

LIVERMORE AREA RECREATION AND PARK DISTRICT

**FACILITIES COMMITTEE**

**DRAFT** MINUTES

THURSDAY, MARCH 2, 2023  
2:30 PM

**Committee Members Present:** Chair Palajac, Director Furst

**Staff Present:** Mat Fuzie, Jill Kirk, Fred Haldeman, Jeff Schneider, Joseph Benjamin, Pamela Healy, Linda VanBuskirk, David Weisgerber

**Members of the Public Present:** David Lunn

**1. Call to Order:**

Chair Palajac called the meeting to order at 2:30 p.m.

**2. Public Comment:**

Chair Palajac opened the public comment period.

Member of the public David Lunn commented that he appreciated that his request and comments from the last meeting regarding Mocho Trail were included in the minutes.

Chair Palajac closed the public comment period.

**3. Approval of the Minutes of the Facilities Committee Meeting held on January 31, 2023 (Action):**

**Action:** The Minutes of the Facilities Committee meeting held on January 31, 2023 were approved unanimously.

**4. Review CIP Budget Schedules:**

General Manager (GM) Fuzie began the discussion, sharing that every year the City of Livermore (COL) asks us to provide them with AB1600 information for inclusion in their budget planning. Business Services Manager (BSM) Jeff Schneider shared an updated CIP Budget Schedule (attached to these minutes). The updated version includes information about funding of playgrounds using reserve funds, to include Park Equipment Replacement and Cayetano Synthetic Turf Replacement.

**Committee Comments and Questions:**

- How did we come up with 250k per park for replacement equipment? *This was a placeholder based on estimates from a previous vendor (Park Planet) using like for like costs.*

- How did we come up with the order for the list of parks to be replaced? *It is based primarily on age and condition of park*
- Can you please explain the timing? *BSM Schneider explained, the timing was extended through FY27-28. Park Capacity Enhancements is the first entry on the schedule. The timing of the Bike Pump Track was moved to FY23-24 and is one of the main reasons for the material change to the AB1600 schedule. Additionally, we have realized some significant savings on the Restroom at Sycamore Picnic Area Project and on Rodeo Stadium Infrastructure Improvements.*
- We have asked the City of Livermore (COL) for their AB1600 budget needs to facilitate our upcoming meeting to discuss the 2024 Bond.
- Director Furst observed, there appear to be inconsistencies between the CIP Updates from last month and the information in this current packet. *BSM Schneider explained, the Information given today is latest most accurate data.*
- GM Fuzie commented that the use of Reserve Funds is an accounting process that allows for certainty in budget projections.

**Public Comment:** Chair Palajac opened the Public Comment period. There was no Public Comment. Chair Palajac closed the Public Comment period.

**Action:** This was a discussion only; no Committee action was taken.

#### 5. 2024 Bond:

GM Fuzie shared that we are still at the beginning of discussion with the COL and the Livermore Valley Joint Unified School District (LVJUSD). Springtown was discussed, improvements to May Nissen Aquatic Center, Bothwell, the Barn, and a potential agreement re: use of school properties after school and weekends during summer.

#### Committee Questions and Comments:

- What is the general timeline for making decisions? *We cannot advocate for the Bond; a non-profit or citizens' group must do that. As a collective, we have to decide no later than September 2023 to put this item on the election ballot for 2024.*
- When do we anticipate the other two agencies bringing information back to their respective governing bodies? *The COL and LVJUSD are in the early information stages. We will likely have something to bring before our committees next month.*
- Is there any need to go back and look at the original bond from 20 years ago? Is it irrelevant now? *The most relevant part is the bond was hosted by the school district with a different threshold.*

**Public Comment:** Chair Palajac opened the Public Comment period. The following comments were made:

- Is the public agency Quest pushing for this? *No.*

There were no further public comments. Chair Palajac closed the Public Comment period.

