



Livermore Area
Recreation and Park District
An independent special district

**GENERAL MANAGER'S MONTHLY UPDATE
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS
DECEMBER 2024**

TO: BOARD OF DIRECTORS

FROM: MATHEW FUZIE, GENERAL MANAGER

The information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.

GENERAL SUMMATION

As we close out 2024, I am pleased to reflect on the remarkable progress and achievements of LARPD over the past year. This year has been a testament to our unwavering commitment to enhancing the quality of life of our community through innovative programs, robust services, and thoughtful stewardship of our parks and facilities. This year marked the completion of the Playground Replacement Program at Jack Williams Park, Ida Holm Park, and Bill Clark Park; and the progress continues this fiscal year as we begin the playground replacements at Tex Spruiell Park and Mocho Park, enhancing our community's recreational spaces and accessibility. Another significant milestone achieved was the Turf Replacement project at Cayetano Park.

Congratulations to our two incumbent Directors on their successful re-election bids! Your leadership and dedication continue to drive the District forward, and we look forward to your guidance in the coming term. Additionally, we are excited to begin the comprehensive Parks, Recreation, and Trails Master Plan update, a crucial step in shaping the future of our parks, trails, and recreational offerings.

As we enter the final month of the year, our focus shifts to annual board business and planning for 2025. Despite the quieter season with holiday closures and staff vacations, we remain committed to completing our short-term goals while setting the stage for long-term success. 2024 has been a year of significant program expansion, with participation increasing across all demographics. This growth has been reflected in our revenue, positioning the District for a fiscally optimistic start to 2025. As we begin the budget process for the next fiscal year, our continued focus on creativity and operational improvements ensures that we remain a trusted resource and gathering place for the community.

Trails Update

1. Patterson Ranch Trail: The Patterson Ranch Trail will create a fantastic 1.9-mile loop trail with great vistas stemming from Sycamore Grove Park over Zone 7's Patterson Ranch property and

back into Sycamore Grove Park. A walk through has been completed, and after approval by Zone 7 Water Agency, we expect the trail to open by the end of this year.

BOARD OF DIRECTORS

In November, Board members attended one regular board meeting and three standing committee meetings. Additionally, members of the Board of Directors participated in meetings at the following:

- Livermore Downtown Inc.
- Livermore Valley Chamber of Commerce Business Alliance
- LARPD Foundation
- Alameda County Agricultural SubCommittee on Trails
- Alameda County Special Districts Association

Board actions for the month included:

- A motion accepting the District Audit for Fiscal Year 2023-2024 as presented by Spencer Blanda, Staff Accountant with James Marta & Company LLP.

Upcoming Board Schedule: (All meeting locations are held at 4444 East Avenue, Livermore, unless otherwise noted.)

- a. Program Committee Meeting: December 2, 1:00 p.m., West Conference Room – Cancelled.
- b. Personnel Committee Meeting: December 9, 2024, 2:00 p.m., West Conference Room.
- c. Facilities Committee Meeting: December 11, 2024, 3:00 p.m., West Conference Room.
- d. Regular Board Meeting: December 11, 2024, 5:00 p.m., Sycamore Room.
- e. Finance Committee Meeting: December 16, 2024, 2:00 p.m., West Conference Room.
- f. Intergovernmental Committee Meeting: December 19, 2024, 3:30 p.m., Elbow Room – Cancelled.

HUMAN RESOURCES

Recruiting: We hired two (2) employees for Youth Services in November and one (1) is in pre-employment. LARPD is currently in the recruitment process for a Facilities and Parks Maintenance Supervisor. Interviews will be conducted in the first week of December.

Benefits: Open enrollment for benefits concluded on November 26th. As in years past, the process was completed online. Although the benefit selection process is online, the enrollment process is manual behind the scenes. LARPD has multiple portals and vendors that we work with. All the vendors require data entry into their systems. Therefore, the back-end process is time consuming. Additionally, the mandatory benefits notices have been updated and posted on SharePoint, as well as announced on UKG. Furthermore, Medicare Part D notifications have been sent to Medicare-eligible employees.

