

**OFFICIAL ASSESSMENT BALLOT
CITY OF LIVERMORE
ASSESSMENT DISTRICT 2021-1
TREVARNO ROAD SEWER AND WATER IMPROVEMENTS**

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| Name and Address of Record Owner: Record Owner: Livermore Area Recreation and Park District 71 Trevarno Road Livermore, CA 94551 | Parcel Identification: Assessor's Parcel Number: 099 -0040-014-05 Benefit Points: 10.540 Proposed Maximum Assessment: \$536,226.48 |
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Assessment Ballot

**Please mark one box, sign and print name below.
This ballot will be void if any markings are in both boxes or if not signed.**

The person completing and submitting this assessment ballot must be the record owner of the property identified above or the representative of the record owner of such property who is legally authorized to complete and submit this ballot for and on behalf of the record owner; **otherwise this ballot will not be tabulated.**

| | |
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| <input type="checkbox"/> Yes, I am in favor of the proposed maximum assessment of: \$536,226.48 | <input type="checkbox"/> No, I am opposed to the proposed maximum assessment of: \$536,226.48 |
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CERTIFICATE OF ENTITLEMENT
The undersigned certifies under penalty of perjury that he/she is entitled to complete and submit this assessment ballot.

| | |
|---|--------------|
| Signature of Property Owner or Representative | Printed Name |
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Please fold and insert the completed ballot into the enclosed return envelope, seal and mail or deliver to:

CITY OF LIVERMORE
ATTN: CITY CLERK
1052 S. LIVERMORE AVENUE
LIVERMORE, CA 94550

Please refer to the enclosed instructions for further details. Ballot must be received prior to the conclusion of the Public Hearing on July 26, 2021.

**CITY OF LIVERMORE
ASSESSMENT DISTRICT 2021-1 TREVARN ROAD SEWER AND WATER IMPROVEMENTS**

ASSESSMENT BALLOT PROCEDURES

INSTRUCTIONS REGARDING SUBMISSION OF ASSESSMENT BALLOT

In order to complete and submit the enclosed assessment ballot, you must complete the following steps.

1. Review the Certificate of Entitlement statement shown on the assessment ballot. The person completing and submitting this assessment ballot must be the record owner of the property identified above or the representative of the record owner of such property who is legally authorized to complete and submit this ballot for and on behalf of the record owner. Ensure that you meet the entitlement requirements pertaining to the property identified in the assessment ballot before completing the ballot. If you do not satisfy the entitlement requirements, please forward the assessment ballot to the person or persons who satisfy those requirements. If you satisfy the entitlement requirements, please sign your name and print or type your name in the spaces provided.

3. To complete the assessment ballot, mark one **and only one** of the squares provided.

The assessment ballot will be void and shall not be tabulated unless it is properly completed by signing and printing your name and marking one of the squares.

4. Fold and insert the assessment ballot into the enclosed return envelope and seal the envelope. All assessment ballots **must be received** by the City Clerk prior to conclusion of the Public Hearing. Assessment ballots may be returned by mail in the self-addressed return envelope, which is included with the assessment ballot. If you are returning your assessment ballot by mail you must allow sufficient time to ensure that the assessment ballot is **received** by the City Clerk on or before 5:00 p.m. on July 26, 2021. **Please note that mail has been experiencing delays related to COVID. Please allow sufficient time for such mail delays as an assessment ballot received after the close of the Public Hearing will not be tabulated even if the postmark on the envelope transmitting the assessment ballot is dated on or before July 26, 2021.**

You may also deliver your assessment ballot on or before July 26, 2021 during normal business hours (8:00 a.m. - 5:00 p.m.) to the City Clerk at the address provided below. Due to COVID-19 closures, please email the City Clerk at cityclerk@cityoflivermore.net to schedule a time to drop off your ballot.

CITY OF LIVERMORE – CITY HALL
1052 S. LIVERMORE AVENUE
LIVERMORE, CA 94550

After 5:00 p.m. on July 26, 2021 and at any time prior to the conclusion of the Public Hearing, you may deliver your assessment ballot to City staff located in front of City Hall at the address noted above.

Please note: there is no drop box available to submit ballots, please reach out to cityclerk@cityoflivermore.net to schedule a time to drop off your ballot.

LOST, SPOILED OR DAMAGED BALLOTS:

If you have lost, spoiled or damaged your assessment ballot, or wish to change or withdraw your assessment ballot, please call the telephone number set forth below for information on how you may obtain a replacement assessment ballot.

IF YOU HAVE ANY QUESTIONS REGARDING THESE INSTRUCTIONS OR THE ASSESSMENT BALLOT PROCEDURE, PLEASE CONTACT THE CITY'S CONSULTANT:

SANDRA BURKHART
NBS
TELEPHONE: 800-676-7516
EMAIL: SBURKHART@NBGOV.COM

NOTICE OF PUBLIC HEARING AND ASSESSMENT BALLOT PROCEDURE

CITY OF LIVERMORE ASSESSMENT DISTRICT 2021-1 TREVARN ROAD SEWER AND WATER IMPROVEMENTS

ASSESSOR'S PARCEL NUMBER: 099 -0040-014-05

NOTICE OF PUBLIC HEARING

This notice informs you, as the record owner of property within the proposed Assessment District 2021-1 Trevarno Road Sewer and Water Improvements, that the City of Livermore will be conducting a Public Hearing pursuant to the provisions of the Municipal Improvement Act of 1913, Article XIII D of the Constitution of the State of California and the Proposition 218 Omnibus Implementation Act.

The Public Hearing is hereby scheduled to be held **virtually pursuant to the Governor's Executive Order N-29-20.** on:

July 26, 2021, at 7:00 p.m.

or as soon thereafter as the matter may be heard. All interested persons are invited to attend and express opinions on the matter of the proposed District.

RIGHT TO SUBMIT ASSESSMENT BALLOT

Property Owners of record who desire to submit an assessment ballot must mail a completed assessment ballot to the City Clerk prior to the Public Hearing or personally deliver a completed assessment ballot to the City Clerk at the Public Hearing. Provided, however, all assessment ballots must be received prior to the close of the Public Hearing to be counted. An assessment ballot and return envelope are enclosed with this Notice. Ballots are weighted according to the proportional financial obligation of each parcel prior to reductions related to contributions or easements. An assessment will not be imposed if the ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment.

All assessment ballots must be received before the conclusion of the Public Hearing shown above. The mailing address is:

**CITY OF LIVERMORE, ATTN: CITY CLERK
1052 S. LIVERMORE AVENUE, LIVERMORE, CA 94550**

ASSESSMENT INFORMATION

Boundaries of the District: The District is located within the City of Livermore in Alameda County, generally along Trevarno Road between First Street and the southern end of the road before Prospect Place.

Total Proposed Maximum Assessment for the Entire District: \$1,922,071.81.

Your Proposed Maximum Assessment: \$536,226.48. The proposed maximum assessment for the property identified above is also shown on the enclosed assessment ballot.

Duration of Proposed Assessment: The proposed assessment for the District will be levied for a period not to exceed 30 years.

Maximum Interest Rate: 4.0%

Maximum Administrative Costs: Pursuant to subparagraph (f) of Section 10204 of the Streets and Highways Code, an annual administrative assessment shall be levied upon each of the several subdivisions of land in the district to pay costs incurred by the City and not otherwise reimbursed which result from the administration and collection of assessments or from the administration or registration of any associated bonds and reserve or other related funds. Without limiting the foregoing, such annual administrative assessment shall be in addition to any amounts collected pursuant to Sections 8682 and 8682.1 of the Streets and Highways Code.

The maximum annual administrative assessment for the District shall be set for the first year of installment collections at \$15,000, and said maximum amount shall be adjusted annually by the changes in the U.S. Department of Labor Consumer Price Index for the San Francisco-Oakland-San Jose Area index as of June of each year.

Reasons for the Proposed Assessment: The proposed assessment will provide for replacement of the existing water system and sewer system as well as replacement of the existing fire hydrants along Trevarno Road, and associated administrative costs. The improvements will provide a direct and special benefit to all parcels within the District boundaries.

Basis of Proposed Assessment: The method of apportionment of the proposed assessment is based upon the proportionate special benefit received from the improvements and conferred upon the property within the District over and above the general benefit conferred upon the property within the District and the public at large. All assessable parcels within the proposed District receive special and direct benefits from the improvements. Each of the parcels within the District is deemed to receive special benefits from the improvements. Each parcel that has a special benefit conferred upon it as a result of the improvements is identified and the proportionate special benefit derived by each identified parcel is determined in relationship to the entire cost of the improvements. Parcels in the District, all of which receive a special benefit, are assessed, and each parcel is assessed in proportion to the estimated benefit received.

