



Livermore Area  
Recreation and Park District  
*An independent special district*

**LIVERMORE AREA RECREATION AND PARK DISTRICT**  
**REGULAR MEETING of the BOARD OF DIRECTORS**  
**DRAFT MINUTES**

**WEDNESDAY, JULY 14, 2021**

2:00 P.M.

*NOTICE: Coronavirus COVID-19*

*In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Board of Directors and staff participated in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.*

**DIRECTORS PRESENT:** Directors James Boswell, David Furst, Jan Palajac,  
Vice Chair Maryalice Faltings, and Chair Philip Pierpont

**DIRECTORS ABSENT:** None

**STAFF MEMBERS PRESENT:** Mathew Fuzie, Allie Ikeda, Fred Haldeman,  
Jeffrey Schneider, Jill Kirk, David Weisgerber, Jessie  
Masingale, Julie Dreher, Lynn Loucks, Michelle Newbould,  
Nancy Blair, Patrick Lucky, Robert Sanchez

**GENERAL COUNSEL:** Rod Attebery, Neumiller & Beardslee

**OTHERS PRESENT:** Nina Robles

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**

Chair Pierpont called the meeting to order at 2:00 p.m. All Directors were present, via Zoom. Chair Pierpont led the Pledge of Allegiance.

**2. PUBLIC COMMENT:** None.

**3. CONSENT ITEMS:**

- 3.1** Approval of the Minutes of the Regular Board Meeting of June 30, 2021.
- 3.2** General Manager's Update to the Board of Directors on Issues and Projects – July 2021.

Chair Pierpont removed Item 3.1 from the Consent Agenda. The minutes are pending and will be addressed at the next board meeting.

**MOTION:**

Moved by Director Faltings, seconded by Director Furst, approved the Consent Items, as amended (Item 3.2 only), by the following roll call vote:

AYES: *Directors Boswell, Furst, Palajac, Faltings, and Chair Pierpont*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

**4. DISCUSSION AND ACTION ITEMS**

**4.1 OFFICIAL ASSESSMENT BALLOT – TREVARNO ROAD SEWER AND WATER IMPROVEMENTS**

General Manager Fuzie presented the staff report and led a discussion on the City of Livermore’s proposed establishment of Assessment District 2021-1 Trevarno Road Sewer and Water Improvements (“Assessment District.”) which will enable the City to levy special assessments on parcels within the Assessment District and recover the special benefit cost of the sewer and water infrastructure improvements over 30 years. The establishment of the Assessment District requires a ballot proceeding of property owners within the Assessment District boundaries. LARPD’s vote on the Official Assessment Ballot must be communicated to the City of Livermore prior to its public hearing on July 26, 2021.

**Recommendation:** Staff recommends the Board authorize the General Manager to sign the City of Livermore’s Official Assessment Ballot indicating that the District is in favor of the proposed maximum assessment of \$536,226.48 in relation to the City’s Assessment District.

GM Fuzie further reported that the existing water and sewer systems were built around 1915, are inadequate, and are at a risk to fail. LARPD’s investment in this assessment district will be no more than \$536,226.48 plus annual costs to run those systems. LARPD will also incur individual site connection fees totaling approximately \$73k (\$40k for the R.E. Merritt Building and \$33k for the Little House).

Chair Pierpont opened public comment. There were no public comments. Chair Pierpont closed the public comment period.

Moved by Director Palajac, seconded by Director Boswell, approved Resolution No. 2721 authorizing the General Manager to complete and submit the Official Assessment Ballot in favor of the proposed assessment regarding the City of Livermore Assessment District 2021-1 Trevarno Road Sewer and Water Improvements to the City of Livermore prior to its Public Hearing on July 26, 2021, by the following roll call vote:

AYES: *Directors Faltings, Furst, Boswell, Palajac, and Chair Pierpont*  
NOES: *None*  
ABSTENTIONS: *None*  
ABSENT: *None*

## **5. INFORMATIONAL ITEMS (No Action Required)**

### **5.1 GENERAL FINANCIAL UPDATE**

Business Services Manager Jeffrey Schneider reported that the Finance team is in the midst of closing the books at fiscal yearend. Once preliminary reports for June and July are prepared and presented to the Finance Committee, that financial package will be sent to each board member.

GM Fuzie informed the Board that the District has been coming back very strong with camps and programs, including Camp Shelly. All-in-all, he is very happy with the return and what that means for LARPD's financial picture in general.

This was information only and no Board action was taken.