Training and Events:

Local Partner: Officer Andy Graycar was on site on November 5th to talk about the Mobile Evaluation Team. The team is composed of Officers Graycar and Lily Oberdorfer, who have specialized training and provide crisis, de-escalation and stabilization services to the community. The Mobile Evaluation Team's duties include providing field-based services to community members in acute mental health crisis, responding to 911 calls for service that involves a mental health/psychiatric component and acting as a resource for patrol officers as well as providing training for department personnel. Thanks to the

Livermore Police Department for coming to LARPD and giving us insight into what the city is doing for some of our residents in need.

LARDP Leadership Academy Session 5 was held on November 15th. Consultant Todd Slingsby led the interactive session that was focused on Productive Conflict. The seminar discussed how people think of conflict in a negative light, however conflict is inherent in all we do. Moving to a place where we address and work through the conflict often leads to better ideas, relationships, and stronger organizations.

Special District HR Group: The second meeting of the Special District HR Professionals was held on the afternoon of November 15th. It was a facilitated discussion on the Topic of Breaking Down Silos in Special Districts. The nature of seasonal work and the diversity of departments creates unique issues and opportunities for special districts. It was informative for organizations to share how they are working to break down the barriers through collaboration and communication.

FINANCE

October Financials: Preliminary financial results through the month of October 2024 are as follows: Total revenues are 5% better than budget at \$3.899 million and salary and benefits expenses are 1% better than budget at \$5.051 million. Services and supplies expenses are \$263k over budget, partially due to timing issues but also due to the increased revenue, which has resulted in increased expenditures. The District has not yet had any operating capital spend this fiscal year, which leaves the bottom line through the month of October at almost \$38k better than budget.

Budgeting Tool: Finance has continued its testing of the budget templates that Vena has built and brought in a few managers and supervisors this month to test workflows. With a go-live date approaching in the coming weeks, Finance will hold several training sessions with all of the budget contributors. The Finance Committee will see a demonstration of the system at its December meeting, followed by a demonstration for the full Board at the mid-year Budget Workshop.

Workers Compensation Refund: Every March, the District provides CAPRI with an estimated payroll amount for the following fiscal year, which is what that year's annual premiums are based on. After the fiscal year ends, a final payroll report is provided to CAPRI for a true-up calculation to be completed. For the 2023-2024 fiscal year, the District received a refund of \$29,244 for its workers' compensation premiums, indicating that actual payroll expenses for the year were less than estimated.

COMMUNITY SERVICES & RECREATION

Youth Services

ESS: Over the past couple of months, our staff have been working diligently in preparation for our software switch from ProCare to Brightwheel. Our ESS families have taken the necessary steps to get set up for our launch beginning in the month of December. This new software will allow us to accept electronic payments, upload our enrollment forms, track attendance, and more.



With our upcoming LARPD Holiday Party, the ESS programs are participating in helping the Morale Committee with decorations, made with children's participation, which will go along with the theme: Baking Spirits Bright.

Family nights are a big hit during the holiday season. These include both parent participation, such as craft nights that include ornament making, cookie decorating, and hot chocolate, or our family favorite at Jackson ESS, the annual Gingerbread House night. Although, they are also a perfect time for Parent Night Outs which are a fantastic opportunity for parents to do some holiday shopping and gift wrapping while the children get to stay at ESS after hours, and participate in fun activities, while having dinner, drinks, and snacks provided.



Preschool: As we approach the Holiday season, some of our preschool programs decided to participate in the Toys for Tots drive, where new/unwrapped toys are being collected by the United States Marine Corps Reserve to help disadvantaged families receive a toy this year. Thank you to our LARPD recreation staff who helped plan this event and extended it throughout the district. Some of the conversation and learning activities occurring in the classrooms recently have been focused on what our children are thankful for, kindness, manners, gratitude, and harvest which all help tie into our Friendsgiving Celebrations before the Thanksgiving break. Activities have included fall wreaths, corn, turkey, leaves and apple crafts. The 4-year-old group at Jane Addams put on a fall performance for their families on November 21st. Christensen preschool was fortunate enough to discuss community helpers and have a firefighter visit, as well as a couple of police officers.

Senior Services

Classes: Senior Services Recreation Classes and Programs (Set-up & Take-down: average 30 minutes/week/program, except for Zumba, and Yoga).

Program/Camp	Monthly Registration
Zumba Gold with Alice (4 classes)	49 registrants
Chair Strength, Balance, and Flexibility (2 classes)	23 registrants
Gentle Strength, Balance, and Coordination (2 classes)	39 registrants
Line Dancing w/ Delores (Beginner)	4 registrants

Line Dancing with Gary – 3 classes (Beginner/Inter./Combo)	29 registrants
Tai Chi with Barbara – (Memory/Level 1/Level 2)	10 registrants
Yoga for Self-Care	7 registrants
3-D Greeting Cards	8 registrants
Your Life, Your Home: Décor & Decoration Fun	6 registrants
Total Registered:	175 registrants

Trips: On November 7th, 52 Seniors were whisked away to the historic Mother Lode town of Sonora for lunch and a live performance of “Into the Woods” by the Sierra Repertory Theatre. As always, our guests sat in comfortable orchestra seats to enjoy the dynamic performance.

Activities:

- On November 13th, 20 movie-goers attended the Mystery Movie at the Vine, viewing the film “Here”, starring Tom Hanks, depicting multiple generations of couples and families that inhabit the same home over the course of a century. The group walked to Zephyr Grill to enjoy appetizers and conversation to determine their collective review of the film.
- On November 22nd, 24 Seniors enjoyed the Thanksgiving Holiday Crafting Social as they put together a sparkling rose-gold adornment for their holiday festivities. As usual, it was a fun time creating and socializing with old and new friends.
- This month at the Ed Kinney Speaker Series at Firehouse Arts Center in Pleasanton, LARPD attendees spent an afternoon with historical Chautauquan figure, Benjamin O. Davis, 4-star general and lead commander of the 99th Squadron of fighter pilots that dominated the skies during WWII.
- This month’s Netflix movies shown on Mondays were, “True Spirit” the true story of a brave teen sailing solo around the world, and our second featured film was “Red Notice” starring Ryan Reynolds and Dwayne Johnson as a con artist duo in a globetrotting game of cat and mouse. The everchanging puzzle board is always set up in the Lounge to keep people engaged as well.
- Our own Golden Circle sewing group gathered their many projects to open their annual Holiday Bazaar to the public for early holiday shopping. This is an annual event that draws many folks who appreciate the handmade quality of these talented people. The proceeds from their sales are graciously donated to various charities and non-profits.
- The Gillig Factory Tour was overwhelmingly received by 30+ guests that aspired to behold the 600,000 square-foot hands-on factory production line, headquartered right here in Livermore! We have arranged with our Gillig contact to repeat this popular outing in February 2025.
- Livermore Heritage Guild docent, Susan Canfield, guided a walking tour of Historical Downtown Livermore, just before Thanksgiving. As always, the tour enrollment was maxed out with 30 eager visitors to learn more about the history of our community.

You can find pictures from our trips and activities on LARPD social media outlets.

Community Outreach

Community Outreach: The community outreach team distributed two press releases highlighting the installation of the permanent story walk along the Magpie Trail Loop at Sycamore Grove Park and the newly installed restrooms at the Ranger Station Picnic Area. The team also launched the Winter/Spring Recreation Guide at www.larpd.org/guide sharing all programs, camps, and classes taking place from January-May 2025. The recreation guide went live online on Wednesday, November 27 and Livermore Resident Registration begins on Wednesday, December 4 at 9 am.



The outreach team also connected the community with LARPD program offerings through email communication, social media, peach jar, and www.larpd.org. Throughout the month, the team sent 26,244 emails with a 63% open rate (35% industry average) between the District-Wide Newsletter, Senior Prime Time, Open Space Valley Wilds, and Senior Pop-Up Trip Emails. Across our social media accounts, 43 pieces of content were shared reaching 14.9k accounts. Highlights included announcing the return of the mailbox to Santa for the popular “Letters to Santa” program, a wrap up post for the Fall Soccer League, and sharing the holiday event schedule. On www.larpd.org, October page views were 138,887.

