



Livermore Area  
Recreation and Park District  
*An independent special district*

## GENERAL MANAGER'S MONTHLY UPDATE TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS SEPTEMBER 2024

**TO: BOARD OF DIRECTORS**

**FROM: MATHEW FUZIE, GENERAL MANAGER**

*The information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.*

### **GENERAL SUMMATION**

Schools returned to session earlier this year than in previous years, resulting in a summer session that was one week shorter. This change had a noticeable impact on both revenue and expenses. Despite the shorter summer session, attendance increased by approximately 18%.

We are in the process of onboarding a new budgeting tool and software. This will enhance our planning capabilities, improve efficiency with employee time, and allow us to run more effective financial models in preparation for this year's budget.

**Trails Update:** There are no trails updates at this time.

### **BOARD OF DIRECTORS**

In August, Board members attended two regular board meetings, plus a Public Meeting in the Park at Vista Meadows Park. The Personnel Committee Meeting was held on August 13, 2024, Facilities Committee Meeting on August 14, 2024, and the Finance Committee on August 26, 2024. In addition to the regularly scheduled meetings, some board members enjoyed the following events:

- Throwing out the First Pitch at the Little League International World Series on August 3<sup>rd</sup>
- Employee Picnic on August 9<sup>th</sup>
- Ravenswood Ice Cream Social on August 11<sup>th</sup>

Board members also participated in meetings at the following:

- Intergovernmental Liaison Committee
- Livermore Downtown Inc.
- Livermore Valley Chamber of Commerce (LVCC) Business Alliance
- Alameda County Agricultural Subcommittee on Trails
- LVCC Wine Country Luncheon featuring guest speaker Congressman Eric Swalwell

**Board actions for the month included:**

- Resolution No. 2814, A resolution amending Ordinance No. 8: District Rules and Regulations

**Upcoming Board Schedule:** (All meeting locations are held at 4444 East Avenue, Livermore, unless otherwise noted.)

- a. Communication Board Installation at May Nissen Park: Saturday, September 7 at 8:30 am in May Nissen Park.
- b. Regular Board Meeting: September 11, 2024, 5:00 p.m., Sycamore Room.
- c. Finance Committee Meeting: September 23, 2024, 2:00 p.m., West Conference Room.
- d. Regular Board Meeting: September 25, 2024, 5:00 p.m., Sycamore Room.
- e. Program Committee Meeting: October 7, 1:00 p.m., West Conference Room.
- f. Facilities Committee Meeting: October 9, 2024, 3:00 p.m., West Conference Room.
- g. Regular Board Meeting: October 9, 2024, 5:00 p.m., Sycamore Room.
- h. Personnel Committee Meeting: October 14, 2024, 2:00 p.m., West Conference Room.
- i. Finance Committee Meeting: October 28, 2024, 2:00 p.m., West conference Room.
- j. Employee Luncheon, October 30, 2024, 11:45 a.m., Cresta Blanca Ballroom.
- k. Regular Board Meeting: October 30, 2024, 1:00 p.m., Cresta Blanca Ballroom.

## **HUMAN RESOURCES**

**Hires and Departures:** We had six hires in August. The staffing was spread throughout Recreation, Youth Services, Open Space, and Parks. We currently have four positions open.

The conclusion of summer means that it is time to inactivate summer seasonal employees. A new process has been created within our UKG/Kronos system to provide historical information on these hires.

**Performance Reviews:** HR is further streamlining the employee review process. The intent is to have all benefitted and year-round employees utilize the performance management system in UKG/Kronos. The focus is on creating a system that is simple yet captures the information needed for employee development. The review process will begin in September.

**Cornerstone LMS (Learning Management System):** Our most recent Cornerstone department ambassador meeting was successful, and we now have HR site visits scheduled for Open Space, Youth Services, and Facilities in the month of September to help more employees utilize the new training portal. To date, 119 employees have logged in to the new portal and 74 training courses have been completed. The next phase in our rollout is creating, assigning, and tracking Mandated Reporter training for all required employees. After that, HR will work one-on-one with the department ambassadors to build out training plans by department and/or position.

