



Livermore Area  
Recreation and Park District  
*An independent special district*

**GENERAL MANAGER'S MONTHLY UPDATE  
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS  
JULY 2021**

**TO: BOARD OF DIRECTORS**

**FROM: MATHEW FUZIE, GENERAL MANAGER**

*Information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only. More information and updates on the projects are posted on the District's website at <https://www.larpd.org/departments/cip>*

**GENERAL SUMMATION:** As you can tell by the Board actions noted below, June was as busy as usual with the mandatory budget issues. However, this June was particularly important to the District. The Board voted to issue Pension Obligation Bonds. We were successful in achieving an AA credit rating from Standard and Poor and we hit the market at just the right time to complete a 2.5% interest rate on the market to save the District long-term money on its pension obligations. We were successful in issuing the debt and paying ACERA (Alameda County Employee Retirement Account) a lump sum of approximately \$12.75 Million to buy down our unfunded actuarial account liability (UAAL) for current and future retirees. We will pay down the bonds over 16 years with an approximate savings of \$5.4 Million. Originally, our estimated credit rating was ranged from A to AA-. An AA rating is higher than anticipated which resulted in a reduction in interest rate originally estimated at 3.1% but resulting in 2.5%. The report from Standard and Poor cited strong fiscal management through COVID as a determining factor.

June 15<sup>th</sup> marked the date when the Governor of California declared an end to the Tier System and a vast reduction in COVID restrictions on the movement of the public and public interactions. Thus, our activities are returning to a less restricted access. We have re-opened the Community Center and Recreation Center. The demand for programs is greater than our ability to provide them at this time and we are growing our part-time and full-time employee base. Thank you for all your hard work this month. We look forward to July and some public interaction with our first public meeting in the park at Ravenswood Historic Site on July 21<sup>st</sup> at 6 p.m.

**BOARD OF DIRECTORS:**

Board Members attended two regular board meetings, four committee meetings, an LARPD Foundation meeting, and three community outreach/liason meetings in June. One board member attended the California Association of Recreation and Park Districts (CARPD) Annual Conference in Monterey.

Board actions for the month included:

- Resolution No. 2713 approving newly proposed job classifications.

- Resolution No. 2714 approving authorization of the issuance and sale of pension obligation bonds to refund outstanding obligations of the District to the Alameda County Employees' Retirement Association (ACERA) and directing the execution and delivery of documents and acts related thereto.
- Resolution No. 2715 adopting the Final Operating Budget for Fiscal Year 2021-22.
- Resolution No. 2716 approving the Final Capital Improvement Plan (CIP) Budget for Fiscal Years 2020-21 through 2022-23.
- Resolution No. 2717 authorizing renewal of Special Tax 97-1 and setting the Equivalent Dwelling Unit (EDU) rate at \$37.16 for FY 21-22.
- Resolution No. 2718 authorizing the funding of the 401(h) sub-account for Retirees' medical with the Alameda County Employees' Retirement Association (ACERA) in the amount of \$326,604.49 for the 2021-22 Fiscal Year.
- Resolution No. 2719 establishing the FY 21-22 Annual Appropriations Limit at \$25,417,558.
- Resolution No. 2720 appointing Heidi Kaseff and Melinda Chinn to the Personnel Commission for the 2021-2025 term.

### **HUMAN RESOURCES:**

1. Recruiting Efforts in June:
  - a. Full time Lead Teacher (Internal): Interviews were held on June 22nd, and one was selected for the position.
  - b. Full time Park Foreman (Internal): The closing date is 7/5 and we currently have 3 applicants for 2 positions.
  - c. Full time Human Resources Analyst (Internal): The closing date was 6/25 and we received one applicant, who also held the interim role.
  - d. Full time Open Space Interpreter: The closing date is 7/9. We currently have 6 applicants.
  - e. Full time Administrative Assistant: The closing date is 7/9. We currently have 27 applicants.
  - f. Hiring efforts for casual workers were significant in June, as we geared up for summer programming! Program Leader (1- hired), Teacher (2 – pre-employment), Park Enhancement Aide (1– hired) Facility Attendant (1– rehired, 5– hired,) Lifeguard I (14-hired) Recreation Leader I/II (12-hired).
2. The team worked on transitioning many HR related documents to the DocuSign platform to make the onboarding process paperless from a manager/supervisor perspective.
3. On June 8th, the Personnel Committee made a decision regarding the two Personnel Commission candidates they will recommend to the full Board on June 30.
4. Worked closely with both the Finance Division and managers and supervisors to execute the COLA changes to salaries as approved by the Board and scheduled to take effect July 1.
5. Continued to stay abreast of the ever-changing Cal/OSHA requirements for employees as the state begins to reopen.

