

350 Sansome Street | Suite 300
San Francisco, CA 94104

Memorandum

To: Board of Directors
Livermore Area Recreation and Park District

From: Andrew Shen, Legal Counsel

Date: February 12, 2025

Re: Proposed Ordinance 10 – Second Reading

At its January 29, 2025, regular meeting, the Board of Directors (“Board”) approved the proposed Ordinance 10 upon its introduction and first reading. As you will recall, Ordinance 10 – through its repeal of Ordinances 1, 2, and 4 – furthers the District’s effort to transition to the use of an employee handbook for all human resources-related matters.

While there have been no amendments to the proposed Ordinance 10 since the last meeting, the California Government Code requires two “readings” of each ordinance to be adopted – thus requiring the Board’s second consideration and approval of this matter at this meeting. (*See* Cal. Gov’t Code §§ 5786.1(i), 25131.) Since the Board’s last meeting, the District has also complied with the public noticing required for the final adoption of this ordinance. (*See* Cal. Gov’t Code § 25124.)

At this time, the Board may approve and finally adopt the proposed Ordinance 10.

Thank you for your consideration.

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ORDINANCE NO. 10

An Ordinance of the Livermore Area Recreation and Park District Repealing (a) Ordinance No. 1, an Ordinance of the Livermore Area Recreation and Park District Establishing a Personnel System, (b) Ordinance No. 2, an Ordinance of the Livermore Area Recreation and Park District Amending and Revising the Personnel System Established by Ordinance No. 1, and (c) Ordinance No. 4, an Ordinance of the Livermore Area Recreation and Park District Amending and Revising the Personnel System Established by Ordinance No. 2.

The Board of Directors for the Livermore Area Recreation and Park District ordains as follows:

Section 1. The Board of Directors hereby repeals Ordinance No. 1, an Ordinance of the Livermore Area Recreation and Park District Establishing a Personnel System, adopted and approved on May 12, 1964.

Section 2. The Board of Directors hereby repeals Ordinance No. 2, an Ordinance of the Livermore Area Recreation and Park District Amending and Revising the Personnel System Established by Ordinance No. 1, adopted and approved on September 11, 1974.

Section 3. The Board of Directors hereby repeals Ordinance No. 4, an Ordinance of the Livermore Area Recreation and Park District Amending and Revising the Personnel System Established by Ordinance No. 2, adopted and approved on March 14, 1990.

Section 4. Effective Date. This ordinance shall take effect on March 14, 2025, and a summary hereof shall be published at least once in a daily newspaper of general circulation, published and circulated in the Livermore area, and thereafter the same shall be in full force and effect.

Approved:

Jan Palajac
Chair, Board of Directors

ATTEST:

Mathew L. Fuzie
General Manager and ex-officio
Clerk to the Board of Directors