### **5.2 COVID-19 PROGRAM UPDATES**

GM Fuzie shared updates with the Board on the following topics:

- Aquatics summer programming, hiring a water exercise instructor, and public feedback on the lap swim passes.
- The Program Committee will be reviewing staff recommendations regarding drop-ins and senior passes for the Lap Swim program during its July 15<sup>th</sup> meeting.
- Some parents have expressed concern over their children wearing masks at various recreation camps.
- The Robert Livermore Community Center (RLCC) is now open as programs are ramping up. Controls are in place regarding COVID and the Recreation Building. As long as there are no further restrictions, LARPD regular programming should be back to pre-COVID operations, including preschool and ESS in the fall.
- The Livermore Valley Joint Unified School District (LVJUSD), through a federally funded program, has partnered with LARPD in its Summer Lunch Program. All children under the age of 18 enrolled in the ESS and RLCC Summer Camp programs receive a free lunch each day.

This was information only and no Board action was taken.

## **6. COMMITTEE REPORTS:**

- a) Director Faltings reported her attendance at the July 6, 2021 LARPD Foundation Trustees meeting.
- b) Director Furst reported his attendance at the July 7, 2021 Livermore Chamber of Commerce Business Alliance meeting.
- c) Chair Pierpont reported his attendance, along with Director Furst, at the July 12, 2021 Alameda County Special Districts Association and Contra Costa Special Districts Association joint membership meeting.

## **7. DIRECTORS' ANNOUNCEMENTS:**

- a) Director Faltings announced that docents at Ravenswood Historic Site will be giving public tours again on the 4<sup>th</sup> Sunday of each month, and sometimes the 2<sup>nd</sup> Sunday of each month.

- b) Director Palajac reported that when the magazine *Landscape Architect and Specifier News* recently sent a call out to its subscribers asking if they had designed an exceptional playground project, she asked Chad Kennedy, Principal Landscape Architect with O'Dell Engineering if he wanted to submit an entry for LARPD's May Nissen Park Playground. He recently informed her that not only was May Nissen Park Playground accepted as one of the playgrounds, but the magazine would like to highlight May Nissen Park Playground in its September issue! Director Palajac will look into getting additional copies of the September issue for Directors and staff.
- c) Director Furst announced that the Tri-Valley Conservancy has hired a new Executive Director, Laura Antrim. He suggested that Staff reach out to her to help her learn about the District as we obviously have overlapping interests, especially regarding youth education at Sycamore Grove Park.
- d) Director Furst mentioned that he read an article in the June 24, 2021 edition of *The Independent* that CEMEX is no longer going to be mining at the Lake A of the Chain of Lakes area. A reclamation project will begin that calls for realigning the Arroyo del Valle stream alongside the lake, restoring natural plants and habitats, and creating more than two miles of public trails along Vineyard Avenue. Director Furst stated the trail on the north side is owned by the LARPD and is not a continuous trail. It does not go all the way out to Holmes. He suggested the District makes sure the City is paying attention as they take the lead on the new trail on the north side.
- e) Director Furst suggested that LARPD invite State Senator Glazer and State Assemblymember Rebecca Bauer Kahan to tour the District since it had not been arranged last year due to COVID. GM Fuzie responded we were in the midst of scheduling that.
- f) Chair Pierpont updated the Board and staff on ad hoc committees. Two past committees have completed their mission and will be disbanded. Those are the Memorial & Commemorative Program Committee, and Budget/COVID-related Finance Committee. A new ad hoc committee will be formed related to discussing the renewal of the Master Lease Agreement with the City. Members of that committee will be Director Furst and Chair Pierpont. Committee members must meet with GM Fuzie, City Manager Marc Roberts, and Mayor Woerner to begin discussions on the Master Lease Agreement.
- g) Chair Pierpont announced the District will hold its first 2021 Public Meeting in the Park next week at the Ravenswood Historic Site. GM Fuzie confirmed announcements have been sent out via Constant Contact and a flyer has been mailed to residents close to Ravenswood.
- h) Director Faltings requested that staff give a report about looking at reinitiating in-person board meetings and restoring the Board's original meeting schedule and time.

#### **8. ANNOUNCEMENTS BY THE GENERAL MANAGER:**

GM Fuzie made the following announcements:

- a) The LARPD Foundation has established a new program to receive car donations. The first donor to that program was our own BSM Jeffrey Schneider. Mr. Schneider added that the process is handled through a company called Car Easy and is a simple way for the LARPD Foundation to raise money.
- b) While attending the General Manager's Summit by CSDA recently, GM Fuzie was introduced to an online auction company called GovDeals. GovDeals' online marketplace provides services to government, educational, and related entities for the sale of surplus assets to the public. More information will be formally presented to the Board at a future meeting.

- c) Executive Assistant Linda VanBuskirk has been out of the office last week and this week, and is expected to return next week. BSM Schneider will be on vacation over the next two weeks.

**9. ADJOURNMENT:** The meeting was adjourned at 2:53 p.m.

APPROVED,

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Philip Pierpont  
Chair, Board of Directors

ATTEST:

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Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors