

Livermore Area Recreation and Park District

PERSONNEL COMMITTEE

MINUTES

**Monday, March 9, 2026
2:00 p.m.**

Robert Livermore Community Center
4444 East Avenue, Livermore, CA 94550-5053
West Wing Conference Room

Committee Members Present: Chair David Furst, Director James Boswell

Committee Members Absent: None.

Staff Present: Mathew Fuzie, General Manager (GM)
Michelle Kleman, Human Resources Manager (HRM)
Chelynn Watkins, Senior Human Resources Analyst (SHRA)
Rene Venus Dalusong, Executive Assistant

Members of the Public Present: None.

- 1. Call to Order:** Chair Furst called the meeting to order at 2:00 p.m.
- 2. Public Comment:** Chair Furst opened the public comment period. There were no speakers. The public comment period was closed.
- 3. Approval of Minutes:** Personnel Committee Meeting held on February 9, 2026

Chair Furst noted the February 9, 2026 minutes list the December 8, 2025 minutes for approval at the March meeting, but the item does not appear on the agenda. He requested that staff place the December 8, 2025 minutes on the April agenda.

GM Fuzie stated he will consult Legal Counsel to confirm whether a standing committee meeting can occur without a quorum and whether the committee can take action or approve items without a quorum.

- **Action:** Staff will place the December 8, 2025 meeting minutes on the April agenda for consideration and approval.

- 4. Health Reimbursement Account (HRA) Update:** The Committee received an update from SHRA Watkins on HRA comparisons, usage, and staff recommend reducing the benefit from \$750 to \$500 for full-time employee and from \$560 to \$300 for part-time employee.

- **Action:** This was a discussion only; no Committee action was taken; however, staff will review the full data and provide an update when it becomes available.

5. Cost-of-Living Adjustment (COLA) Forecast: The Committee received an update from HRM Kleman on COLAs.

- **Action:** This was a discussion only; no Committee action was taken.

6. Future Agenda Items / Matters Initiated / Announcements:

- a) GM Fuzie provided an update on current District litigations and upcoming budget structural changes.
- b) HRM Kleman will provide a recruitment update at a future Committee meeting.

7. Adjournment: The meeting was adjourned at 2:47 p.m.

/Rvd