

LIVERMORE AREA RECREATION AND PARK DISTRICT

PROGRAM COMMITTEE

MINUTES

Monday, August 5, 2024
1:00 p.m.

Robert Livermore Community Center
4444 East Avenue, Livermore, CA 94550-5053
West Wing Conference Room

Committee Members Present: Chair Philip Pierpont, Director James Boswell

Staff Present: Mathew Fuzie, General Manager (GM)
Jill Kirk, Community Services Manager (CSM)
Fred Haldeman, Parks and Facilities Manager (PFM)
Michelle Kleman, Human Resources Manager (HRM)
David Weisberger, Community Outreach Supervisor (COS)
Linda VanBuskirk, Executive Assistant
Rene Venus Dalusong, Executive Assistant
Isabella Castaneda, Community Services Intern (CSI)
Mason Newbould, Communications Intern (CI)
Harmony Brockman, Child Development Supervisor
Brenda Rios, Child Development Supervisor

Members of the Public Present: There were no members of the public present.

1. **Call to Order:** Committee Chair Pierpont called the meeting to order at 1:02 p.m.
2. **Public Comment:** Chair Pierpont opened the Public Comment period. There were no speakers, and the public comment period was closed.
3. **Approval of the Minutes of the Program Committee Meeting held on May 6, 2024.**
 - **Action:** The minutes of the Program Committee held on May 6, 2024, were approved unanimously as submitted.

4. **Covered Arena Uses**

The Committee members and staff discussed the covered arena operations, maintenance, and how to increase its use. The arena is used by several groups, including the Livermore Stockmen's Rodeo Association (LSRA) and law enforcement. The LSRA holds its annual rodeo event and law enforcement conducts mounted police training while performing basic maintenance at the site. Strategies for boosting its usage included reaching out to other groups through the LSRA and law enforcement.

- **Action:** This was a discussion only; no Committee action was taken. However, staff will inquire with the Livermore Stockmen’s Rodeo Association and law enforcement if other groups are interested in utilizing the covered arena.

5. Community Outreach Internships – Program Overview

CSI Castaneda and CI Newbould gave a presentation (Supplemental – Item 5) that included an overview of their background, aspirations, ongoing and completed projects.

Action: This was information only; no Committee action was taken.

6. Ice Skating Rink

At the July 10, 2024 Board of Directors meeting, Chair Furst asked staff to look into an ice-skating rink for the winter season. The Committee members and staff discussed protentional locations such as the Robert Livermore Community Center courtyard. GM Fuzie noted, there will be continued conversation regarding an ice-skating rink as information from staff becomes available.

Action: This was a discussion only; no Committee action was taken.

7. Sycamore Grove Park Camping

At the July 10, 2024 Board of Directors meeting, Chair Furst asked staff to look into camping at Sycamore Grove Park. The Committee members and staff discussed the main goals and types of business regarding camping at Sycamore Grove Park.

Committee Comments/Questions:

- Nature related kids/family camping and overnight only
- Possibly begin with a pilot program with kids overnight camping

Action: This was a discussion only, no action taken.

8. FUTURE AGENDA ITEMS / MATTERS INITIATED / ANNOUNCEMENTS

- a) GM Fuzie announced three (3) candidates are currently running for open seats on the LARPD Board of Directors.
- b) GM Fuzie noted the draft Municipal Service Review (MSR) was completed. The consultant will need the Board’s comments prior to August 16th. The MSR will be added to a future or special board meeting. Staff are working on a meeting date and will inform the Board once a date is set.
- c) CSM Kirk introduced the new Child Development Supervisors, Harmony Brockman and Brenda Rios.

9. ADJOURNMENT: The meeting was adjourned at 1:58 p.m.

Lvb/rvd

Community Outreach Interns

Summer 2024



1

**Isabella
Castañeda**

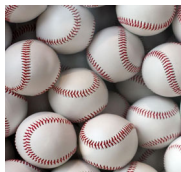
Community Services Intern
Community Outreach
Department



2

A Little About Me ...

- Junior at Sonoma State University
 - BS in Business Administration with a Special Concentration in Management and Marketing
- Working at the SSU Career Center
 - Career Peer --> Jr. Lead
- Next Up, Grad School!



3

As the Community Services Intern, my role entails ...

Serving as the point of contact for 105 Summer Youth Volunteers, their parents, internal staff, and the general public for the city of Livermore, addressing any volunteering questions or needs

Performing all administrative duties related to the Summer Youth Volunteer Program, including answering emails and phone calls, creating handouts, coordinating material pick-up, and approving volunteer hours

Maintaining a master schedule across 8 different sub-program areas for 3 consecutive months

Performing weekly check-ins with the Summer Youth Volunteers at their various assignments, informing them of program updates, answering any questions, taking pictures for company advertisement, and gaining feedback related to the volunteer program

Fully planning, coordinating, and executing a volunteer recognition event serving 25 youth volunteers

Serving on a committee of 3 interns to plan an annual company engagement activity, consistently communicating with participants to gain both feedback and traction

9/17/2024

4



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About Me

- Senior at Washington State University
- Studying Journalism and Media Production
- Began working at LARPD in 2021 as a facilities attendant

1

My Projects

- 2 Promo Videos
- Photographed Wine Down Fundraiser and Rodeo Parade
- Employee picnic/Regatta planning committee
- Independence Day Dash planning committee
- Social media posts



2

Summer Camp Promo Video



3