### **Trainings and Events:**

- The first Leadership Academy course was held for managers, supervisors, and coordinator II positions. The Leadership Academy is a six-part series hosted by Learning and Development consultant guru, Todd Slingsby. Attendees will embark on a leadership journey that includes self-discovery and delve into established leadership best practices.
- In early September, our Employee Assistance Provider will host a webinar for supervisors and managers on Navigating Political Tensions at Work.
- The All-Employee Appreciation Picnic was held on August 9th. Thanks to all those that participated in the Cardboard Boat Regatta. The winner of the actual race across the pool was the HR team. The pilot of the boat was the incredibly determined Amber Maugeri who beat out the shark boat by a hair. The winner of the most creative boat was an ode to Sponge Bob from Altamont Creek. The ESS kids helped to create this boat, and it was a winner! We had approximately 150 employees at this event, and all had an enjoyable time.

## **FINANCE**

**July Financials:** Preliminary financial results through the month of July 2024 are as follows:

Total revenues are 4% better than budget at \$1.107 million and salary and benefits expenses are 3% better than budget at \$990k. Services and supplies expenses are \$107k over budget due to some timing issues with when invoices were received vs. when the related expenses were budgeted; however, this is not expected to be a recurring problem. The District has not yet had any operating capital spend this fiscal year, which leaves the bottom line through July at \$35k better than budget.

**Budgeting Tool:** The District signed an agreement for its new budgeting software, Vena, and staff are looking forward to having a more efficient and more robust tool to build future budgets. Finance had its initial introductory meeting with the Vena team in late August and will be working on data review in the coming weeks. The implementation process will take about 12 weeks, and the Finance team expects to go live with the software well before the FY24-25 mid-year budget process.

**Pension Administration System Update:** After a very lengthy implementation process, ACERA has officially gone live with their updated pension administration system. This update involved the creation of a detailed transmittal file that the payroll team spent many hours building. The file includes a number of new fields that will aid in more efficient retirement calculations on ACERA's part and will save District staff time in providing information to ACERA. This new transmittal file will be uploaded to the new system each pay period and will help streamline the payroll team's biweekly process.

## **COMMUNITY SERVICES & RECREATION**

### **Youth Services**

**ESS Update:** ESS has returned to their regularly scheduled before and after school program hours which are 7:00 a.m. - 8:30 a.m. and 1:30 p.m. - 6:00 p.m. We currently serve a total of 612 children in our ESS programs and continuing to increase our enrollment over the next couple of months. Each ESS program creates special curriculum themes and currently some of them are, All About Me,

Friendship, and Kindness. The children have been working on team building skills as well participating in different group challenges to help them learn how to work together. Our staff are building their site and personal goals for this school year to provide the best quality care for our community.

**Preschool:** Our preschool teachers have been hard at work preparing their classrooms for the first day of school, which is Tuesday, September 3rd. We want to make sure our children and families receive a warm welcome as this is a first out-of-the-home experience for most. Our Tiny Tots class is from 9:00 a.m. - 11:30 a.m., and Pre-K is 9:00 a.m. - 12:00 p.m., until they are all on the same schedule come January. During this time, the children participate in play-based creative activities that the teachers prepare. These activities are paired along with learning in other areas of development that include, but are not limited to, music and movement, literacy, letters, numbers, and name recognition, daily life skills, and most importantly, the opportunity to play and socialize with peers. As of September 3<sup>rd</sup>, our combined enrollment will be 150 children, with only a few more spots to fill. The enrollment numbers show the outstanding reputation of these classes, which reflects the work of our quality teachers.

**Senior Services**

**Classes:** Senior Services Recreation Classes and Programs (Set-up & Take-down: average 30 minutes/week/program, except for Zumba, and Yoga).