**BUSINESS SERVICES - FINANCE/INFORMATION TECHNOLOGY/CUSTOMER SERVICE:**

The Administrative Services team was restructured in June, with Human Resources moved to report directly to the General Manager, while the Customer Service team (formerly known as “Front Desk”) will now report to the Finance Officer. Business Services is the new moniker for the team that is comprised of Finance, IT, Contract Administration/Procurement, and Customer Service.

**Finance:**

1. Financial results: For the month of May 2021, the District's Net Operating Result (revenues less expenses) of (\$1.1million) is (\$104k) below the Board-approved Mid-year Budget, but \$223k above last year's COVID-impacted results. Revenue is (\$101k) below Budget, largely due to the onset of revenue deferrals in three Recreation units (Aquatics, Youth and Adult Fitness/Sports, and Field and Gym rentals), where \$92k was deferred from May registrations to be realized when the activity occurs in June/July. Recreation software constraints were overcome by process changes made by the Finance Officer to facilitate this process.  
Year to date, the District's Revenues of \$16.2 million are (\$177k) below Budget (deferrals and modest variances in property tax revenues), though the modest revenue shortfall has been offset by expense savings, leaving the District essentially on budget (\$19k below) in terms of Net Operating Contribution, which stood at \$1.3 million through May. Versus last year's COVID-influenced results, the FY20-21 Net Operating Result is \$946k better, as expense reductions totaling \$4.2 million and tax increases of \$369k have more than offset the loss of \$3.6 million in operating revenues.
2. On June 9<sup>th</sup>, Staff received Board approval to issue \$12.9million of Pension Obligation Bonds (POBs) to retire 95% of the outstanding Unfunded Accrued Actuarial Liability (UAAL) with ACERA (or \$12.6million; the remainder of the POBs are to fund the underwriter's discount and various costs of issuance). Following a credit analyst call with Standard and Poor (S&P) on June 4<sup>th</sup>, the District received an AA credit rating from S&P on June 11<sup>th</sup>, exceeding the expectations of the project's consultants, who projected A+/AA- at best. The actual sale of the bonds was completed on June 22<sup>nd</sup>. On June 29<sup>th</sup>, the proceeds from the sale were transferred to ACERA by the Trustee (US Bank). Earlier, on June 17<sup>th</sup>, ACERA's Actuarial Committee approved the District's extraordinary contribution and committed to lowering the District's employer contribution in consideration of the reduction in the District's UAAL. The new, lower contribution rates will take effect in September and will outweigh the costs of servicing the POB debt by hundreds of thousands of dollars each year (given current projections).
3. The Finance team completed its first major FY20-21 Audit test in June, passing the Audit partner's field audit with zero issues. Job well done.
4. The Finance Officer collaborated with HR to prepare for the 2% COLA that will be effective with the pay period beginning June 27<sup>th</sup> and ending July 10<sup>th</sup>. The pay changes will be reflected in pay checks received on July 21<sup>st</sup>.
5. On June 9<sup>th</sup>, the Board approved the District's Operating Budget for FY21-22 and CIP Budget for FY 20-21 through FY22-23. The Final Operating Budget includes revenues of \$20.4 million and a Net Operating Result of \$1.4 million. After accounting for CIP projects that will be funded from the General Fund, the District will have \$1.065 million available to add to its reserves.

6. Other Budget-related items that were approved by the Board in June included the annual Appropriations Limit, the annual increase to the District's Special Tax 97-1, and the District's contribution to the retiree health benefit plan, AKA 401(h) or OPEB (other post-employment benefits).

### **Information Technology:**

1. The team is focused on establishing effective user education/support related to the recently deployed Office 365 suite of products, with tools to be delivered to staff by early July.
2. The notion of an Intranet, to facilitate collaboration and improved file management, is beginning to take shape. The IT task force saw an informative overview of the Microsoft SharePoint application on June 24<sup>th</sup> that was led by an All-Covered SharePoint expert; all agreed the product is very promising and staff are investigating a consulting arrangement to identify our objectives and to size the effort to achieve them.
3. Contract Administration will be enhanced by Office 365 tools as well. Automated prompts for agreement renewals and term dates, enhanced file management and access controls will alleviate the need for a separate Contract Administration software tool. Work has begun on this framework and will be completed in July.

