

LIVERMORE AREA RECREATION AND PARK DISTRICT

PERSONNEL COMMITTEE

DRAFT MINUTES

Tuesday, May 11, 2021
2:00 PM

NOTICE: Coronavirus COVID-19

In accordance with Governor Newsom's Executive Orders, members of the Livermore Area Recreation and Park District Personnel Committee and staff participated in this meeting via Zoom teleconference. In the interest of maintaining appropriate social distancing, members of the public also participated in this meeting electronically.

Committee Members Present: David Furst, James E. Boswell

LARPD Staff Present: Mathew Fuzie, Alexandra Ikeda, Fred Haldeman, Jeffrey Schneider, Jill Kirk, David Weisgerber, Jessie Masingale, Julie Dreher, Linda VanBuskirk, Megan Shannon, Nancy Blair, Robert Sanchez, Patrick Lucky.

Others Present: None

1. **Call to Order**
Chair Furst called the meeting to order at 2:01 p.m.
2. **Public Comment**
No members of the public were in attendance.
3. **Approval of the Minutes of the Personnel Committee Meeting held on March 9, 2021**
The minutes of April 13, 2021, and April 20, 2021, were approved unanimously.
4. **Overview of Current Salary and Benefit Plans for FY20-21 and FY21-22**
Administrative Services Manager, Jeff Schneider presented to the Committee the current salary and benefit plans for FY20-21 and FY21-22. The discussion between the Committee and Staff included, salary and benefit expenses, operating budget-headcount

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plans, health benefit premiums and District contributions, benefit offerings, and salary schedule with additional proposed job classifications for FY21-22. Please see the attached salary and benefit presentation for details.

The Committee recommends the presentation of the current salary and benefit plans for FY20-21 and FY21-22 be presented to the Board on May 12, 2021, with the action items:

- The Interpreter job classification be retitled to Park Interpreter.
- Chair Furst would like Staff to determine if the Board of Directors are eligible for the 4% District Match to the 457(b) retirement plan.

5. Newly Proposed Job Classifications

General Manager Fuzie and Human Resources Officer Shannon presented to the Committee five newly proposed job classifications. These included: Park Maintenance Technician I, Park Maintenance Technician II, Facility Maintenance Field Supervisor, Human Resources Analyst, and Interpreter.

A discussion was held between Committee and Staff with the recommendation the newly proposed job classifications are presented to the Board for their consideration, with the following action item:

- Revise/retitle the Interpreter job classification to “Park Interpreter.”

6. Directors’ Reports and Announcements

- a) General Manger Fuzie stated that to make the agenda more efficient, “Matters Initiated/Announcements by the Directors” and “Committee Reports” be changed. The preference in talking with counsel is that Board Members could potentially raise Matters Initiated directly with the General Manager or Board Chair. The purpose of the change is to ensure that Committee Members do not discuss items that are not on the agenda.
- b) The Committee had nothing to report or announce.

7. Adjournment

Meeting adjourned at 3:12 p.m.