

Livermore Area Recreation and Park District

Staff Report

TO: Chair Faltings and Board of Directors

FROM: Mat Fuzie, General Manager

PREPARED BY: Mat Fuzie, General Manager

DATE: December 14, 2022

SUBJECT: BOARD RETREAT

Recommendation: The General Manager is recommending that the Board of Directors conduct a Retreat utilizing a professional facilitator. Human Resources staff have researched and made a recommendation to the General Manager. We have narrowed our choices down to two consultants from the CSDA preferred consultant list. Authorize the General Manager to reserve the services and coordinate the retreat process.

Background: Special Districts face unique challenges. Especially while emerging from the COVID protocols that have been in place the preceding 2 years. A key component of a highly functioning board is the ability to see the future of the organization with shared clarity. To best position the LARPD Board of Directors for a successful future the General Manager is recommending the use of a professional facilitator who specializes in California Special Districts.

The time commitment from the Directors will be (1) one hour interview prior to (2) five hour facilitated sessions with both the Board of Directors and Core Staff. The facilitated sessions will be weeks apart.

The goal is to begin in January.

The first session will provide insights to the Board from the consultant's collection of data and will be focused on getting key issues on the table and outlining roles and responsibilities.

The weeks in between will be needed for the staff and potentially the Board to pull together data requested by the facilitator.

Session two will be the development of an action plan around key issues and provide the opportunity for the Board to set or refine policy making direction.

Key Deliverables will include a three-year implementation plan for the district and a report out to the Board of findings from the facilitator.

Approval of this request is time sensitive as several special districts are undergoing such an endeavor and locking down facilitator expertise going into their budgetary cycle.