fun crafts. On the last day of camp, everyone got to wear a princess dress or their favorite party dress for a Twinkle Twinkle Little Star performance and an extra special crowning ceremony.



LARPD Glitz, Glitter, and Glam dance were spectacular participants 5-7 years old learned runway walking, poses, dances, and sparkly crafts. The last day showcased a group dance performance to Move It Like This for family and friends. This camp was a favorite, with 20 campers enrolled and 29 on the waitlist!

Independent contractors offer Several other recreational camps, such as tennis, youth pickleball, flag football, track and field, soccer, skateboarding, and scootering. There is something for everyone. There is a lot of FUN happing this summer within LARPD Recreation!

<b>Program</b>	<b>Total Registered Participants</b>
LARPD Hot Shots Basketball	109
LARPD Pee Wee Classes	29
LARPD Kids Night Out	71
LARPD Summer Sports Camp	279
LARPD Pee Wee Sports Camp	113
LARPD Craft Camp	28
LARPD Dance Camp	32
Arora Tennis	110
Skyhawks Sports	176
Rob Skate – Skateboard & Scooter	32
Youth/Adult Karate	20
Adult Yoga	6
Pickleball Introduction (adult)	24
Pickleball Camp (youth)	10
Drop In Pickleball	59
<b>Total Participants Served:</b>	<b>1098</b>

**FACILITIES AND PARK MAINTENANCE:**

The hot summer months make outdoor projects challenging. Still, the work goes on. HVAC concerns always pick up in July because of overtaxed units. In mid-July, the facilities team installed a new HVAC system at Jane Addams Preschool just as the heat wave hit with temperatures in the 100's! The timing was fortunate, as we only received the new unit the previous week, even though it was ordered eight months prior.



HVAC Install at Jane Addams

Gophers, ground squirrels, moles and voles are a nuisance in every park. Marlin Pound Park is a particularly challenging location due to its proximity to the adjacent waterway. Parks and Facilities staff use every means available to combat this menace. In an effort to stem the tide, staff have created a dedicated Critter Abatement Task Force. We have high hopes of a successful campaign.



Gopher Control

Storage space is at a premium throughout the District. Our ESS sites feel the pinch more than most because most of the buildings were constructed without any dedicated storage space. The recent re-programming of the Rancho ESS site prompted the need for additional space. The Facilities team went into action and built a new storage shed to meet the need.



Rancho Shed

The Little House preschool building is over eighty years old. Constructed originally as a residential home, the layout is not ideal for a preschool. Multiple small rooms restrict visibility, so maintenance technician Mike Loder cut into one of the interior walls to create a more “open” feel with improved visibility.



Little House “Before”



Little House “After”

In June the RLCC Aquatics Facility had its annual OSHA inspection. During this inspection it was noted that the water slide is showing indications of significant structural deterioration of the steps and landings. This is not a new condition, but it has become progressively worse over recent years. The OSHA inspector mandated that an assessment be performed by a structural engineer to determine if the slide can continue to be operated safely. Staff contracted with a structural engineering firm to evaluate the slide and make recommendations regarding its use. The assessment determined that the structural integrity of the slide is indeed compromised, and that

LARPD should discontinue use of the slide until such a time that appropriate repairs/improvements can be made. Staff immediately closed the slide.

Staff are now researching options for resolving this concern. These options range from removing and replacing the stairs to removing the slide permanently.



RLCC Waterslide

### **Parks Maintenance:**

Quarterly Sports Field core-aeration and fertilizing is complete.

15.25 hours vandalism (graffiti abatement) hours have been reported.

15 gallons of post-emergent weed control have been sprayed. Mechanical weed abatement (mowing) along rural trails, etc., is in progress. 24 lbs. Diphacinone (gopher bait) has been applied.

Ongoing dead tree removal and safety pruning continues throughout the District's parks and trails.

### **July Irrigation Repairs:**

Sprinkler repair/replacement - 330

Main line repairs – 6

Irrigation Valve repairs – 38

Lateral line repairs - 11

Valve box repairs – 2

Drinking fountain repairs - 2

Backflows tested - 2

Backflow repaired – 2

Backflow replacement – 1

Irrigation Controller installation - 2

Irrigation Controller repairs - 1

### **Mechanic's Shop:**

Vehicle Service and Repairs:

- V37- Flat repair
- 238BBT- T plug light on set tire pressure TPNIS system reset

- V35- Checked engine light on. added code, road tested -ok
- 238D6F- replaced battery
- V47- service/ inspection
- V35- No start, replaced batteries
- V29- brakes grind, replaced front rotors and front pads

Mower and Tractors Services and Repairs:

- E087- Check trailer brake operation, Replace (2) safety chains hooks and trailer, plug on mower trailer
- E030- Replaced tines
- E078- Replace tines, wire in trailer plug backhoe trailer, water trailer replaced 4 leaf springs and 4 tires
- E066- bent deck blade, replaced blade
- Rec trailer wiring damage, rewire trailer front to back

Small Equipment:

- S181- No start, replace the spark plug and full
- S186- No start, replace the spark plug

Additional Tasks Performed:

- Shop maint.
- Parts ordering
- Parts Inventory
- Monthly report
- Chipper Inspection
- Road call for 238FGQ & E082 – no start