<b>Program/Camp</b>	<b>Monthly Registration</b>
Gentle Strength, Balance, & Coordination – 2 classes	51 registrants
Chair Strength, Balance, & Flexibility – 2 classes	10 registrants
Line Dancing w/ Delores (Beginner)	9 registrants
Line Dancing w/ Gary – 3 classes	41 registrants
Yoga for Self-Care	10 registrants
3-D Greeting Cards	8 registrants
Estate Planning	14 registrants
Your Life, Your Choices: Difficult Conversations	8 registrants
Educational: The ABC’s of Long-Term Care Insurance	14 registrants
<b>Total Registered:</b>	<b>165 registrants</b>

**Trips:** On August 8<sup>th</sup>, 53 Seniors went to Henry Cowell State Park and were treated to an informative walking tour led by the park docents along the Redwood Grove Loop Trail. Following their 1.5-hour walk, they sat in the shade and enjoyed a picnic lunch of Togo’s sandwiches, fruit, cookies, and good company, hosted by LARPD.



**Activities:**

- On August 14<sup>th</sup>, 20 movie-goers attended the monthly Mystery Movie at the Vine, viewing the film “Didi”. The story was about a Taiwanese

American 13-year-old boy residing with his family. His struggles to be accepted by his peers, understanding the unconditional love of his family helped shape his good and bad choices, and his evolution into a young teen with confidence, helping to develop his own identity. They gave it a collective 3.5-star rating while enjoying food at Zephyr Grill.

- On August 20<sup>th</sup>, 24 Seniors enjoyed the August Crafting Social as they created their own Fall silk flower arrangements. Our guests were rewarded with a beautiful centerpiece to adorn their homesteads as they prepared to welcome the change of seasons in Livermore.



- The Museum on Main in Pleasanton puts on the Ed Kinney Speaker Series at the Firehouse Arts Center. This month, LARPD attendees spent an afternoon with Sir Ernest Shackleton, leader of three expeditions to Antarctica between 1901 and 1921, demonstrating courage, resilience, and leadership in the face of overwhelming obstacles.
- In our RLCC Vintage Lounge, Netflix movies continue to be shown on alternating Mondays each month at 1:00 p.m. This month's features were enjoyed by our local movie enthusiasts while staying cool during the heat of summer.

You can find pictures from our trips and activities on LARPD social media outlets.

### Community Outreach

**Fall registration** began for recreation programs, camps, and classes for Livermore residents on Wednesday, August 14 and opened for everyone on Friday, August 16. The guide is completely hosted at [www.larpd.org/guide](http://www.larpd.org/guide) and was a collaborative effort amongst the program areas to put together something effective and easy for the community to navigate.



**The outreach team also distributed a press release highlighting the turf field installation at Cayetano.** We also connected the community with LARPD program offerings through email communication, social media, Peach Jar, and [www.larpd.org](http://www.larpd.org). Throughout the month, the team sent 39,717 emails with a 63% open rate (35% industry average) between the District-Wide Newsletter, Senior Prime Time, Open Space Valley Wilds, and Senior Pop-Up Trip Emails.



**Across our social media accounts:** 46 posts were shared, generating 90,950 impressions. Highlights included the ribbon cutting at Jack Williams Park, Taylor Swift Dance Party Recap Post, Sprinklers and Popsicles at Independence Park for Rec on the Go, and the installation of the turf field at Cayetano Park. On [www.larpd.org](http://www.larpd.org), August page views were 260,814. The most visited pages being the District Calendar, Aquatics Information, Fall Recreation Guide, and Fall Recreation and Sports Programs.

**Volunteer Program:** The summer volunteer program was robust this summer with 193 volunteers working 4,925 hours between June and August.

