



Livermore Area
Recreation and Park District
An independent special district

**GENERAL MANAGER'S MONTHLY UPDATE
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS
JULY 2024**

TO: BOARD OF DIRECTORS

FROM: MATHEW FUZIE, GENERAL MANAGER

The information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only.

GENERAL SUMMATION

June and July are in full summer swing, and Staff are extremely busy with thousands of children participating in our programs and offerings. April and May were hectic as we prepared for the Fiscal Year 2024/2025 Budget, which the Board of Directors approved on May 29. Consequently, June had light agendas for the Governance Team. Our program attendance and offerings have increased from last year, and reflected in this is an increase in staff. On June 3rd, playgrounds were replaced at Jack Williams, Ida Holm and Bill Clark neighborhood parks, with new play structures that include built-in shade structures. Additionally, Cayetano Sports Park's astroturf replacement was completed in June.

Trails Update

No additional trails updates at this time. With the help of a newly hired part-time Land Agent/Planner, we are actively working with the City on several connector trails and with Zone 7 on the Patterson Ranch Trail. When we have solid proposals, those will be taken to the Board.

BOARD OF DIRECTORS

In June, Board members attended two regular board meetings, plus a Public Meeting in the Park at Bruno Canziani Park. The Finance Committee met on June 24th. Board members enjoyed participating in the Livermore Rodeo Parade and the LARPD Foundation's fundraising event, "Wine Down in the Grove," at the Ravenswood Historic Site. Additionally, members of the Board of Directors participated in meetings at the following:

- LARPD Foundation
- Livermore Valley Chamber of Commerce Business Alliance
- Livermore Downtown, Inc.
- Alameda County Agricultural Subcommittee on Trails
- City of Livermore's Springtown Open Space Improvements Community Meeting

Board actions for the month included:

- A motion to approve the Proposed Amendments to Ordinance No. 8, on a first reading.

Upcoming Board Schedule: (All meeting locations are held at 4444 East Avenue, Livermore, unless otherwise noted.)

- a. Personnel Committee Meeting: July 8, 2024, 2:00 p.m., West Conference Room.
- b. Facilities Committee Meeting: July 10, 2024, 3:00 p.m., West Conference Room.
- c. Regular Board Meeting: July 10, 2024, 5:00 p.m., Sycamore Room.
- d. Finance Committee Meeting: July 22, 2024, 2:00 p.m., West Conference Room.
- e. Regular Board Meeting: July 31, 2024, 5:00 p.m., Sycamore Room.

LARPD Board Meeting in the Park at Ravenswood Park: Wednesday, July 17 at 6:00pm:

The purpose of the meeting is to provide an update on current LARPD projects, hear feedback or suggestions on any local park issues, Ravenswood Park, or any other LARPD facility or program. [MORE INFO](#)

HUMAN RESOURCES

Staffing: In May, we successfully rolled out the applicant tracking and onboarding software with Clear, which provided a comprehensive view of our staffing processes. Since implementing the system, we have posted 31 requisitions, closed 22 requisitions, and currently have nine (9) open requisitions. To date, we have received 1,023 applications and hired 101 new employees. The work involved in each hire has resulted in 2,801 HR processing activities.

We now have detailed insights into our applicant sources, and it is noteworthy that 85% of our applicants come from the LARPD website or CalOpps. We anticipate a shift in this distribution as we begin to utilize additional job posting platforms linked to Clear.

We are eager to explore reporting insights from the new system, including staffing trends and identifying effective channels for hard-to-fill positions.

The District has become more agile in terms of staffing and work efficiency. Since May 1st, we have processed 52 personnel request forms for existing employees, most are for reactivating employees returning for summer employment but also includes department/manager changes, step increases, and other changes.

HR Intern: Zach Walsh is our HR Intern. Zach is wrapping up his time as a student at Arizona State University where he majored in psychology. Zach has a strong interest in human resources and has been supporting various projects since coming onboard. He assisted with the implementation of Cornerstone and created procedures to assist employees in accessing and completing necessary training. In addition, Zach helped in the formatting of the soon-to-be

released employee handbook. He is collaborating on a training PowerPoint titled, "Recruiting 101" and learning to use our HR systems and manipulating data.

Our three summer interns are working together to plan the Regatta portion of the upcoming summer picnic scheduled for Friday, August 9th. Afterward, Zach will be heading to Florida to participate in the Disney Leadership Program at the end of August.