**Trails Update:** No updates for the trails.

Respectfully submitted,



Mathew Fuzie  
General Manager

MF/lvb/ph

<b>COMMITTEES SINCE BOARD MEETING</b>		
<b>OF JULY 26, 2023</b>		
<b>STANDING COMMITTEES</b>		
<b>Date</b>	<b>Committee</b>	<b>Chair &amp; Member</b>
8/8	Program	Faltings/Furst
	Finance	Pierpont/Boswell
8/3	Facilities	Palajac/Furst
	Intergovernmental-LARPD/City/LVJUSD	Boswell/Furst
8/8	Personnel	Boswell/Palajac
<b>AD HOC COMMITTEES</b>		
<b>Date</b>	<b>Committee</b>	<b>Chair &amp; Member</b>
	Ad Hoc re: MPA	Furst/Palajac
<b>COMMUNITY OUTREACH LIAISON</b>		
<b>Date</b>	<b>Committee</b>	<b>Member</b>
	Ala. Co. Special Districts Assn.	Boswell
8/2	Chamber of Commerce Business Alliance	Furst
	Community Gardens	Faltings
8/7	LARPD Foundation	Palajac
8/2	Livermore Cultural Arts Council	Furst
	Livermore Downtown, Inc.	Pierpont
	Ala. Co. Agricultural SubComm. for Trails	Palajac
	Visit Tri-Valley Destination Strategic Planning Steering Committee	Pierpont
<b>OTHER</b>		
		AGENDA ITEM NO. 4

LIVERMORE AREA RECREATION AND PARK DISTRICT

**FACILITIES COMMITTEE**

**AGENDA**

**THURSDAY, August 3, 2023  
2:30 P.M.**

Robert Livermore Community Center  
4444 East Avenue, Livermore, CA 94550-5053  
West Wing Conference Room

COMMITTEE CHAIR: PALAJAC  
COMMITTEE MEMBER: FURST

1. Call to Order
2. Public Comment
3. Approval of the Minutes of the Facilities Committee Meeting held on June 5, 2023
4. Camp Shelly Update
5. Amphitheater
6. Donations for Park Renovations/Replacement Projects
7. Update on Monkey Bars at Robertson Park
8. Discussion of Facilities We Don't Own
9. Placer AI
10. Procedures/Process for the Passing of Directors or Staff (Discussion)
11. Discussion of Recognition of Former Director Dale Turner
12. Planning for Future Trails and Trail Connectors (Standing Item)
13. CIP Update/FY22/23 CIP Actual Spend vs. Budget
14. Directors' and/or General Manager's Reports or Announcements
15. Adjournment

LARPD FOUNDATION Trustees Meeting  
Monday, August 7, 2023 at 7:00 pm  
Robert Livermore Community Center  
4444 East Ave

AGENDA

1. CALL TO ORDER BY PRESIDENT ROBERTS
2. APPROVAL OF MINUTES – June 5, 2023
3. REPORTS / PRESENTATIONS
  - a. Three Valleys Community Foundation, Kelly Bowers
4. DISCUSSION/ACTION ITEMS
  - a. Funding Request – Open Space \$2,030
    - i. Bird Guide Reprinting – 250 Copies (\$1,145)
    - ii. Tracking Guide – 200 Copies (\$885)
  - b. Funding Request – Granada High School Girls Flag Football (\$2,400)
  - c. Treasurer’s Report and Foundation Accounts, Treasurer Stevulak (Informational)
  - d. LARPD Board Report, Board Liaison Palajac (Informational)
  - e. Discuss Moving Bank Accounts to Fremont Bank
  - f. 2024 Wine Down Date Selection
  - g. Art Under the Oaks Recap
5. MATTERS INITIATED
6. FUTURE AGENDA ITEMS
7. ADJOURNMENT

Next Meeting: Monday, September 11, 2023



LIVERMORE AREA RECREATION AND PARK DISTRICT

**PROGRAM COMMITTEE**

**AGENDA**

**TUESDAY, August 8, 2023**

**10:00 a.m.**

Robert Livermore Community Center  
4444 East Avenue, Livermore, CA 94550-5053  
West Wing Conference Room

COMMITTEE CHAIR: FALTINGS

COMMITTEE MEMBER: FURST

1. Call to Order
2. Public Comment
3. Approval of the Minutes of the Program Committee on June 13, 2023 (Action)
4. Future Uses of Camp Shelly (Discussion)
5. Update on ESS for the 23/24 School Year
6. Update on the Community Garden Program
7. Communications Overview
8. Directors' and/or General Manager's Reports and Announcements
9. Adjournment

LIVERMORE AREA RECREATION AND PARK DISTRICT

**PERSONNEL COMMITTEE**

**AGENDA**

**TUESDAY, August 8, 2023  
3:00 P.M.**

Robert Livermore Community Center  
4444 East Avenue, Livermore, CA 94550-5053  
West Wing Conference Room

COMMITTEE CHAIR: BOSWELL  
COMMITTEE MEMBER: PALAJAC

1. Call to Order
2. Public Comment
3. Approval of the Minutes of the Personnel Committee Meeting held on June 13, 2023
4. Year in Review With the New HR Team
5. Summer Hiring Recap
6. Directors' and/or General Manager's Reports or Announcements
7. Adjournment