Summer Volunteer Category	Hours	Volunteers
Community Outreach	84	23
Open Space General	7	1
Open Space Special Events	51	17
Ravenswood	46	11
Recreation Admin	5	1
Recreation Special Events	54	14
Senior Services Tech Tutor	15	1
ESS	591	17
Neighborhood Park Ambassador	16	5
Open Space Junior Docent	44	3
Open Space Projects	93	16
Preschool Camp	231	11
Rec-On-The-Go	18	3
Recreation Summer Camp	1563	34
Summer Nature Camp	2023	29
Wine Down in the Grove	84	7
<b>Total Hours</b>	<b>4925</b>	<b>193</b>

**Information Technology:** LARPD staff completed finalist interviews for IT Managed Services and have elected to extend the relationship with LARPD's existing IT Managed Services firm, The Swenson Group and All Covered, for an additional two years with three 1-year options following that agreement. Contract language is still being finalized, but we expect to begin the new agreement by October 1, 2024.

**Open Heart Kitchen Senior Meal Program:** June: 506 meals served to 52 seniors; July: 582 meals served to 51 seniors.

### Upcoming Key Dates/Events

- **Community Service Day:** Saturday, September 7 - Volunteer for projects from the City of Livermore, Livermore Area Recreation and Park District - LARPD and Livermore Valley Joint Unified School District to enhance the beauty and quality of life in Livermore. [MORE INFO](#)
- **Communication Board Installation at May Nissen Park:** Saturday, September 7 at 8:30am at May Nissen Park, LARPD, Rotary Club of Livermore and LARPD Foundation will be unveiling the first of 10 communication boards to be installed at Livermore playgrounds as part of Community Service day. The primary objectives of this initiative are to enhance communication, social interaction, and inclusivity among children and parents during outdoor activities in the parks. [MORE INFO](#)
- **Preschool Track Meet:** Sunday, September 8 - Team up with your preschooler to race in our 2024 Track Meet! All parent-child teams will participate in various track events, such as relay races and a 1K run. This is a wonderful opportunity to get active with your child as you work together to reach track goals! [MORE INFO](#)
- **Kids Night Out – Game Night:** Saturday, September 14, 6:00 p.m. – 9:00 p.m. - We will provide your child with a fun-filled night of activities, crafts, and silly games. Best of all - pizza dinner and popcorn are included! [MORE INFO](#)
- **Let's Talk Bears (Ranger Program):** Saturday, September 14 - Join Ranger Seth for a fun, family-friendly talk about bears from around the world. We will learn about all the distinct species of bears, including the largest extinct bear species. [MORE INFO](#)
- **Family Sock Hop:** Saturday, September 21 - Come dressed to impress in your best 50's sock hop outfit for the first ever LARPD Family Sock Hop. Join us as we jive and jitterbug the night away in a family friendly environment filled with activities for all. [MORE INFO](#)
- **Fall Crafting Social (50+):** Thursday, September 26 - Enjoy time with new friends, creating fun and imaginative crafts and decor for your home or as gifts for friends and loved ones. [MORE INFO](#)

### Aquatics

**Partners:** The Aquacowboys started practices again on 8/26/24 and will continue to use the RLAC lap pool and both pools at the May Nissen Swim Center year-round.

Tri-Valley Aquatics is utilizing May Nissen Swim Center for morning practices while Las Positas is unavailable.

We have been hosting Las Positas Water Polo team and their swim class at RLAC and May Nissen Swim Center. We will continue to host them until their pool comes back online.

**Water Exercise:** Summer has brought out new participants, and there are on average over 20 participants per class. We recently hired an additional instructor to keep up with our classes' demands.

**Masters Water Polo:** Our masters water polo continues to grow at a rapid rate. We are considering some expansion ideas for the program.

**Lap Swim:** With the start of school, we have gone back to our normal year-round hours. We have expanded since last fall. We offer lap swimming mornings Monday through Saturday. We also offer night lap swimming Monday through Thursday.