### **Agreements and Special Projects:**

1. The Business Services Manager and Contract Admin Intern have made progress in establishing a standard services agreement, based upon Neumiller's agreement framework, but structured to focus on ease of updates to statements of work and agreement renewals.
2. The Solar project at the RLCC is near completion. The last step is to receive a permit to operate (PTO) from PG&E, which was expected in June but may slip to early July. Then the RLCC will begin to receive clean electricity directly from the solar array.

### **COMMUNITY SERVICES:**

**Youth Services:** Summer is underway, and the children are so excited to not be distance learning all day!! Staff has been busy planning fun site-themed activities that will keep everyone excited to come every day and spend fun time together.

The LVJUSD has included us in their Summer Lunch Program which is a wonderful opportunity. All children in the ESS and RLCC Summer Camp programs receive a lunch each day. ESS and Recreation have partnered to get this project off and running and have realized a successful week with deliveries, new drivers, the route, and on-site delivery training.

Preschool Summer Camp began on June 21st and the first week went extremely well. We will be doing three, two-week sessions with a one-week break between sessions. All ESS and Preschool children and staff are required to wear masks and we are still following ACPHD COVID protocol for Child Care programs until further notice. ESS is still looking for staff to work in ESS and Preschool. Recruiting has been more difficult than anticipated and we want to thank HR for all their hard work in this area.

### **Senior Services / Community Outreach:**

**Senior Services:** This month Senior Services staff partnered with the LARPD Foundation to provide Drive-Thru S'more kits that included all the fixings for an afternoon treat. We served 100 seniors with assistance from three of our teen volunteers. Staff also went back out to Ravenswood Historic Site for two programs. The first was a porch-side chat with children's author Joyce Richardson who shared her experience writing and publishing "The Little Squirrel". The second was our Mystery Craft Social where participants enjoyed a beautiful afternoon in the shade where they learned to etch glass. On June 21, we opened our doors at the RLCC to Livermore's seniors for in-person office visits, drop-in billiards and bridge and the chance to come back to relax in the Vintage Lounge. We also offered a few indoor, in-person classes including Line-Dance with instructor Gary Clayton and a Virtual / Hybrid Zumba class with instructor Christina Kim. We are looking forward to bringing back more indoor programs this summer.

**Community Outreach/Volunteer Program:** In June we welcomed teen volunteers to LARPD summer programs! Teen Volunteers attended training sessions the first part of June and are now assisting with Summer Nature Camp, Senior Services, Sport Camps, Open Space Projects, Park Ambassador Program, Preschool Camps and Open Space Trail Stewardship. At Sycamore Grove Park, volunteers hosted multiple work parties to clean up the Native Garden at the Wetmore Entrance. A local Boy Scout Troop removed over a half-acre of an invasive species plant from the park as well. Staff worked closely with our nonprofit partner, Open Heart Kitchen, to successfully transition the curbside meal program serving seniors and hot meals on weekdays to the parking lot near the community garden to minimize parking impact with the community building reopening this summer.

**Curbside Meal Service with Open Heart Kitchen**

- Senior Program: 1591 meals served to 120 seniors
- Hot Meal Program: 4125 meals served

**Ravenswood Docent Tour Guests:**

Sunday, June 27 – 20 tour participants

**LARPD Foundation:** The Foundation funded \$5,000 of program supplies for weekend programs, Sycamore Science Camp, School Programs, and Summer Nature Camp. Supervising Ranger Dawn Soles estimates items purchased will be utilized by thousands of community members for years to come.

**Open Space:** This month was busy out in open space. We began the month by working with the Facilities Department on getting Camp Shelly ready to open. We built new footings for the bear boxes, put new beach sand in the volleyball court and dropped and cleared 25 hazardous trees from around the campground.

On June 21st both Camp Shelly and Summer Nature Camp opened to an excited public. Both have already received accolades from campers.

Rangers are doing daily programs for kids at Summer Nature Camp. This gives the kids a more in-depth nature camp experience.

Rangers have begun working with ESS teachers this month to bring interpretive programs to ESS sites. This could introduce nature programs to groups of children who otherwise may have never visited Sycamore Grove Park.

An Eagle Scout project was completed this month in the park. They sanded, painted, and mounted a donation box for the Arroyo Entrance to Sycamore Grove Park.

Attendance has dropped due to the lifting of COVID-related restrictions and the high temperatures we have experienced out at Sycamore Grove. This did not stop patrons from donating over \$170 in the donation box this month.

**RECREATION:**

**Sports Facility Rentals:** June is traditionally a slower month for field rentals as youth organizations are ending their spring season, preparing for the summer and fall seasons. With the State opening on June 15<sup>th</sup>, field rental inquiries for tournaments, gym rentals, and group picnic reservations have increased. This month, we were able to add the following rentals: a softball tournament held at Ernie Rodrigues, a baseball tournament at Max Baer Park, a soccer tournament at Independence Park, a horseshoe tournament at Robertson Park, two college soccer clinics at Robertson Park, and a sports birthday party in the gymnasium. We also assisted the Livermore Little League with baseball field prep for their games held at the Robert Livermore Community Park and Jackson school fields.

<b>Park Location</b>	<b>Total Rentals</b>	<b>Total Rental Hours</b>
Robertson Park	37	130
Ernie Rodrigues	13	68
Robert Livermore	48	160
Christensen	29	87
Max Baer	18	57
Independence	4	30
Altamont Creek	11	32
Gymnasium	42	80
LLL Baseball Field Prep	26	26
<b>Total:</b>	<b>228</b>	<b>670</b>

**Sports & Fitness Programs and Classes:** Summer camps began June 14<sup>th</sup>. We are excited to be able to offer camps and programs to our community this summer. Our staff continues to be creative and innovative, while following the Center for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH) as it relates to day camps. Our summer camps and programs are full, staff are trying to create additional offering to pull from our waitlists. Summer is off to a great start!

<b>Program</b>	<b>Total Registered Participants</b>
LARPD Hot Shots Basketball Camp	50
LARPD Summer Camp	176
LARPD Pee Wee Camp	28
Arora Tennis	72
Arora Tennis Private Lessons	17
Skyhawks Summer Camp	36
Club V.I.P. Volleyball	47
<b>Total Participants Served:</b>	<b>426</b>

**Picnic Reservations:** We are continuing to accept picnic reservations in May Nissen Park, Independence Park, Big Trees, and Hagemann Park. Applicants can review our Picnic Reservation Calendar online through ACTIVE Net (our registration software) by scanning our newly created QR Code that is posted in the park's kiosk or by visiting our website. Reservations are processed on a first come, first-serve bases.

<b>Picnic Location</b>	<b>Total Number of Reservations</b>
May Nissen Park	13
Hagemann Park	1
Lower Independence	1
Big Trees	3
<b>Total for the Month:</b>	<b>18</b>

**Aquatics:** Summer programming began on June 14<sup>th</sup>. We are continuing to be the home to two Livermore based swim teams, Ruby Hills and the Livermore Aqua Cowboys. We are continuing to offer lap swim on M/W/TH from 5:30am-2:00pm and on T/F from 7:00am-2:00pm. Recreation Swim is being offering in the Play Pool only Monday through Friday from 1:00pm-4:00pm and on Saturdays from 12:00pm-5:00pm. Swim Lessons started on June 14<sup>th</sup>; lesson levels and times are located on our website at <https://www.larpd.org/departments/aquatics/robert-livermore-swim-lessons>. The May Nissen Swim Center is still current closed for maintenance with an expected reopening date of mid-July.

<b>Program Name</b>	<b>Registered Participants</b>
Lap Swim	170
Ruby Hills Swim Team	120
Livermore AquaCowboys Swim Team	200
Swim Team Dual Meets	3
Swimming Lessons	308
Recreation Swim	2,254
ESS Participants at Recreation Swim	160

**Facility Rentals:** As of June 15<sup>th</sup>, we are now offering both indoor and outdoor facility rentals at the Ravenswood Historic Site, the Robert Livermore Community Center, and the Veterans Memorial Building. Facility rental information is located on our website at [larpd.org](http://larpd.org).

<b>Facility</b>	<b>Type of Activity</b>	<b>Total Rentals for the Month</b>	<b>Total Monthly Hours</b>
Ravenswood	Facility Rentals	3	14
Ravenswood	Facility Rental Tours	17	17
Ravenswood	Photo Permits	1	2
<b>Total Facility Rentals for the Month:</b>		<b>21</b>	<b>33</b>

**Facility Operations:** As of June 15<sup>th</sup>, our staffing hours have changed to Monday-Friday 7:30am-10:00pm to support District-wide facility operations, summer programming, and custodial. Weekend hours vary depending on programming and facility rentals.

- Vaccination Pods

<b>Date</b>	<b>Day</b>	<b>Staff Time</b>	<b>Location</b>	<b>Staff</b>
6/10	Thursday	12:00pm-7:00pm	Robert Livermore Community Center	2
6/16	Wednesday	10:00am-5:00pm	Robert Livermore Community Center	2

- Day-to-Day Operations

Operations	Staff	Days	Time	Total Hours Weekly	Total Hours Monthly
Outlying Park Restrooms & Facilities: Ravenswood, Carnegie, & Vets Hall	2	M-F	6:30am-11:30am	50 hours	200 hours
Outlying Park Restrooms	1	Sat & Sun	8:00am-4:00pm	16 hours	64 hours
RLCC Operations & Custodial	2	M-F	7:30am-5:30pm	100 hours	400 hours

- Community Services programs and services:

Program	Task	Staff	Days	Total Hours Weekly	Total Hours Monthly
Open Heart Kitchen	Setup & Takedown	2	M-F	15 hours	60 hours
Lending Library	Setup & Takedown	1	Tuesdays	30 minutes	2 hours
Pet Food Distribution	Setup & Takedown	1	Wednesdays	30 minutes	2 hours
Occasional Events	Setup & Takedown	2	Fridays	30 minutes	1 hour

**Recreation Classes and Community Events:**

- Summer Movies in the Park: On June 12<sup>th</sup>, in partnership with the Livermore Little League, we hosted our first Summer Movies in the Park at the Robert Livermore Community Park featuring the Sandlot. Our next Summer Movie in the Park is scheduled for Saturday, July 10<sup>th</sup> at 7:00pm where we will be featuring Space Jam. Tickets are currently on sale on our website at [larpd.org](http://larpd.org).

Saturday, June 12<sup>th</sup> 7:00pm-10:30pm Registered Participants: 170

- Recreation Classes: We are offering a wide variety of enrichment recreation camps and programs.

Program/Camp	Monthly Registration
Mad Science Camp: Crazy Chemistry	14
Mad Science Camp: Secret Agent Lab	15
Play-Well TEKnologies STEM + Pokémon	16
Bricks 4 Kids: Jurassic Brick Land	14
Silicon Valley 4U: Spanish Academy (Virtual)	3
<b>Total Registered:</b>	<b>62</b>



### **PARK MAINTENANCE and FACILITIES:**

The month of June saw much of LARPD opening back up to the public. On top of their normal duties, the Facilities team was greatly involved in prepping our facilities to greet the public. Listed below are just a few of the highlights from June.

- Members of the Facilities team spent three days in Camp Shelly with the Ranger crew, performing all kinds of repairs and maintenance in preparation for opening the campgrounds up this year. It was a very productive week, and great team building exercise.
- In preparation for the demolition of the Mitchell ESS buildings, the team helped move out the ESS staff, removed several truckloads of trash and debris, and removed any valuable/reusable fixtures and equipment for salvage.
- The May Nissen tennis courts are in the process of a major renovation. The Facilities team removed large quantities of debris generated by the demo of the old fence. They also performed extensive site prep to allow for the construction of the new fence. This phase of the project is now complete, and we are ready for the resurfacing of the courts to begin next month.
- An electrical failure in the PG&E infrastructure in Livermore cause a power surge/failure at the RLCC on a Saturday morning. Maintenance staff were called in and worked with LPFD, PG&E and Cahill Electric to identify the damage and make needed repairs. The facility was up and running again in a few hours thanks to calm heads and good decisions.
- As the COVID vaccine clinics wind down, all the team has helped with set-up and take down of the clinic sites, as well as volunteered personally on several occasions.

In addition to these events, many more mundane duties were performed...

