

# Livermore Area Recreation and Park District

## Staff Report

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TO: Chair Furst and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Executive Assistant  
Rene Venus A. Dalusong, Executive Assistant

DATE: April 10, 2024

SUBJECT: California Association of Recreation and Park Districts - Board of Directors  
Call for Nominations

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**RECOMMENDATION:** That the Board of Directors determine whether it wishes to nominate, by resolution, a fellow Director for election to a Director At Large seat on the California Association of Recreation and Park Districts Board of Directors for the May 2024-May 2026 term.

**BACKGROUND:** CARPD will hold an election on May 23, 2024 for seats on its Board of Directors. The deadline for receiving nominations is May 10, 2024.

According to the CARPD Bylaws, Article VI-Board of Directors, Section 5-Qualifications, “No member district shall have more than two representatives on the Board of Directors.” We currently do not have any LARPD Directors serving on the CARPD Board of Directors. General Manager Mat Fuzie is currently serving on the CARPD Board of Directors in the Administrator Representative Seat for the May 2023-May 2025 term. Therefore, LARPD is eligible to nominate one representative to serve on the CARPD Board of Directors.

### ATTACHMENT

March 19, 2024 Letter from Matthew Duarte, Executive Director of CARPD re: Call for Nominations & 2024 Slate of CARPD Board Candidates

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March 19, 2024

TO: CARPD Member Districts

FROM: Matthew Duarte, Executive Director

SUBJECT: Call for Nominations & 2024 Slate of CARPD Board Candidates

Hello CARPD Members! The CARPD Conference is rapidly approaching and with it the annual CARPD General Membership Meeting. As we do every year during that meeting, the CARPD Board of Directors Election is conducted by the membership. This year, the election will take place at approximately 9:00a.m. on May 23, 2024 at the CARPD Conference in the Hyatt Regency in Santa Rosa, California.

In accordance with CARPD Association Bylaws, CARPD is soliciting any qualified candidates interested in serving on the CARPD Board of Directors. Nominees must be individuals affiliated (as Board of Directors, employees or otherwise) with active members in good standing.

Furthermore, pursuant to CARPD Association Bylaws at Article 5, subsection 6, the CARPD Nominations Committee has submitted the following slate of candidates for the open CARPD Board positions:

**CARPD 2024 Slate of Board Officers**

**President – Elect** Dean Wetter, Valley-Wide Recreation & Park District

**Chief Financial Officer** Al McGreehan, Paradise Recreation & Park District

**Director at Large** **Two Positions to be Elected:**

(Even Year) Dennis Waespi, East Bay Regional Park District  
Rick Sloan, Cordova Recreation & Park District

**Administrator Rep** **One Administrator Position to be Elected:**

(Even Year) Michelle Lacy, Pleasant Hill Recreation & Park District

In addition to the slate identified by the Nominations Committee, Member Districts may also nominate one of its board members for the positions of President-Elect, Secretary, or Director-at-Large, or nominate its General Manager, Assistant General Manager or Chief Administrative Officer, for Administrator Representative, by submitting a letter and a copy of a board resolution supporting such nomination to CARPD prior to the annual meeting.

Any Member District wishing to submit a nomination should submit a letter of nomination (cover letter indicating who is running and for what position) and a copy of its Board Resolution supporting the nomination directly to my attention at [mduarte@capri-jpa.org](mailto:mduarte@capri-jpa.org). To be sure a nominee is included on the ballot, the letter and resolution must be received no later than close of business on **Friday, May 10, 2024**.

Finally, any qualified candidate may be nominated from the floor at the election and, if elected, provide the President with a resolution from the member district's board endorsing the nominee to serve on the corporation's Board of Directors not later than sixty (60) days after the annual meeting. The candidate will not commence into office unless and until such time as the resolution is presented to the corporation's Board of Directors.

If you have any questions regarding the election or its procedures, please feel free to contact me at (916) 722-5550. Thank you and hope to see you all at the Conference in Santa Rosa!

Sincerely,

A handwritten signature in blue ink that reads "Matthew Duarte". The signature is written in a cursive style.

Matthew Duarte  
*Executive Director*

# CARPD Board of Directors 2024 Election

Each year during the CARPD General Membership Meeting, the CARPD Board of Directors Election is conducted with the membership at large. This year's Election will take place at:

**May 23, 2024 @ 8:00 a.m.**

Hyatt Regency Sonoma Wine Country  
170 Railroad Street  
Santa Rosa, CA 95401



### Board Responsibilities

The CARPD Board of Directors is the governing body responsible for all policy decisions related to support, education, member services, outreach, and advocacy to recreation and park districts throughout California. The CARPD Board of Directors generally meets 4-5 times per year at the CAPRI Office in Roseville and at the Annual CARPD conference.

### Board Positions

The CARPD Board of Directors is comprised of *eleven* Directors that oversee the operations of the organization and provide direction to the Executive Director. This year, there are *five* positions up for election: President-Elect, Chief Financial Officer, Director at Large (x2), and Administrative Representative.

### Board Qualifications

In order to be qualified for service on the Board, candidates must either be members of the Board of Directors of a CARPD member or "Administrators" employed as General Manager, Assistant General Manager, or Chief Administrative Officer of a CARPD member. For more information on candidate qualifications, please contact Executive Director, Matthew Duarte. [mduarte@capri-jpa.org](mailto:mduarte@capri-jpa.org).

## Submit Nominations to

CARPD      Or by email (preferred)  
1075 Creekside Ridge, Suite 240      Matthew Duarte  
Roseville, CA 95678      Email: [mduarte@capri-jpa.org](mailto:mduarte@capri-jpa.org)