**Recreation Swim:** We closed out our recreation swim season on August 11th. Looking forward to a full summer in 2025!

**Lessons:** Session 4 started and ended in August. We will start ELOP lessons in September for the school district.

### Sports Facility Rentals

**Picnics** continue to be busy with 30 picnics bringing in almost \$5,000 in August. Highlights include the Tri-Valley Non-Profit Alliance Back to School Event at May Nissen Park on August 3rd which served over 200 people in the community. The Pole Barn continues to prove it is a unique event space by hosting two fun picnics this month – one with a game truck and one with a petting zoo! Lastly, the shade structure is being installed this week at May Nissen Picnic Site #3 (Library) making it an even more-desirable location to rent!

**Intro to Pickleball class** will be on hold for Fall. While the sport continues to gain in popularity, user availability is limited in the Fall, affecting enrollment. Court rentals increased with a rise in private tennis and pickleball court rental requests, adding to the many league requests. A new group began renting the RLCC sand volleyball courts on Friday nights.

**Livermore Junior Football League** kicked off their season with their opening day Jamboree at Robertson Park. There were football teams in attendance from 8 surrounding cities with approximately 800 people in attendance. The Jamboree consisted of picture day, food trucks, scrimmage games and more.

**Fusion Soccer** opened their fall recreational season for 2,000+ players. They will play games weekly through the first week of November.

Park Location	Total Rentals	Total Rental Hours
Robertson Park	79	378
Cayetano	16	67
Ernie Rodrigues	13	68
Robert Livermore	16	28
Randy Johnson	0	0



Christensen	18	54
Max Baer	58	211
Independence	4	130
Altamont Creek	2	9
Bill Payne	0	0
Hagemann	0	0
May Nissen Courts	18	173
Gymnasium	91	169
Splash Parties	8	72
<b>Total:</b>	<b>423</b>	<b>1,359</b>

<b>Picnic Locations</b>	<b>Total Number of Rentals</b>	<b>Total Number of Attendees</b>
May Nissen (main site)	5	290
May Nissen (tennis court)	6	360
May Nissen (library)	2	45
Big Trees	3	80
Hagemann	0	0
Independence Lower	1	30
Independence Upper	2	90
Les Knott	4	130
Robertson Park Pole Barn	2	100
Cayetano	2	110
Robert Livermore	2	310
Other (Karl Wente, Almond Ave)		140
<b>Total:</b>	<b>30</b>	<b>1,725</b>

**Sports & Enrichment Programs/Classes/Events**

Summertime ended, with school going back in session early. This year, there was only one week of summer camp in August.

**Pee Wee Camp – Under the Sea Theme:** During the last week of summer all campers experienced an Under the Sea theme. Pee Wee camp enjoyed a scavenger hunt, ocean animal crafts and craft camp made multiple projects including Jelly Fish with plates and yarn, Seahorses with tissue paper and muffin liners, and a Starfish with Cheerios and sand. All the kids loved all the projects and ended the week with an art walk to showcase all their creativity.

**Rec On The Go** was a popular addition for the summer. In eight weeks, we had approximately 480 people attend a weekly pop-up-and-play with each week having a different theme such as Legos, Sports Day, Bubbles & Chalk, and the most popular was Sprinkler Party with Popsicles. This was a

free family friendly activity. The parents said that they enjoyed visiting Livermore’s parks and getting to know the staff. Many signed up for upcoming camps/classes right on the spot! Most of all, it was an opportunity to get outside and play and it was FREE!

We continue to see an increase in enrollment in all of the Pee Wee camps/classes/activities. Pee Wee age range is 3–5-year-olds. In the fall, we will be expanding the offering and start our age range at 12 months with Parent/Me classes.