Information Technology: LARPD renewed our agreement with IT partners The Swenson Group and All Covered after a comprehensive RFP process. The agreement is for two (2) years with options for three (3) additional one-year extensions.

Open Heart Kitchen: Senior Meal Program: October Senior Meal Program served 653 meals to 54 seniors.

LARPD Foundation: The LARPD Foundation held their fall membership event at Sycamore Grove Park on Sunday, November 10. LARPD Foundation members and guests enjoyed an interpretive hike in Sycamore Grove Park led by Ranger Jay Manning where we learned about native plants and animals followed by post-hike coffee, bagels, fruit, and homemade muffins.



Volunteers: In November, LARPD had 21 volunteers work 91 hours throughout the month. Volunteers assisted with Thanksgiving Break Camps, Adaptive Recreation Movie Night, Native Garden Work Days, Neighborhood Park Ambassador Program, Open Space Volunteer Days, and Senior Tech Tutoring.

Upcoming Key Dates/Events

December Crafting Social: Tuesday, December 3. Enjoy time with new friends, creating fun and imaginative crafts and decor for your home or as gifts for friends and loved ones. [MORE INFO](#)

Winter/Spring Registration Opens for Livermore Residents: Wednesday, December 4 at 9 am. Sign up for LARPD's programs, classes, camps, and more. Open registration begins on Friday, December 6. [MORE INFO](#)

Holiday Ornament Making at Sycamore: Saturday, December 7 at 12pm. Join Ranger Rudy as we get creative with some holiday ornament making for the tree! The event is free, and all materials will be provided. [MORE INFO](#)

Ravenswood Victorian Yuletide: Sunday, December 8, 12-4pm. Step back in time and embrace the holiday spirit at a Victorian Yuletide celebration at Ravenswood Historic Site on Sunday, December 8, 2024, from 12 p.m. to 4 p.m. [MORE INFO](#)

Senior Holiday Luncheon: Tuesday, December 10: Attend our annual catered luncheon to enjoy the holiday season! Surround yourself with good friends, food catered by *On the Vine*, and holiday fun. Door prizes, a festive sweater contest, photos with Santa, and live holiday music by Ryan Scripps. [MORE INFO](#)

Last Day to Drop Off Letters to Santa: Friday, December 13: Santa will write a letter to each person who drops a letter in the big red mailbox (*as long as they include their name & mailing address*). [MORE INFO](#)

Sensory Santa: A Gentle, Sensory-Friendly Holiday Event: Friday, December 13. Sensory Santa allows children with autism and other disabilities to meet Santa in a fun, inviting, and sensory-friendly environment that suits their unique needs. [MORE INFO](#)

Holiday Shopping and Lunch Downtown Livermore (50+): Friday, December 13. Meet up at Lizzie Fountain in Downtown Livermore where we will enjoy lunch and shopping in Downtown Livermore. [MORE INFO](#)

Donuts with Santa: Saturday, December 14. Join us for a morning of holiday cheer at the Robert Livermore Community Center. Have fun at the photo booth, meet the Grinch, take pictures with Santa, plus adopt a (stuffed) pet to take home! [MORE INFO](#)

The Great Yule Log Hunt: Saturday, December 14. Grab your silliest holiday hat and join Ranger Eric for the 30th annual hunt for the fabled Yule Log! We'll prepare for the hunt with games, merriment, and tales of ancient Yule celebrations. Then we'll be off on an old-fashioned hunt for that elusive log. [MORE INFO](#)

Toys for Tots Toy Drive Ends: Wednesday, December 18. LARPD has once again partnered with Toys for Tots this holiday season. Drop off new/unwrapped toys at Robert Livermore Community Center through December 18. Toys are donated to the United States Marine Corps Reserve Toys for Tots program. [MORE INFO](#)

Holiday Lights Tour (50+): Thursday, December 19. Start your evening with hot cocoa and dessert in our Palo Verde Room, then "all aboard!" the Livermore Wine Trolley for an adventure through the festive neighborhoods of Livermore to experience the glow of holiday lights. [MORE INFO](#)