**Action:** This was a discussion only; no Committee action was taken.

#### 6. Sycamore Grove Trails: Storm Damage and Repair (Discussion):

- Sycamore Grove: Community Services Manager (CSM) Jill Kirk shared that the recent water release has affected us on the arroyo side. We are documenting everything that has occurred. The creek has realigned itself. Parks and Facilities Manager (PFM) Fred Haldeman shared that we need 250-300 linear feet of new trail. The cost estimate is around \$35k to do that. We have been given go ahead to do temporary repairs. Sediment is still blocking some areas.
- Holdener Park: Damage is relatively minor, but some trail areas will need to be dug up and replaced. These are not located in the stream bed area, so no permit is required, however, the area where it crosses the culvert is across private property and extends beyond the current easement area.
- Arroyo Mocho Trail: We would like to open up as much of the trail as possible. This has been discussed with COL engineers. We received authorization to remove sediment, all the way down to Stanley Blvd., to a location here in town. Inside Robertson Park, the lower section of the pavement is now within the streambed. The upper section parallel to Robertson Park Road that connects to the pedestrian bridge looks like it should be re-paved. Funding may be available from the COL from their current stream alteration plan.
- Holmes Undercrossing: There is a lot of debris. While the trail under the bridge may be closed out and no longer used, the COL will need to continue to remove debris as it poses a flood hazard.

**Committee Comments and Questions:**

- Do we have any storm damage estimates yet? *Yes, we do. It is currently projected at approximately \$175k without permitting. We will partner with the COL for stream alteration permitting.*
- GM Fuzie commented that the horseshoe pits at Robertson Park will become part of the problem with one more large storm because the only thing holding them in place out of the stream bed is one large sycamore tree that is leaning into the streambed.

**Public Comment:** Chair Palajac opened the Public Comment period. The following comments were made:

- Regarding the repair cost estimates for storm damage at Sycamore Grove, is it \$175k for the section near Wetmore? Is that going to be repaired in near term? *No, only a 250-foot section of paved path will be re-routed.*
- Having safe trail under crossings is very important for kids and families.

There were no further public comments. Chair Palajac closed the Public Comment period.

**Action:** This was a discussion only; no Committee action was taken.

**7. Review of Criteria and Procedures for Approving Events Held at LARPD Facilities:**

This item was placed on the agenda to clarify criteria for approving certain events, such as a crab feed, which can be very difficult to clean up. CSM Kirk explained that we are in the process of looking at our special event application that would further facilitate this discussion.

Recreation Supervisor (RS) Joey Benjamin elaborated on the current process for reviewing applications. Crab Feed type events are more involved and restrictive because the location they are held in cannot be used the following day. CSM Kirk will be bringing a presentation on this topic to a future meeting.

**Committee Comments and Questions:**

- Historically, the Board has decided what events are going to be held. Is this still the process? *This is a discussion that needs to be held during the next Board Retreat. The Consultant has suggested adding an additional retreat day solely to discuss Board Roles/Responsibilities.*
- Director Furst asked what the District's current Non-Discrimination policy was. He added, he thought this policy used to be on our District letterhead, but that could not be verified

➤ **Actions:**

- Board involvement in deciding what events are held needs to be discussed further at the next Board Retreat.
- Staff were asked to confirm what our non-discrimination policy is.

**8. City of Livermore Springtown Project Wish List:**

This is not a request for AB 1600 funds. The COL City Manager has asked her staff to revive the project list from the Springtown Master Plan to see if City funds could be used for any of them. In turn, they have asked us how we could program them. Projects selected from the concept plan were specifically chosen because they were perceived to be doable. The list presented by the COL was included with the agenda packet and was reviewed by the Committee. This is informational only at this time.

**Committee Comments and Questions:**

- Do we know when this will be initiated? *In the next budget cycle. The COL would be the ones producing the projects, we would run programs as applicable or desired.*

**Public Comment:** Chair Palajac opened the Public Comment period. The following comments were made:

- If the COL does this, is LARPD expected to contribute funds?

There were no further public comments. Chair Palajac closed the Public Comment period.

**Action:** Staff were requested to add volunteering at native gardens to a future agenda.

**9. Planning for Future Trails and Trail Connectors (Standing Item):**

General Manager (GM) Fuzie shared there is nothing new to report. He added that he has a standing meeting with City and County to further discuss Arroyo Road.

**Committee Comments and Questions:**

- Director Furst commented that the Altamont Landfill Open Space Committee (ALOSC) said they are open to moving forward with a grant request regarding Patterson Ranch.