Projects and Training: LARPD will be embarking on a Leadership Academy with Todd Slingsby sometime in the fall. Todd is a consultant that worked with LARPD on assessments to develop leadership characteristics. More to come on this in subsequent months.

HR was at the MSC on June 10th and discussed compliance and policy updates including driving and workers compensation. Many of the compliance items impact the parks group as they are all drivers of District vehicles.

Cornerstone Learning Management System (LMS): In order to spread the work and provide a point of contact in the specific departments, HR has enlisted ambassadors to roll out the LMS. These users are active in the portal trying things out before going live on July 8th. Currently, historical records for compliance training have been uploaded into Cornerstone for all active and inactive employees. User-based groups were created within the LMS to automatically assign compliance training to new hires and existing employees upon expiration date. This is a huge step in the process.

Compensation: The market salary adjustments and the COLAS for all step-based employees were completed. The manipulation and processing work was completed to conclude this massive project.

Coming Attractions: We look forward to more home-grown training developed in-house in the coming months including Recruiting 101.

FINANCE

Preliminary financial results through the month of May 2024: Total revenues through May are 1% better than budget at \$22.261 million. Salary and benefits expenses are 1% better than budget at \$12.477 million and services and supplies expenses are 3% better than budget at \$7.712 million. Operating capital continues to be over budget, as the District needed to address some equipment needs in Park Operations, which included the purchase of new mowers, a utility trailer, and an ATV. In addition, the slide at the Robert Livermore Aquatic Center was removed, resulting in \$61k of spend that was not originally budgeted. The bottom line for Fiscal Year 2023-2024 through May, as compared to the mid-year update, is still \$72k better than budget.

Fiscal Year 2024-2025 Budget Books: The budget books were completed end of June and will soon be published on the LARPD website for public viewing, and bound copies will be distributed to the Board of Directors, as well as District supervisors and managers.

James Marta & Company Audit: The District's auditors performed their interim audit fieldwork on June 26th. The visit went smoothly, and the auditors are expected to return on September 10th and 11th to complete their fieldwork for the Fiscal Year 2023-2024 audit, which is on track to be presented to the Board of Directors for approval at the December Board meeting.

COMMUNITY SERVICES & RECREATION

Youth Services

ESS is off to a great start to the summer. The kids are in for an active summer which includes swimming, Olympic theme days, puppet and magic shows, Kona Ice, and an occasional lunch at the downtown Lizzy Fountain.

We are so fortunate to have Youth Volunteers working in the morning for four (4) hours. The kids love having them and they bring so much to the program. Our volunteers are very athletic and share their talents with the kids. Arts and craft projects always take on a new twist when our volunteers are here!

Summer will end on August 8th and ESS will be closed for staff meetings, cleaning, and planning on August 9th and 12th. The first day of school begins on August 13th.

Preschool started their first three-week summer camp session at Jane Addams. Both classrooms will have two (2), three-week sessions. Both sessions are full and the first week went very well. The themes for camps are Exploring Famous Artists, Mud Kitchen, Science Investigation, and Art and Building.

Summer preschool camp offers an opportunity for kids to stay in the routine of school, so they are ready to enter traditional preschool or TK and Kindergarten in the fall.

We are fortunate to have Youth Volunteers assisting with our preschoolers. The kids love having Youth Volunteers. They are always so attentive to the kids' needs and offer reassurance when needed at drop-off times.

Senior Services

Classes: Senior Services Recreation Classes and Programs (Set-up & Take-down: average 30 minutes/week/program, except for Zumba, and Yoga).

Program/Camp	Monthly Registration
Gentle Strength, Balance, & Coordination – 2 classes	55 registrants
Chair Strength, Balance, & Flexibility – 2 classes	25 registrants
Line Dancing w/ Delores (Beginner)	7 registrants
Line Dancing w/ Gary – 3 classes	38 registrants
Zumba Gold Basic w/ Christina – 5 classes	59 registrants
Zumba Gold w/Alice – 6 classes	56 registrants
Yoga for Self-Care	7 registrants
Tai Chi for Seniors Level 1 & 2	11 registrants
Tai Chi Level 1 & 2 After Hours	8 registrants
Tai Chi Level 3A & 3B	11 registrants

3-D Greeting Cards – 1 class	8 registrants
Keeping Elders Safe: An Overview of Elder and Legal Abuse	3 registrants
Total Registered:	288 registrants

Trips: On June 27th, 53 seniors traveled to the Mother Lode for a leisurely lunch in downtown Sonora, then onward to Columbia to enjoy the “*Route 66*” Musical Revue at the historic Fallon House Theatre.

Activities: On June 5th, 20 movie-goers attended the monthly Mystery Movie at the Vine, viewing the film “Summer Camp”, starring Diane Keaton and Kathy Bates. The group collectively gave it a 2.5-star rating during the discussion afterwards at the Zephyr Grill.

At the beautiful Ravenswood Historic Site on June 18th, 24 seniors, led by Kathy Lake, had a great time creating their own versions of the “Mystery Craft”. Our guests walked away with the happy feeling of accomplishing a unique and striking piece of art to adorn their home décor.

The Museum on Main in Pleasanton partnered with LARPD for the month of June. Seniors enjoyed the Ed Kinney Speaker Series at the Firehouse Arts Center about the interesting story of the first woman mountain climber, Junko Tabei, was captured by a Chautauqua scholar depicting her in character.

In our RLCC Vintage Lounge, Netflix movies are shown on alternating Mondays each month. June featured “*Like Father*” and “*American Symphony*”. Both movies were well-attended by a group of engaged movie enthusiasts.

You can find pictures from our trips and activities on LARPD social media outlets.

Community Outreach

The Community Outreach Team coordinated LARPD’s Float in the Rotary Rodeo Parade on Saturday, June 8th. We had a fantastic turnout of staff, volunteers, and Board members celebrating our community (see photo below). Our entry included our classic car with Directors Faltings and Palajac, dozens of staff, volunteers, and their families handing out LARPD swag, and our float on the trailer driven by Aaron Grimm.



Also, the team connected the community with LARPD program offerings through email communication, social media, Peach Jar, and www.larpd.org. Throughout the month of June, the team sent 39,077 emails with a 62% open rate (35% industry average) between the District-Wide Newsletter, Senior Prime Time, Open Space Valley Wilds, and Senior Pop-Up Trip emails. Across our social media accounts, 48 posts were shared generating 67,159 impressions. Highlights included summer recreation swim

opening, the LARPD float in the Rodeo Parade, the brand-new Rec-On-The-Go program, and the opening of the RLAC Café at the pool. On www.larpd.org, June page views were 208,533. The most visited pages being the District Calendar, Aquatics Information, Summer Recreation Guide, and Camp Shelly information.

Volunteer Program: June kicked off the Summer Volunteer Program with 92 volunteers assisting with programs throughout the District including Rec-On-The-Go (3), Neighborhood Park Ambassadors (18), ESS (15), Junior Docents at Sycamore Grove (3), Open Space Projects (12), Preschool Camps (11), Recreation Camps (30), and Summer Nature Camp (20). We'll have detailed hours reports as the summer progresses.

Open Heart Kitchen: May Senior Meal Program: 631 Meals Served to 64 Seniors.

Information Technology: On June 25th, staff distributed a request for proposals for Information Technology Managed Services. LARPD is requesting contractors to provide support for hardware (including servers, switches, workstations, laptops, and tablets), network, software, technical support ("help-desk") services, back-ups, remote access, on-site support, email maintenance and security, inventory management, cybersecurity, and disaster recovery. Proposals are due on Monday, July 22, 2024.

LARPD Foundation: The LARPD Foundation hosted the Third Annual Wine Down in the Grove fundraiser event on Friday, June 21st at Ravenswood Historic Site. It was a beautiful evening filled with generosity in support of the LARPD Foundation and the work they do for LARPD and the community.

Attendees enjoyed music from Tim Gomes, tastings from local wineries and breweries, dinner from On the Vine Catering, tours by Ravenswood docents, and live and silent auctions hosted by auctioneer Marc Roberts. While the final donation totals are still being calculated, early returns mark the evening as an enormous success. The Foundation expresses their gratitude to the LARPD Board of Directors for their support of this event.

Upcoming Key Dates/Events

Independence Day Dash 5k and Fun Run at Sycamore Grove: Thursday, July 4: The inaugural Independence Day Dash 5K and Free Kids' Fun Run. A chance to break a sweat before kicking back all day with family and friends. [MORE INFO](#)

Mystery Movie and Review at the Vine: Wednesday, July 10: Join us for a mystery movie at the Vine Cinema with friends! After the show, join us for appetizers at Zephyr Grill and Bar to chat about the movie and develop our collective "review" of the film. [MORE INFO](#)

Pop-Up Trip to SF Giants Game: Thursday, July 11: Celebrate the baseball season with a fabulous SF Giants vs. Toronto Blue Jays game at the amazing Oracle Park in San Francisco. [MORE INFO](#)

Kids Night Out at the Pool: Friday, July 12, 6pm-9pm: Grab your swimsuit, a towel, and a friend for a fun Super-Hero themed Friday night of swimming along with games/activities indoors. [MORE INFO](#)

Sycamore Summer Games: Saturday, July 13: Come out to Sycamore Grove prepared to test your skills in the Third Annual Sycamore Summer Games. We will test your knowledge, speed, creativity, observation and beyond in this family-friendly, fun competition. [MORE INFO](#)

Ravenswood Docent Tours: Second and Fourth Sundays of each month, 12pm – 4 pm: Ravenswood Historical House will be open to the public for docent-led tours. [MORE INFO](#)

Adaptive Recreation Ice Cream Social: Thursday, July 18: Join LARPD in the first ever FREE specialized event for people with developmental/intellectual disabilities. Ice cream and sweet treats will be provided, as well as fun games, activities, and crafts. [MORE INFO](#)

Eras Tour Dance Party: Saturday, July 20, 6-8 pm: Join us for an enchanted night of music and dancing filled with Taylor Swift-themed crafts, games, and treats. Make friendship bracelets, snap photos at our booth, and sparkle at the Glitter Bar. [MORE INFO](#)

Consumer Fraud: Scams Targeting Seniors and Tips for Protection and Prevention: Thursday, July 25: This free program presented by Legal Assistance for Seniors will discuss common scams, provide practical tips, and offer referrals sources on where to receive help. [MORE INFO](#)

Aquatics

Swim Team: We finished our enrollment for the Electric Eels swim team. The team has 145 participants! This is a great comeback after our hiatus. We have competed in three (3) meets, hosted a tie dye event, and our swimmers are improving each week. A big shout out to coach Alex, Brooklyn, Dylan, Jaymie, Lisa, and Scott.

Parties: We hosted five end of the year school parties at RLAC (Robert Livermore Aquatic Center) and one at May Nissen. There was over a thousand students enjoying the facilities.

Special Events: We hosted a youth Water Polo tournament on June 30th. Our renter is Tri Valley water polo. Tournament ages ranged from 11 to 14.

Partners: Aquatics continue to collaborate with local teams to utilize our swim center. Livermore Aquacowboys started a successful master's team that continues to grow through the summer months. This allowed adults to relive their glory days or try out a relaxed swim team for the first time. Two of their youth swimmers have moved on to college and the Olympic trials - Abigail Herscu and Bryson Huey!

Water Exercise: We have expanded water exercise to Tuesday and Thursday nights, and they are a huge hit! Summer has brought out new participants and water exercise is averaging over 20 participants per class. Our instructor, Serra Smith, works tirelessly to expand our program post-COVID and has done an amazing job. Anette Frei, who typically subs, has started teaching classes at night to help the expansion of the program.





Masters Water Polo: Matt Croghan has spearheaded the return of Masters Polo. Some nights we have almost 40 players! Matt has been a staple in the water polo community for years and provided a fun learning environment for new and returning players.

Lap Swim: We have extended hours for our pass holders. Our lap swim pass-holders can use their passes to lap swim during Rec hours. This is done every summer to give our lap community more availability to swim. We now have lap swim available 7 days a week.



Recreation Swim: We have expanded hot night recreation swim from one day a week to three (3). It is now offered on Monday, Wednesday, and Friday. We are also doing themed hot night with the camp/sports staff. Tot time has been a huge hit. The largest crowd of the year so far was 213 participants.

Lessons: We kicked off the lesson program offering four (4) sessions of lessons. The first session took place in June with 435 participants. This was achieved by increasing the capacity of both morning and evening lessons. We now offer private lessons at RLAC.

Sports Facility Rentals

Bill Payne project is complete which opened on June 17th.