- Maintenance and repairs were performed at the RLCC baseball fields.
- The fire sprinkler system at Ravenswood was serviced and certified for its 5-year inspection.
- Graffiti was removed at Cayetano Park.
- Plumbing repairs completed at Ravenswood.
- Trash removed from all ESS sites twice weekly.
- Jane Addams preschool cleaned weekly.
- Gate locks re-keyed at Ravenswood.
- Drinking fountain repairs at Independence Park.
- Bench repair throughout the District.
- Repairs, annual maintenance, and inspections were performed on the pool-slide.
- The golf cart at Ravenswood was repaired.
- Kiosk vandalism was repaired at Big Trees Park.
- Landscape maintenance was performed at the preschool and ESS sites.
- Site prep for a donation station was completed in Sycamore Grove.
- District vans were reconfigured to help transport lunches daily for our ESS program.
- Missing signage was replaced at the RLCC.
- Elevator inspections and certifications were completed at Ravenswood and Carnegie.
- A new bollard and basketball court fence was installed at May Nissen Park.

- New chemical tanks were installed at May Nissen.
- Maintenance and repairs were performed on soccer goals at Christensen school.
- Daily maintenance and clean-up continue at May Nissen playground.
- 3 New alternate goals were added to the disc golf course.
- Installed a new safety fence around the pool slide.
- 2 pool lights were replaced in the RLCC pool.
- Big Trees picnic area has become a “hot spot” for afterhours parties. Staff cleaned and removed excessive trash on multiple days.
- Concrete repairs were completed at the entry to the May Nissen Aquatic Facility.
- Repairs and Maintenance were performed on multiple HVAC units at the RLCC.
- The refrigerator in the catering kitchen was serviced.
- The scoreboard at Ernie Rodrigues Park was repaired.
- RLCC office moves continue....
- The RLCC fire panel was repaired.
- The volleyball nets at the RLCC were re-installed after being removed due to the pandemic.
- HVAC repairs were performed at multiple ESS sites.
- The bathroom door hardware/locks were modified per LPFD at May Nissen Park.
- ESS supplies were regularly delivered weekly.
- And on top of all of that, routine and preventive maintenance was also performed throughout the District. Whew!!

Gophers continue to be trapped throughout the district. Forty-five (45) gophers were caught in June. Ground squirrels have been a serious problem at Ernie Rodrigues Sports Fields. While they will not typically feed from bait stations until the fall, when their natural food sources dwindle, we are having great success with bait right now, probably due to less vegetative growth because of the drought.

Graffiti activity is increasing with 30 hours of graffiti abatement.

A new slide has been installed at Karl Wente Park to replace the slide destroyed by vandalism. 38 gallons of pesticide (weeds) have been sprayed.

Dead trees and branches have been removed from several parks and trails throughout the District. New bark at key areas of RLCC.

Shout out to the crew that made repairs to the horseshoe pits at Robertson Park last week!

### **Irrigation Repairs**

Main line repairs – 8

Sprinkler repairs – 179

Irrigation Valve repairs – 24

Valve Box repairs – 2

Lateral line repairs - 6

Irrigation controller repairs – 2

Backflow prevention devices tested – 9

Backflow prevention devices repaired - 3

Drinking fountain repairs - 1

**Mechanic's Shop:**

Vehicle service and repairs:

- V34, V38 - Service / inspection
- V49- Service / inspection, replace front brakes
- V46- Replace dead battery
- V26- TPMS light on, set tire pressure

**Mower and tractors services and repairs:**

- Welded mow trailer tail, light bracket back on
- E016- Fuel leak, installed a new fuel filter housing
- E080- LIR tire flat replace tire
- Land pride brush cutter side skids work off
- E047- Fabricated and welded on new skips, Installed driveline quick coupler
- E075- serviced, installed new sight poles
- E083- Replaced rear tires

**Small equipment services and repairs:**

- S146- Replace belt and guard
- S196- Installed new belt guard
- S101- Chain saw will not start. Changed plug and air filter
- S126- No start, changed plug and fuel

Additional tasks performed:

- Shop maintenance
- Update fire ext. in 11 vehicles
- Equipment/ truck PM schedule
- Part ordering and
- Road call V46

**Living Arroyo Program:**

During the month of June 2021, Living Arroyos used 51,857 gallons of water on ten different restoration sites to keep native plants alive during the dry season for the City of Livermore and Zone 7.

Respectfully submitted,



Mathew Fuzie  
General Manager