<b>Program</b>	<b>Total Registered Participants</b>
LARPD Summer Camp	37
LARPD Pee Wee Summer Camp	47
LARPD Craft Camp	9
LARPD Youth Fitness Training	6
LARPD Rec On The Go	75
LARPD Pee Wee Classes	47
LARPD Hot Shots Basketball	39
LARPD Practice & Play Basketball	33
LARPD Kids Night Out	27
LARPD Basketball Camp	14
Skateboard/Scooter Camp	22
Skyhawks Sports	36
Arora Tennis Camp	13
Youth/Adult Karate	24
Youth/Adult Hip Hop	20
Kidz Love Soccer Class	80
Adult Yoga	23
Pickleball Introduction (adult)	15
Drop In Pickleball	192
Ballet	88
Athena Coding	13
Play-Well Tek	37
<b>Total Participants Served:</b>	<b>897</b>

**Open Space**

**Close of Summer programming:** Open Space served 623 campers over 7 weeks and 53 camps this summer, marking a new milestone for the department. Outside of running camps, staff provided diverse volunteer experiences for teens, ran ranger programs for the public, visited ESS classrooms, ran partnership programs with the library, tabled events, and interacted with the visiting public. We look forward to doing it bigger and better next summer.

**Applefest:** Around 300 participants helped press fresh apple cider and taste tested boutique apple varieties grown on site at this year’s annual Applefest at Ravenswood Historic Site with the help of a

crew of volunteers! There was also an apple themed craft, old fashioned games, and tours of the house led by the RPL docents.



**Library Partnered Events:** Open Space staff teamed up once again with Livermore Public Library to lead a UV night hike, where hikers discovered an elusive and tiny species of scorpion with special UV flashlights, and a Campfire Storytelling for Teens where teens are encouraged to confidently tell their own stories. This partnership continues to expose new community members to high quality Open Space Programs!

#### **Park Updates/Natural Resource Management:**

- **Patterson Ranch Trail Project:** With Planner Marc Roberts' direction and expertise, Open Space and Zone 7 have restarted work on the Patterson Ranch Trail Project. Ranger staff will be clearing trails, redefining trails, and installing trail markers and signage over the next few weeks. More to come.
- **Camp Shelly Closed as of 9/2/24:** Open Space and Parks staff will be closing down the campground for the season in the first week in September.
- **Weed Abatement:** Natural Resource Tech Justin Emery, with the help of Park Rangers, has been diligently tackling late summer weeds along trails in Sycamore Grove and Holdener Parks. These highly invasive weeds are no joke - they need to be completely removed from the site to avoid flowers still maturing and dropping seeds even after being cut. We estimate 30 full trash bags of weeds have been removed so far!
- **GPS Mapping:** We have been using GIS software to map both existing and upcoming trails to be added to an updated version of the Sycamore Grove Park map, soon to be printed and handed out to park visitors. In addition, GIS software is being used to help map out both invasive and native plant species to guide us in plans for future restoration projects.

**Upcoming:** This year marks the 40<sup>th</sup> anniversary of California Coastal Cleanup Day. Living Arroyos spearheads our local Creeks to Bay cleanups. Open Space staff will be leading the cleanup at Robertson Park along the Arroyo Mocho on September 21, 2024.

On top of our ongoing natural resource management and maintenance of the open space parks, the department will hit the ground running in September with programming. Our calendar is already filling up with school field trips and classroom visits.

**AUGUST SNAPSHOT**

<b>AUGUST 2024 Open Space</b>	<b># of programs</b>	<b># Participants (TOTAL)</b>
ESS	8	341
RP	4	317
Special Events	5	411
Custom Fee Programs	1	19
Volunteer Opportunities	5	5
Nature Camps	7	78

**AUG'24 Totals** **1171**

**Summer Snapshot (June – August)**

<b>SUMMER 2024 Open Space</b>	<b># of programs</b>	<b># Participants (TOTAL)</b>
OSSP	3	128
ESS	25	1000
RP	9	377
Hoot Owls	1	20
Special Events	19	1233
Custom Fee Programs	2	59
Volunteer Opportunities	30	87
Nature Camps	53	623

**4681**

**Facility Rentals**

Facility rentals are held at the Ravenswood Historic Site, and the Robert Livermore Community Center. Facility rental information is located on our website at [larpd.org](http://larpd.org).

<b>Facility</b>	<b>Type of Activity</b>	<b>Total Rentals for the Month</b>	<b>Total Monthly Hours</b>
Ravenswood	Facility Rentals	1	10

Ravenswood	Wedding Rehearsals	0	0
Ravenswood/RLCC	Facility Rental Tours	15	15
Ravenswood	Photo Permits	0	0
RLCC	Facility Rentals	19	190
RLCC	On-going Rentals	1	14
<b>Total Facility Rentals for the Month:</b>		<b>36</b>	<b>229</b>

**Facility Operations**

Facility operations staff are scheduled Monday through Friday from 7:30 a.m. - 10:00 p.m. to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals. Below is the Day-to-Day Operations & District Support matrix.

<b>Operations</b>	<b>Staff</b>	<b>Days</b>	<b>Time</b>	<b>Total Hours Weekly</b>	<b>Total Hours Monthly</b>
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall (Raquel)	1	M/Tu  (Friday as needed)	6:30am-9:30am	Between 4-6	Between 16 and 20
RLCC Operations & Custodial (LARPD – days / Contractor – nights)	2	M-F	7:30am-10:00pm	217.5	870
RLCC Operations & Custodial (LARPD – days / Contractor – nights)	2	Sat/Sun	8:00am-8:00pm	24	96
Park Restrooms: Field Rentals (Contractor)	2	Sat	7:00am-5:00pm	20	80
Park Restrooms: Field Rentals (Contractor)	2	Sun	7:00am-5:00pm	20	80

**Community Services Program and Service Support**

<b>Program</b>	<b>Task</b>	<b>Staff</b>	<b>Days</b>	<b>Total Hours Weekly</b>	<b>Total Hours Monthly</b>
Open Heart Kitchen	Setup & Takedown	2	M-F	10 hours	40 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Livermore Rotary Meetings	Setup & Takedown	2	Wednesdays	1 hour	4 hours
Line Dancing	Setup	1	Mondays, Tuesdays	30 minutes	4 hours
Golden Circle & Learn to Knit!	Setup & Takedown	2	Mondays	30 minutes	2 hours
Movie Madness	Setup & Takedown	1	Mondays	1 hour	2 hours
Mah Jong	Setup & Takedown	1	Wednesday	30 minutes	2 hours
Bridge	Setup & Takedown	1	Thursday & Friday	1 hour	4 hours
Tai Chi	Setup & Takedown	2	Mondays, Thursdays, Fridays	30 minutes	2 hours
3-D Geeting Cards	Setup & Takedown	1	Friday	30 minutes	1 hour
Gentle Strength, Balance, and Coordination	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Chair Strength, Balance, and Flexibility	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
LARPD Foundation Meeting	Setup & Takedown	1	Monday	15 minutes	15 minutes

August Crafting Social	Setup & Takedown	2	Tuesday	1 hour	1 hour
Your Life, Your Choices: Difficult Conversations	Setup & Takedown	1	Thursday	30 minutes	30 minutes
Educational: The ABC's of Long-Term Care Insurance	Setup & Takedown	1	Thursday	30 minutes	30 minutes
Estate Planning	Setup & Takedown	1	Thursday	30 minutes	30 minutes
LCAC Meeting	Setup & Takedown	1	Wednesday	15 minutes	15 minutes
Alameda County Ag Subcommittee on Trails Meeting	Setup & Takedown	1	Monday	15 minutes	15 minutes
Intergovernmental Committee Meeting	Setup & Takedown	1	Wednesday	30 minutes	30 minutes
LARPD Board Meeting	Setup & Takedown	1	Wednesday	30 minutes	1 hour
Youth Contracted Monthly Camps (multiple camps/week)	Setup & Takedown once per week + cleaning everyday	2	Monday-Friday	1 hour/day= 5 hours/week	15 hours

**PARKS, FACILITIES, & MAINTENANCE**

**Parks Department Update:** This month, successfully safety-pruned 30 trees at Big Trees Park, ensuring a safer and more aesthetically pleasing environment. Routine inspections by the Livermore-Pleasanton Fire Department and Alameda County Agriculture records were completed without any issues. We also conducted a thorough backflow repair at Bill Clark Park and tackled maintenance at May Nissen Dog Park. Our efforts included aerating and dethatching at Tex Spruiell and Independence Parks, and Ernie Rodrigues Park, where we also installed a new Master Valve. Vista Meadows Park received a detailed pruning, and we addressed irrigation issues by collecting data for Bruno Canziani Park.

This month included a focus on training, with sessions dedicated to heavy equipment handling and Two Wire Controller operation led by a Hydorpoint representative.

We prepared Robertson Park for upcoming tournaments and continued our ongoing herbicide treatments. Additionally, light overseeding and dethatching were performed at the sports fields to maintain optimal conditions.

Tex Spruiell Park - Dethatched and aerated



Aaron M. and Richard S. collected data for Bruno irrigation issues (photo below)



Heavy Equipment training (photo above)



New Master Valve installation at Ernie Rodriguez



Irrigation Controller & Valve wiring training



**Mechanic's Shop:** This month, the Mechanic's Shop handled a range of vehicle service and repairs, including battery replacements and exhaust regeneration for the V90, and new vehicle preparation for the 279TDH. We resolved a TPNIS light issue on the V39, which involved adjusting tire pressure, resetting the system, and replacing the front right tire sensor. We replaced dead batteries in the 238FHN, 238D9V, and 238FFW, along with brake pad replacements and tire maintenance. For the 27QQMZ, we mounted and balanced four tires.

In addition to vehicle work, we serviced several mowers and tractors: installed a cone holder and cones on the E087-Chipper, replaced 96 tines on the Aero-Vator, and installed a new waste oil pump. We also managed routine shop maintenance, inventory, and reports, handled a road call for the Rangers, and conducted interviews for a new mechanic position.

**Facilities Department Update:** Summer is coming to an end and many of our programs are done for the year. Fortunately, maintenance never ends and there is always more to be done.

- **Owl Boxes:** Last year, Park staff installed two owl boxes in our parks as a test to see if we could effectively attract owls to our parks to help control the unwanted critter population. The test proved successful, and we are now landlords to several feathered hunting machines. In light of this success, Facilities Technician Mike Loder is building another 10 owl boxes to place in more parks that are experiencing challenges with gophers and squirrels. Utilizing nature to help with this problem means using less traps or poisons.



- **Picnic Area:** Reserved picnic areas within our parks are in high demand. This year, the Facilities and Recreation teams partnered up to create five additional reservable picnic areas. In this image, technicians Mike Loder and Ryan Voissem installed a new shade structure for one of the sites in May Nissen Park.
- **Livermore Downs Park Pickleball Courts:** In July, the extremely popular pickleball courts at Livermore Downs Park were resurfaced. At that time, there was a concern the original tennis net might pose a potential fall hazard for energetic players. This month, the net was replaced with a 4' chain-link fence. The fence serves to keep balls (and players) from crossing into other courts. The tennis net, not being rigid, could not support the weight of a player if they stumbled into it. The new fence can.
- **Robertson Park:** In recent months, LARPD staff have received several reports of unwanted vehicle traffic after hours inside Robertson Park. In particular, the south side of the rodeo grounds, directly adjacent to the residential neighborhood. In an effort to mitigate the late-night hijinks, staff had a fence and gate installed to keep vehicles out of this area.



Below are other repairs, installations, and moves.

- Furniture moving from Junction ESS.
- Concrete work at Vista Meadows and Cayetano Parks.
- Furniture assembly.
- Vector control for rodents.
- Parking lot improvements.
- Step/stair replacement.
- Shade structure installation.
- Restroom stall repairs.
- Asphalt cutting/site preparation.
- Yard clean-up at Jane Addams preschool.
- Synthetic field grooming.
- HVAC repair.
- Graffiti removal at multiple locations.
- Playground equipment repair/replacement.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'MF'.

Mathew Fuzie  
General Manager

MF/lvb/rvd