Cayetano turf replacement is complete which opened on July 1st.

Two (2) basketball tournaments took place in the gymnasium, with local Bay Area and northern California teams in attendance.

Two (2) girls' softball tournaments took place at Ernie Rodrigues, with local Bay Area teams in attendance.

One (1) LARPD Sports Birthday Party took place in the gymnasium. Party hosts can choose a sport such as basketball, dodgeball, volleyball, pickleball, and wiffleball with free play included at the end of the party. The Fiesta Room is decorated in the color scheme they choose and this where food, cake, presents, etc. take place. Two (2) LARPD staff are on site to facilitate the party, run the sports/activities in the gym, and overall assist the parents with the flow of the party.

Nine (9) Splash Parties took place at the RLCC Aquatic Center. Each rental is comprised of a private covered reserved space, a separate entrance for party hosts and guests, a party attendant, ability to have party attendant store cake, ice cream, sandwich trays, etc.

Little League World Series dates are set for July 28th through August 4th. The District 57 tournament was held at Max Baer field to determine which team will be the local representation. We are thrilled to have local representation by Livermore Little League!

Park Location	Total Rentals	Total Rental Hours
Robertson Park	55	361
Cayetano	0	0
Ernie Rodrigues	17	110
Robert Livermore	38	
Randy Johnson	0	177
Christensen	8	0
Max Baer	25 81	16
Independence	10	75
Altamont Creek	0	0
Bill Payne	4	16
Hagemann	4	8
May Nissen Pickleball Courts	68	
Gymnasium	135	144
Splash Parties	9	298
		360
Total:	373	

Picnic Locations	Total Number of Rentals	Total Number of Attendees
May Nissen (main site)	12	1,005
May Nissen (tennis court)	10	405
May Nissen (library)	4	104
Big Trees	9	265
Hagemann	0	0
Independence Lower	2	65
Independence Upper	8	230
Les Knott	4	160
Robertson Park Pole Barn	0	0
Cayetano	0	0
Robert Livermore	1	50
Total:	50	2,284

Sports & Enrichment Programs/Classes/Events: It's summertime and the campus are buzzing with kids aged 3-12 years old participating in a wide variety of camps.

Campers traveled the world in LARPD Around the World Craft Camp. Led by Teri, campers collected passport stamps and created fun crafts from Africa, France, South Korea, Australia, India, Mexico, Peru, and then traveled back to the USA! From making parrots in Brazil to the

Eiffel Tower in France to fans in China, all of which were on display for the end-of-camp Art Walk. This group of travelers had an unforgettable adventure!

LARPD Pee Wee Summer Camp: Twenty-four (24) morning campers and 13 afternoon campers participated in Rodeo Week. Campers played lots of sports and camp games in the gym and outside. They also used their creativity to design rodeo and farm animal themed crafts, such as a cactus, a horse, and a cowboy hat. Some of our special activities were the rainbow parachute (always a fan favorite) and a Rodeo Lasso Challenge. For this challenge, campers used a hula hoop to lasso a big cone.

LARPD Splash Camp: The Splash camp is a new addition. Campers are with us from 1pm-4pm enjoying afternoons of swimming and playing pool games. Staff and campers have a designated covered space for snacks and an opportunity to play board/card games to get out of the sun. This has become a popular camp that we hope to expand next summer.

Kids Night Out at the Pool: Buccaneer Bash was so much fun! Kids joined LARPD staff for an evening of swimming, pizza dinner, and a treasure chest of snacks consisting of Pirates Booty, Ring Pop and an eye patch for fun. Next month's theme will be Mer-mazing!

LARPD Rec-On-The-Go: Rec-On-The-Go is the newest addition to summer. Sports staff take what we do daily to a different park each week offering a FREE drop-in program for the community. Each Friday throughout summer, staff will offer games, sports, crafts, and special activities with a different theme each week. We kicked off the series at Les Knott Park with an Outdoor Games theme and had approximately 50 participants. Followed by May Nissen with a Legos Creativity theme where staff engaged with approximately 90 participants. We received positive feedback and it's an opportunity for the community to ask questions, get a glimpse into what recreation opportunities LARPD has to offer the whole family.

Fashion Design: This class is a NEW offering at LARPD taught by an independent contractor. The class is offered to both youth and teens and both sessions have a waiting list. Participants learn drawing and design skills taking creative ideas from inspiration to a fully designed fashion sketch and will end the 8-week class with a portfolio of fashion collections designed and branded by the students.

Other enrichment classes offered by independent contractors have been Public Speaking, Sewing, Legos, Science, Cooking, Slime and Clay Art.

The RLCC Café is up and running for the summer. The café operates during Recreation Swim hours, Friday Hot Nights, and now open for Tot Time offering snacks, sweets, drinks and treats.

Program	Total Registered Participants
LARPD Summer Camp	133
LARPD Pee Wee Summer Camp	115
LARPD Splash Camp	14
LARPD Craft Camp	18
LARPD Pee Wee Classes	46
LARPD Hot Shots Basketball	51
LARPD Practice & Play Basketball	45

LARPD Kids Night Out	16
LARPD Basketball Camp	17
Skateboard/Scooter Camp	30
Skyhawks Sports	57
Club VIP Beach Volleyball Camp	12
Arora Tennis Camp	73
Arora Tennis Classes	99
Youth/Adult Karate	26
Youth/Adult Hip Hop	27
Youth Beginning Pickleball Camp	8
Kidz Love Soccer Camp	34
Kidz Love Soccer Class	80
Adult Yoga	21
Pickleball Introduction (adult)	24
Drop In Pickleball	177
Club VIP Volleyball	31
Fashion Design	34
Ballet	84
Challenge Island	44
Engineering for Kids	33
Gurus Public Speaking	18
Cooking Fiesta	10
Bricks 4 Kidz	40
Science Beginnings	41
Athena Coding	15
Play-Well Tek	24
Sewing	14
Clay Art	12
Total Participants Served:	1,523

Open Space

Summer programs are in full swing! Summer Nature Camp kicked off with a bang. Every week this summer, roughly 90 kids will be singing songs, playing games, crafting, splashing in the creek, and exploring and connecting with nature all along the way.



Counselor in Training camp ended the first of its three (3) sessions - graduating 13 teenagers who are now fully prepared to work as volunteers for the rest of the Summer Nature Camp season.

The maiden voyage of Destination Shelly brought thirteen 11 to 13-year-olds to Camp Shelly in Lake Tahoe for three (3) nights. Participants went for a 5-mile hike and learned to fish in an alpine lake, had a day swimming and lounging by Lake Tahoe, learned all about AND actually chased away a nosy Black Bear who wanted to steal our s'mores, prepared and cooked one of their own dinners over the coals of a campfire, and explored the beauty of the Sierra Nevada! Car troubles couldn't stop us from having fun!





Rangers will be visiting each ESS site once a month for the summer, bringing some of the excitement from Sycamore Grove to the classroom.

Rangers are partnering with the Livermore Public Library for several programs, including a 4th of July celebration and "Ranger Day" at the May Nissen Rincon branch.

Upcoming volunteer opportunities in July include regularly scheduled Open Space Volunteer days where volunteers will be focusing on pulling late-blooming summer invasive weeds in Sycamore Grove.

Our Junior Docent program has prepared teenager volunteers to station the Wetmore "Visitors Center" to be available to answer questions, give directions, and lead a mini talk and craft whose theme varies by the week.

JUNE 2024 Open Space

Open Space School Programs
 ESS
 Ranger Programs
 Hoot Owls
 Special Events
 Custom Fee Programs
 Volunteer Opportunities
 Nature Camps

	# of programs	# Participants (TOTAL)
Open Space School Programs	1	78
ESS	8	267
Ranger Programs	3	45
Hoot Owls	1	20
Special Events	5	153
Custom Fee Programs	1	40
Volunteer Opportunities	4	TBD
Nature Camps	17	201

JUNE'24 Totals

804

Facility Rentals

Facility rentals are held at the Ravenswood Historic Site, and the Robert Livermore Community Center. Facility rental information is located on our website at larpd.org.

Facility	Type of Activity	Total Rentals for the Month	Total Monthly Hours
Ravenswood	Facility Rentals	2	20
Ravenswood	Wedding Rehearsals	1	1
Ravenswood/RLCC	Facility Rental Tours	15	15
Ravenswood	Photo Permits	0	0
RLCC	Facility Rentals	8	80
RLCC	On-going Rentals	1	14
Total Facility Rentals for the Month:		26	129

Facility Operations

Facility operations staff are scheduled Monday through Friday from 7:30am-10:00pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals. Below is the Day-to-Day Operations & District Support matrix.

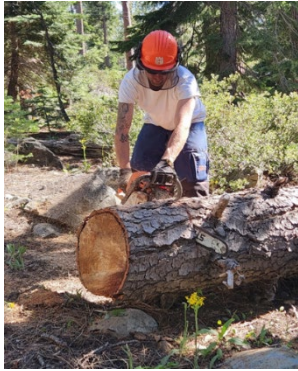
Operations	Staff	Days	Time	Total Hours Weekly	Total Hours Monthly
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall (Raquel)	1	M/Tu (Friday as needed)	6:30am-9:30am	Between 4-6	Between 16 and 20
RLCC Operations & Custodial (LARPD – days / Contractor – nights)	2	M-F	7:30am-10:00pm	217.5	870
RLCC Operations & Custodial (LARPD – days / Contractor – nights)	2	Sat/Sun	8:00am-8:00pm	24	96
Park Restrooms: Field Rentals (Contractor)	2	Sat	7:00am-5:00pm	20	80
Park Restrooms: Field Rentals (Contractor)	2	Sun	7:00am-5:00pm	20	80

Community Services program and service support

Program	Task	Staff	Days	Total Hours Weekly	Total Hours Monthly
Open Heart Kitchen	Setup & Takedown	2	M-F	10 hours	40 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Livermore Rotary Meetings	Setup & Takedown	2	Wednesdays	1 hour	4 hours
Line Dancing	Setup	1	Mondays, Tuesdays	30 minutes	4 hours
Golden Circle & Learn to Knit!	Setup & Takedown	2	Mondays	30 minutes	2 hours
Movie Madness	Setup & Takedown	1	Mondays	1 hour	2 hours
Mah Jong	Setup & Takedown	1	Wednesday	30 minutes	2 hours
Bridge	Setup & Takedown	1	Thursday & Friday	1 hour	4 hours
Tai Chi	Setup & Takedown	2	Mondays, Thursdays, Fridays	30 minutes	2 hours
3-D Geeting Cards	Setup & Takedown	1	Friday	30 minutes	1 hour
Gentle Strength, Balance, and Coordination	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
Chair Strength, Balance, and Flexibility	Setup & Takedown	1	Tuesday, Thursday	30 minutes	2 hours
LAYAC Monthly Meeting	Setup & Takedown	1	Monday	15 minutes	15 minutes

LARPD Foundation Meeting	Setup & Takedown	1	Monday	15 minutes	15 minutes
LCAC Meeting	Setup & Takedown	1	Wednesday	15 minutes	15 minutes
AC Ag Subcommittee Trails Meeting	Setup & Takedown	2	Monday	15 minutes	15 minutes
Mystery Craftmaking Social @ Ravenswood	Setup & Takedown	2	Tuesday	1 hour	1 hour
Keeping Elders Safe: An Overview of Elder and Legal Abuse	Setup & Takedown	1	Thursday	15 minutes	15 minutes
Estate Planning	Setup & Takedown	1	Tuesday	30 minutes	30 minutes
LARPD Foundation Fundraiser	Setup & Takedown	2	Friday	2 hours	2 hours
LARPD Board Meeting	Setup & Takedown	1	Wednesday	30 minutes	1 hour
Youth Contracted Monthly Camps (multiple camps/week)	Setup & Takedown once per week + cleaning everyday	2	Monday-Friday	1 hour/day= 5 hours/week	15 hours

PARKS, FACILITIES, & MAINTENANCE



Facilities Maintenance: The Facilities team spent the month of June gearing up for the summer season and increased programming and usage of our facilities.

Camp Shelly opened in June for the first time in two (2) years. The start-up maintenance required to get the campground ready for campers was more extensive than prior years, largely due to the heavy storms of the previous season that prevented it from opening in the summer of 2023. A joint team, consisting of Parks, Facilities, and Open Space staff was assembled to address the extra work required.

Several projects at Camp Shelly were also completed, including plumbing repairs and improvements, phone line repairs, and general clean-up of the camp sites.



Photo on top right: Installing new electrical cables to power the campground.

Photo on bottom right: Cutting up felled trees to clear camp sites.

New Disc Golf Equipment: Over a year ago, LARPD staff were approached by the local Livermore Disc Golf Club with a request to add additional golf targets and other improvements to the existing course. The club provided the design layout for the new fairways as well as the graphics and artwork for the new signage. The LARPD Foundation generously agreed to fund the new signs and targets to the tune of \$5,500. When the new equipment arrived, club members and staff worked together to assemble and install the new equipment.



William Payne Park Improvements: In May, improvements to the two (2) baseball fields in William Payne Park began and were completed in June. Most of the work on the ball fields were done by contractors, but the improvements to the rest of the facility were completed by Parks and Facilities staff. These improvements included backstop repairs/replacements, painting, irrigation repairs/improvements, fencing repairs, turf maintenance, electrical repairs, and new gravel roadways throughout the park.



Cayetano Park Project Update: The Cayetano Park synthetic field replacement project began on May 20th and will be completed in the last week of June. The work was done by contractors, but staff worked diligently to keep the park safe during construction. The configuration of the park and the logistics of the project created potential challenges for park users. Traffic control and short-term park closures ensured the safety of park users during certain phases of construction when heavy equipment was in use.

June Routine Maintenance: Other routine maintenance performed in June included: plumbing repairs, ESS ramp repairs, classroom moves, bench repairs, gate and fence repairs, sign installation, HVAC filter replacement throughout the District, quarterly building inspections, furniture moving, lighting repairs, and an endless list of all things maintenance.

Parks Department

In June 2024, our dedicated parks team achieved significant milestones across various community projects. Park staff focused on enhancing green spaces through initiatives such as Tree Canopy Raising, Mulching of Tree Wells, and updating Park Signs. The addition of three (3) new Tot Lots - Jack Williams, Bill Clark, and Ida Holm - underscored our commitment to creating safe and engaging play areas for local children.

Additionally, employees received essential fire safety training and comprehensive instruction in Trailer and Mower operations. Maintenance efforts included clean-up after the Rodeo and the installation of Base Rock at Bill Payne Park, alongside ongoing irrigation repairs aimed at conserving water resources. Adjustments to water schedules for the summer months ensured operational efficiency and safety across our parks.

These efforts culminated in the successful opening of Bill Payne Park's new infield, showcasing our team's dedication to continually improving community spaces for all to enjoy.

*LIGHT FIELD MAINTENANCE				
ENGINEERED WOOD FIBER	PRUNING	MULCH	AERATING/ SEEDING	FIELD RENOVATION
Jack Williams Ida Holms	Rodeo Grounds Tex Spruiell Mocho Ida Holm Oaks Trail	Big Trees Upper Independence Tex Spruiell	Bruno Ernie Rod Jack Williams Max Baer Christensen May Nissen Bill Payne	Livermore Downs

HERBICIDE TOTALS: 9 Gallons of Post Emergent

GRAFFITI/VANDALISM: 23 hours of clean- up

IRRIGATION REPAIRS:

HEADS	VALVES	LATERALS	MAINLINE	SHUTOFF
46	2	2	2	1

Mulching tree wells and park signs.



Tree Canopy Raising



Before



After

Irrigation Repairs



3 New Tot Lots (Jack Willams, Bill Calrk, Ida Holm)



Fire Safety Training



Rewiring of Irrigation Controller at Robertson Park #3



New Infield Design at Bill Payne



Mechanic's Shop

Vehicle service and repairs:

- 238CQW- Replace dead battery, flat tire repair
- 238FHW-Replace dead battery
- 238FGQ- Replace 2 tires

Mower and tractor services and repairs:

- Mower trailer replaced wiring, installed new tailer jack
- Toro mow trailer fixed flat repair
- E080- No start replaced ignition switch
- E80-oil leak- serviced oil filter and replaced adapter, perform service.
- E077- Service and Inspection
- E054- Service and Inspection
- E082- Major service, all filters-engine oil hydraulic service
- E054- Replaced L/R Tire
- E066- hydraulic service
- E054- transmission service
- E016- Hydraulic leak replaced triple links hoses

Additional tasks performed:

- Shop maintenance
- Parts inventory/ ordering
- Reports
- Picked up gator in Stockton
- HR meeting

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'MF', enclosed in a light gray rectangular box.

Mathew Fuzie
General Manager

MF/lvb/rvd