Parcels in the District benefit from the improved livability and increased safety conferred by the improvements. Improved livability and safety benefits are conferred by the replacement of existing, failing sewer and water improvements. Increased safety benefits are conferred by the installation of new fire hydrants that meet the current City Fire Code standards.

To assess special benefits appropriately, it is necessary to relate parcels with differing benefit criteria to each other. In order to facilitate this analysis, Benefit Points for the identified special benefits will be assigned to the 15 parcels in the District. The LARPD owned parking lot parcel will not receive any service and therefore does not benefit from the improvements at this time. The Trevarno Homeowners Association parcel located along Trevarno Road does not benefit separately from the improvements and therefore will not be assigned any Benefit Points. The formula below shows how each parcel's Benefit Points have been determined.

Improved livability special benefit is conferred to parcels in the District by both the Water Improvements and Sewer Improvements. The benefit is proportional to the water meter size and resulting maximum flow for each connection to each system.

The single-family residential parcels will have 5/8" meters and therefore are assigned 0.50 Livability Benefit Point for the Water Improvements and 0.50 Livability Benefit Point for the Sewer Improvements. The LARPD parcel contains two structures. The classroom structure is assigned a 5/8" meter and the office structure will be utilizing a separate water service. The LARPD classroom structure with the 5/8" meter is assigned 0.50 Livability Benefit Point for the Water Improvements and 0.50 Livability Benefit Point for the Sewer Improvements. The LARPD office structure, which will be utilizing its existing 2" water connection through a separate service, will receive 0.00 Livability Benefits Points for the Water Improvements. However, the office will be connecting to the Sewer Improvements and the assigned Livability Benefit Point for the Sewer Improvements is 4.00.

Increased safety special benefit is conferred to parcels in the District by both the Water Improvements and Sewer Improvements. The benefit is proportional to the water meter size and resulting maximum flow for each connection to each system.

The single-family residential parcels will have 5/8" meters and therefore are assigned 0.50 Safety Benefit Point for the Water Improvements and 0.50 Safety Benefit Point for the Sewer Improvements. The LARPD parcel contains two structures. The LARPD classroom structure with the 5/8" meter is assigned 0.50 Safety Benefit Point for the Water Improvements and 0.50 Safety Benefit Point for the Sewer Improvements. The LARPD office structure, which will be utilizing its existing 2" water connection through a separate service, will receive 0.00 Safety Benefits Points for the Water Improvements. However, the office will be connecting to the Sewer Improvements and the assigned Safety Benefit Point for the Sewer Improvements is 4.00.

Increased safety is also conferred to parcels in the District by the Fire Improvements. The relative special benefit related to the Fire Improvements is recognized to be less than the special benefits related to the Water Improvements and Sewer Improvements and is conferred to each structure equally. Therefore each structure is assigned 0.27 Fire Safety Benefit Point. Each single-family residential parcel is assigned 0.27 Fire Safety Benefit Point. The LARPD parcel contains two structures, therefore the resulting Fire Safety Benefit Point Assignment is 0.54 for that parcel.

The formula below shows the total special Benefit Points calculation for each parcel:

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|----------------------------------|---|--|---|---------------------------------------|
| Parcel's Total Benefit Points | = | Improved Livability Benefit Points | + | Increased Safety Benefit Points |
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A complete description of the method of assessment is described in the Engineer's Report, a copy of which is available at the office of the City Clerk.

ASSESSMENT BALLOTING PROCEDURES

Upon completion, please fold and insert the assessment ballot into the return envelope and seal the envelope. Make sure that you sign and mark your assessment ballot. Mail or deliver the ballot to the address shown on the return envelope pursuant to the enclosed instructions regarding submission of assessment ballot.

The City Council will consider approving the District formation and imposition of the assessment as described above and on the enclosed assessment ballot if there is no majority protest. A majority protest exists if the assessments represented by ballots submitted in opposition exceed those submitted in favor of the assessment. All returned ballots are tabulated and weighted according to the financial obligation of each particular parcel. The assessment will not be imposed if the ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment.

QUESTIONS REGARDING THESE PROCEEDINGS

For information relating to these proceedings, public hearing and the ballot procedure, or to request a replacement ballot, please contact:

SANDRA BURKHART
NBS
TELEPHONE: 800-676-7516
EMAIL: SBURKHART@NBSSGOV.COM