- Director Palajac commented that she and David Lunn are on the Alameda County Agricultural Committee - Subcommittee on Trails; they meet tomorrow about trail connectors.
- California State Parks has a publication on the grant process for trails and trail connectors. Is this something we want to review? *We can look at it and make that determination.*
- Is there any change on Cemex? *No new update.*

**Public Comment:** Chair Palajac opened the Public Comment period. The following comments were made:

- David Lunn thanked the Committee for discussing the trail by Arroyo Road.

There were no further public comments. Chair Palajac closed the Public Comment period.

**Action:** This was a discussion only; no Committee action was taken.

#### **10. CIP Updates (Standing Item):**

Community Outreach Supervisor (COS) David Weisgerber reported on the current status of Capital Improvement Projects as outlined in the attached supplemental presentation material.

BSM Schneider will add Community Gardens to the CIP project budget for the next Board meeting.

**Action:** A copy of the presentation will be included with these minutes.

#### **11. Directors' and/or General Manager's Reports or Announcements:**

- GM Fuzie requested to confirm that when we do not have content for a committee meeting, the process is as follows:
  - Staff will reach out to the Committee Chair to seek additional content or to cancel the meeting.
  - Ultimately the Committee Chair decides whether to cancel a meeting or not.

**12. Adjournment:** Director Palajac adjourned the meeting at 3:50 p.m.

/ph

**CIP Project Updates - Facility Committee, 03/02/23**

<b>Project Name</b>	<b>Project Update</b>	<b>Tenatative Start Date</b>	<b>FINAL FY 22/23</b>	<b>Current Bid</b>
Aquatics Scoreboard	Installing aquatics scoreboard at the Robert Livermore Aquatics Center.	TBD	\$ 92,000	\$ 92,000
Bike Pump Track	In the plan review process with the City of Livermore. Project may be postponed to later in the year due to upcoming scheduling conflicts with contractor.	2023	\$ 5,214	\$ 817,000
Community Garden at Mocho Park	AT&T project still in permit process with City of Livermore. LARPD can begin once the AT&T permit is approved	Spring 2023	\$ 90,000	\$ -
Damaged Pipe at Holdener Park Path	Collaborating with City of Livermore on Mutual Aid Agreement to provide engineering and environmental support. Will likely address temporary repairs in 2023 and permanant repairs in 2024. Part of COL's FEMA reimbursement submission.	TBD	\$ -	\$ -
ESS Buildings Remodel	Completed siding replacement with LARPD staff. Future classroom updates on hold.	TBD	\$ 100,000	\$ -
HVAC at Trevarno / Little House	Work being done by LARPD staff.	In progress	\$ 35,000	\$ 40,000
Joe Michell Building	Received final approval from Division of State Architect (DSA)	Completed	\$ 7,045	\$ -
Patterson Ranch Trail	Ongoing discussions with GM from LARPD and Zone 7.		\$ 44,495	\$ -
Restrooms at Sycamore Grove park	CEQA comment period ended on Tuesday, 2/7 with no comments. Plan review pending with Alameda County. Project scheduled to begin 4/1 and completed by 6/1.	Spring 2023	\$ 204,760	\$195k
Rodeo Stadium Improvements	Project in progress.	Project began December 2022	\$ 248,392	\$234k
Senior Lobby Flooring at RLCC	Staff is evaluating materials options.	TBD	\$ -	\$ -
Shade Structure at Mocho park	Bids came in higher than expected. Likely will postpone until spring.	Spring 2023	\$ 60,000	\$ -
Sycamore Flood Damage - Paved Path Erosion between Olivina and Kingfisher Crossing	Received bid for by-pass path at \$35k.	Spring 2023	\$ -	\$ 35,000
Sycamore Flood Damage - Wetmore Path	Collaborating with City of Livermore on Mutual Aid Agreement to provide engineering and environmental support. Will likely address temporary repairs in 2023 and permanant repairs in 2024. Part of COL's FEMA reimbursement submission.	2024	\$ -	\$ 175,000
Syntehtic Turf at Robertson Park	Project Complete	Complete	\$ 1,604,615	\$ 1,600,000
Trevarno Road Water/Sewer Assessment District	Connectors to Little House is complete. Merritt Building is in progress. Main sewer line bid received from City of Livermore. Still targeting spring.	Spring 2023	\$ 49,515	\$ 77,000
Trevarno Roof	Immediate issues repaired. Replacement postponed.	2024	\$ -	\$ 65,000