Ho Ho Holiday Carnival: Saturday, December 21. Ranger Seth and Santa's helpers are excited to welcome you to the Ho Ho holiday carnival, with fun Midway games, festive arts & crafts, and holiday treats. And, of course, a special meet-and-greet with Santa himself! [MORE INFO](#)

Noon Year's Eve Celebration: Tuesday, December 31. Kick off the New Year early with family-friendly fun at our first-ever Noon Year's Eve event! Skip the midnight countdown and join us for a lively celebration with games, crafts, dancing, and light refreshments. [MORE INFO](#)

Aquatics

- **Lap Swim:** We had 65 pass holders who used their passes 592 times, along with 679 drop-ins.
- **Water Exercise:** Had 31 pass holders who used their passes 299 times, along with 126 drop-ins.
- **Masters Water Polo:** Had 10 pass holders who used their pass 35 times, along with 35 drop-ins.
- **LAC:** Masters and the Youth Team continue to grow. LAC has more than 300 participants in their club with ages ranging from 6 to 65.
- **Special Events:** RLAC hosted a water polo fundraising event for the local high schools. We were proud to help out the young athletes in the community.

Sports Facility Rentals

- Picnic rentals concluded in early November. Applications are now being accepted for 2025 picnic rentals which will reopen in March.
- The gymnasium floor is receiving a full renovation with sanding, relining and new sealant being performed over a 4-week period of November 23-December 23.
- Two youth girls' softball tournaments were held at Ernie Rodrigues.
- All grass fields including baseball and softball fields are now closed for the winter. The fields will receive rest from organized play and will receive maintenance by the parks department and recreation staff.

Park Location	Total Rentals	Total Rental Hours
Robertson Park	67	311
Cayetano	48	123
Ernie Rodrigues	18	108
Robert Livermore	8	68
Randy Johnson	0	0
Christensen	4	16
Max Baer	20	53
Independence	17	60
Altamont Creek	3	8
Bill Payne	6	29
Hagemann	4	8
May Nissen Courts	34	60
Gymnasium	63	258
Total:	292	1,102

Picnic Locations	Total Number of Rentals	Total Number of Attendees
May Nissen (main site)	1	40
May Nissen (tennis court)	1	40
May Nissen (library)	1	35
Big Trees	0	0
Hagemann	0	0
Independence Lower	0	0
Independence Upper	0	0
Les Knott	0	0
Pleasure Island	0	0
Robertson Park Pole Barn	0	0
Cayetano	0	0
Robert Livermore	0	0
Other		
Total:	6	175

Sports & Enrichment Programs/Classes/Events

- November's Kids Night Out set a new record with 65 registered participants! The gymnasium was transformed into a glowing playground, illuminated by black lights. Kids enjoyed an evening filled with exciting activities like basketball, dodgeball, and a dance party, all with a glow-in-the-night twist. The creative theme and high energy made this night a standout success!
- The youth basketball league concluded another fantastic season, showcasing exciting competition and teamwork. Champions were crowned in both the 1st/2nd grade and 3rd/4th grade leagues, with Coach Luka and the Trojans emerging victorious in both divisions. The season finale featured the LARPD cheer squad energizing the crowd with an impressive halftime routine and enthusiastic sideline cheers. Their performance added excitement and spirit to the event, making the championship games even more memorable for players as well as spectators.
- The Letters to Santa program are now underway! Children can drop off their letters in Santa's special mailbox in the recreation building through December 13th. Additionally, parents have the option to sign up to have a personalized letter sent to their child. Last year, this program brought joy to approximately 800 children and families, and we anticipate an even greater response this holiday season.
- Toys for Tots boxes are in place. The community can drop off new unwrapped toys at the Community Center through December 12th. Donation boxes will be picked up on Friday December 13th.
- Donuts with Santa are more popular than ever! This year, one of the three sessions sold out within 24 hours of registration being open, with 155 tickets purchased. As of this week, all three sessions are officially sold out, showcasing the excitement and demand for this festive community event,
- This year will be our first Sensory Santa event. This event offers a calm, welcoming environment where children with autism and other disabilities can meet Santa in a way that meets their needs. The setting is adjusted to reduce sensory overload with softer lighting and lower background noise. To date there are 10 families enrolled.

Program	Total Registered Participants
LARPD Youth Basketball League	61
LARPD Small Group Training Basketball	15
LARPD Cheerleading	12
LARPD Pee Classes	62

LARPD Kids/Pee Wee Night Out	62
LARPD Practice and Play Dodgeball	20
LARPD Fall Lego Camp	15
LARPD Fall Craft Camp	7
LARPD Pee Wee Fall Thanksgiving Camp	24
LARPD Adaptive Programs	19
Club VIP Volleyball	40
Arora Tennis Classes	104
Youth/Adult Karate	24
Youth/Adult Hip Hop	24
Adult Yoga	20
Drop In Pickleball	259
Ballet	101
Total Participants Served:	869

Open Space

Programs/Events:

- November saw **peak numbers of Hoot Owl programs**, our night hike program for private groups. Historically popular with scout groups, this program has expanded to include other community groups like 4H and groups of individuals and families. Eight different groups came out this month to catch a glimpse of coyotes at dusk, see owls beginning their nightly hunts, and listen for bats with the bat detector.
- Interpreter Eric led **two public Brushy Peak tours** in November showing off the parkland that is only accessible to the public through programs like these. Across these two programs, visitors saw two golden eagles, explored the unique sandstone rock formations, and learned about the cultural history of this special place. The 11/16 program saw the highest attendance of this program with 16 total participants. New this season, we’ve begun offering two different types of Brushy Peak hikes: Two Mile Lowlands Hike and Four Mile Summit Hike. Our hope is to afford everyone who is interested an opportunity to visit Brushy Peak while accommodating different modalities, physical abilities, and interests.
- Members from the interpretive team at **San Francisco Public Utilities Commission’s new Alameda Creek Watershed Center** visited Sycamore Grove Park to observe interpretive programs and talk shop. They shadowed Interpreter Christine and Ranger Danny during one of our Sycamore Science Camp sessions. We’ve been in communication with the SFPUC to coordinate training and trip exchanges and forge a collaborative partnership with this neighboring agency.
- Fall colors are here in full force and with that **increased numbers of photographers and photoshoots** at Sycamore Grove Park. Rangers have been especially mindful to show presence at the park for this traffic, educating the public on best practices for using open space for photos while being respectful of the wildlife and our rules and regulations. We have many regular commercial photographers who come to the park with clients and are aware of our photography permits and rules.

- **LARPD Open Space and Livermore Public Libraries** continued their partnership with several offerings to the public this month, including a Sycamore Talk led by Interpreter Eric at the Civic Center Library. He highlighted the differences between native sycamores and non-native sycamores/plane trees used in landscaping and spoke to ongoing efforts by LARPD and agencies throughout California to restore sycamore alluvial woodlands like Sycamore Grove Park.



- All November partnership programs with the library:
 - 11/2: Dia de los Muertos Celebration @ Rincon Library
 - 11/17: Sycamore Talk @ Civic Center Library
 - 11/23: Family Campfire @ Sycamore Grove Park
 - All month: StoryWalk @ Sycamore Grove Park
- Ranger Jay led a **guided hike for LARPD Foundation members**. Attendees got to see where some of the funds the foundation has provided over the years have gone towards, including sets of microscopes and binoculars used in primarily youth programs like Sycamore Science Camp, Junior Rangers, and Ranger Explorers. Jay led the group from the ranger station at Sycamore Grove Park to Cliff Swallow Bridge while pointing out birds and identifying native plants and their cultural use by local tribes. Jay provided a taste of some of Open Space's interpretive programming, providing a concrete experience to the fundraising and donations that often may exist in the abstract for donors and members.
- **Sycamore Grove Parking Pass Presale** to occur the weekend of 11/30-12/1.

Park Updates/Natural Resource Management:

- Trail work has been completed for the **Patterson Ranch Trail**. Staff worked hard to craft and install signage, install posts, define trails, and now patrol trails in the meantime. the final green light. Thank you to the maintenance crew as well for their involvement. We are awaiting a final walkthrough with Zone 7. More to come.



- Rom-tec has completed the construction of a **vault restroom at the ranger station picnic area**. This project has been a long time coming; with increased programs and rentals taking place in the picnic area, this will be a great amenity for the public.

Upcoming:

- The **30th Annual Great Yule Log Hunt** is scheduled for 12/14. Participants will enjoy games and stories, silly hats, traditional wassail drinks, and the opportunity to make their own Yule log to take home. Registration is already full!
- The **4th Annual Ho Ho Holiday Carnival** will take place 12/21 at the ranger station picnic area, featuring fun Midway games, arts & crafts, and holiday treats.
- **Nature Nearby Field Trips at Garaventa Wetlands for Altamont Creek Elementary** school. This will be our 3rd year offering this walking field trip for Altamont Creek's 4th grade classes. Currently, this is the only program where members of the public can access the wetlands and learn firsthand about the unique ecology of the alkaline sink. We'll be exploring rain or shine!
- Current and former Open Space staff, Living Arroyos staff, and longtime public participants will be gathering on 12/20 for the annual **Christmas Bird Count**, a global bird survey. We look forward to seeing how many unique species and rare birds might be found at Sycamore Grove Park this winter.

Facility Rentals

Facility rentals are held at the Ravenswood Historic Site, and the Robert Livermore Community Center. Facility rental information is located on our website at larpd.org.

Facility	Type of Activity	Total Rentals for the Month	Total Monthly Hours
Ravenswood/RLCC	Facility Rental Tours	21	21
RLCC	Facility Rentals	11	110
RLCC	On-going Rentals	1	14
Total Facility Rentals for the Month:		33	145

Facility Operations

Facility operations staff are scheduled Monday through Friday from 7:30am-10:00pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals. Below is the Day-to-Day Operations & District Support matrix.

Operations	Staff	Days	Time	Total Hours Weekly	Total Hours Monthly
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall (Raquel)	1	M/Tu (Friday as needed)	6:30am-9:30am	Between 4-6	Between 16 and 20
RLCC Operations & Custodial (LARPD – days / Contractor – nights)	2	M-F	7:30am-10:00pm	217.5	870

RLCC Operations & Custodial (LARPD – days / Contractor – nights)	2	Sat/Sun	8:00am-8:00pm	24	96
Park Restrooms: Field Rentals (Contractor)	2	Sat	7:00am-5:00pm	20	80
Park Restrooms: Field Rentals (Contractor)	2	Sun	7:00am-5:00pm	20	80

Community Services Program and Service Support

Program	Staff/Task	Staff	Days	Total Hours Weekly	Total Hours Monthly
Open Heart Kitchen	Setup & Takedown	2	M-F	10 hours	40 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Livermore Rotary Meetings	Setup & Takedown	2	Wednesdays	1 hour	4 hours
Golden Circle & Learn to Knit!	Setup & Takedown	2	Mondays	30 minutes	2 hours
Golden Circle Bazaar	Setup & Takedown	2	Sunday	2 hours	2 hours
Movie Madness	Setup & Takedown	1	Mondays	1 hour	2 hours
Mah Jong	Setup & Takedown	1	Wednesday	30 minutes	2 hours
Bridge	Setup & Takedown	1	Thursday & Friday	1 hour	4 hours
Livermore Rotary Club	Setup & Takedown	2	Wednesdays	1 hour	3 hours
LARPD Foundation Meeting	Setup & Takedown	1	Monday	15 minutes	15 minutes
November Crafting Social	Setup & Takedown	2	Thursday	1 hour	1 hour
Alameda County Ag Subcommittee on Trails Meeting	Setup & Takedown	1	Monday	15 minutes	15 minutes
LARPD Board Meeting	Setup & Takedown	1	Wednesday	30 minutes	1 hour
Caregiver Support Group	Setup & Takedown	1	Thursday	30 minutes	1 hour

Your Life, Your Home: Décor & Decoration Fun	Setup & Takedown	2	Wednesday	30 minutes	1 hour
Senior Services Footcare Event	Setup & Takedown	1	Monday	15 minutes	30 minutes
Leadership Academy	Setup & Takedown	2	Thursday	30 minutes	30 minutes
Safety Committee Meeting	Setup & Takedown	2	Monday	30 minutes	30 minutes
LARPD Chili Cook Off	Setup & Takedown	2	Friday	1 hour	1 hour
Rack Up the Fall Craft Camp	Setup & Takedown	2	Monday	30 minutes	30 minutes

PARKS, FACILITIES, & MAINTENANCE

Parks Department Update: This month, May Nissen Dog Park was successfully opened. Ongoing irrigation repairs were made, and neighborhood parks were aerated to improve turf health. ESS maintenance and leaf clean-up efforts were completed. Training sessions for new herbicide applicators and mowers were conducted. Herbicide was applied to turf, sports fields, and neighborhood parks, while sports turf was overseeded for winter resilience. Additionally, irrigation controllers were winterized to prevent freezing weather damage.



Tree Health Improvement Plan: Mulching tree wells via soil amendments for all trees. (Photo: May Nissen Dog Park)



Irrigation Repair



Park Clean Up

Mechanic's Shop:

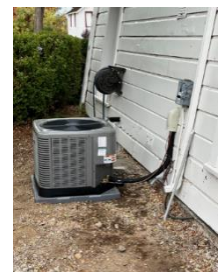
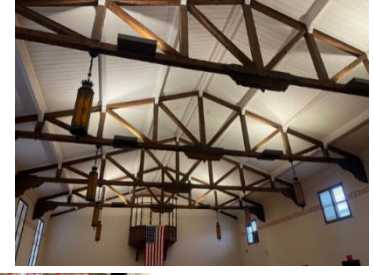
- Vehicle service and repairs: This month, several routine maintenance tasks were performed across various vehicles. For the 273JCB, the TPMS light was addressed by adjusting tire pressure to specifications and resetting the TPMS system. Similarly, the 27BAND and V39 vehicles had their tire pressures set to specifications and TPMS systems reset. Wiper blades were replaced on both the V50 and 238BZ6 vehicles. The V50 also required a battery replacement due to a dead battery. The 27QQMX vehicle underwent new vehicle preparation, including the installation of stickers, fire extinguisher, first aid kit, Geo Tab, extension cable, and back-up alarm. Additionally, the 273JFF had two rear tires mounted and balanced, and the V33 underwent a pre-smog inspection to ensure its compliance.
- Mower and tractor services and repairs: Key maintenance tasks were completed on several pieces of equipment. The E054 mower had a flat tire repaired. For the E094 mower trailer, both tail lamp bulbs were replaced, and four tires were mounted on new wheels. The E078 mower received an air filter replacement and five tine segments. Tail lamp wiring on the new mower trailer was also replaced. Additionally, the blades on mowers E084, E095, E093, and E092 were sharpened.
- Additional tasks performed: Parts were ordered, inventory managed, and weekly/monthly reports completed. Training was provided to rangers on the sprayer, tractor, and new pressure washer. Harassment training was also conducted.

Facilities Department Update:

- The holiday season provides excellent opportunities to complete maintenance projects that would be impractical any other time of year because we have fewer programs and fewer people in our facilities. On November 25th, we began the three-week process of refinishing the gym floor at the RLCC. In a normal year, we would only do a light sand and re-coat. This year, we are making a full sand, down to the wood, removing 20 years of old finish and all the striped lines. The court will then be re-striped and sealed, ready for use by Christmas.



- The Veteran's building needed a lighting upgrade. The old high pressure sodium light fixtures were costly to operate and getting very yellow with age. Technician Michael Loder replaced the old lights with new, energy efficient LED lights, giving the room a much brighter appearance.
- The old HVAC system in the gift shop at Ravenswood finally failed this year. The system was more than 30 years old, so its time had come. Technician Mike Davi was able to install a new unit just in time for the wintry weather with only minor modifications to the enclosure and ducts.



In addition to these projects, the maintenance team also completed a host of other activities including synthetic field grooming, toilet replacement, monument sign repair/refurbishment, gate installation and repairs, playground equipment repairs, multiple light fixture replacements, office painting, backstop and goal repairs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MF'.

Mathew Fuzie
General Manager

MF/lvb/rvd