



Livermore Area
Recreation and Park District
An independent special district

REGULAR MEETING of the BOARD OF DIRECTORS

MINUTES

WEDNESDAY, JULY 10, 2024

5:00 P.M.

Robert Livermore Community Center
4444 East Avenue, Livermore, California
Sycamore Room

- DIRECTORS PRESENT: Directors James Boswell, Maryalice Faltings,
Philip Pierpont
Vice Chair Jan Palajac, Chair David Furst
- DIRECTORS ABSENT: None
- STAFF MEMBERS PRESENT: Mathew Fuzie, General Manager (GM)
Jill Kirk, Community Services Manager (CSM)
Michelle Kleman, Human Resources Manager (HRM)
Patrick Lucky, Aquatics Recreation Supervisor (ARS)
Joseph Benjamin, Recreation Supervisor (RS)
Vicki Wiedenfeld, Sports Recreation Supervisor (SRS)
Brenda Rios, Child Development Supervisor (CDS)
Linda VanBuskirk, Executive Assistant (EA)
Rene Venus Dalusong, Executive Assistant
- GENERAL COUNSEL: Andrew Shen, Esq. with Renne Public Law Group
- OTHERS PRESENT: None
- 1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**
Chair Furst called the meeting to order at 5:00 p.m. All Directors were present. Chair Furst led the Pledge of Allegiance.
 - 2. PUBLIC COMMENT:** Chair Furst opened the public comment period. There were no speakers, and the public comment period was closed.

3. CONSENT ITEMS:

- 3.1** Approval of the Minutes of the Regular Board Meeting on June 26, 2024
- 3.2** Approval of the Minutes of the Public Meeting in the Park at Bruno Canziani Park on June 27, 2024

In the June 27, 2024 meeting minutes, Chair Furst asked to correct/reword the following items:

Page 2, Item 2d: "...at 20 pounds per square inch." to "...at 20 psi per square foot."

Page 2, Item 3b: "Residents voiced out safety concerns and what to do about non-street-legal motorized bikes/electric dirt bikes / mini motorcycles (pocket bikes)." to "Residents voiced concerns about safety and discussed what actions to take regarding non-street legal motored bike / mini motorcycles (pocket bikes)."

- 3.3** General Manager’s Monthly Update to the Board on Issues and Projects – July 2024.

MOTION:

Moved by Director Pierpont, seconded by Director Faltings, approved the Consent Agenda items 3.1, 3.3 and Item 3.2 as revised, by the following voice vote:

AYES: *Directors Boswell, Faltings, Palajac, Pierpont, and Chair Furst (5)*
NOES: *None (0)*
ABSTENTIONS: *None (0)*
ABSENT: *None (0)*

4. DISCUSSION AND ACTION ITEMS

4.1 Mid-Summer Programs Update

The Board received an update on current mid-summer and internship programs from CSM Kirk and HRM Kleman. (See Supplemental Item 4.1)

CSM Kirk praised the dedicated LARPD staff with their help in making these programs and services a success. In addition, Brenda Rios was introduced to the Board. She and Harmony Brockman, both Child Development Supervisors, will be taking the lead from former ESS Youth Services Administrator, Nancy Blair, who recently retired.

A brief highlight of the mid-summer programs presentation is as follows:

- Destination Camp Shelly – Fourteen middle school students and three staff camped four days and three nights in June at LARPD’s Camp Shelly near South Lake Tahoe. They fished, hiked, swam, and cooked their own meals.
 - Positives: providing an opportunity for kids to be with their peers in an outdoor-centered environment; learning to fish; hiking with friends; working together; and making dinner over the campfire.
 - Conclusions for the upcoming year: mandatory parent meeting; youth development training for staff; close only half of the campsites; add additional weeks to the program and older and younger age groups.

- Rec on the Go – A free drop-in program offered on Fridays at a different park each week. There are free games, sports, crafts, and special activities.
- Splash Camp – New to LARPD for elementary-aged children. The camp includes swimming and other fun indoor activities/games. A tremendous success and will continue next summer.
- Recreation Swim Team – In partnership with Aquacowboys, LARPD Electric Eels are back! There were 150 kids ages 5-17 practicing daily and competing on the weekends in a relaxed and fun environment.
- Fourth of July 5k and Kids Run – First inaugural 5k and kids' run was held at Sycamore Grove Park on July 4, 2024. There were over 350 participants. Another successful event that will continue next summer.
- Growth
 - Fourteen percent increase in all programs as of mid-summer.
 - The first week of camp at the community center had over five hundred youth participating in various programs.
- Engagement in the 12-17 age group
 - From July 1, 2023 – June 30, 2024, there were approximately 392 12-17-year-olds involved with LARPD.
 - 70 of 392 are paid employees working in Aquatics, Recreation, Open Space, and Facilities.
 - Others were enrolled in programs, which included Recreation Swim Team, Junior Rangers/Explorers, Destination Shelly, Dance, Fashion Design Class, Volleyball, Junior Lifeguards, Counselor in training program, and summer volunteers.
 - These numbers do not include Special events/Open Space volunteers or sports programs to which we provide space/pool/gym space.
- Summer Volunteer Programs had ninety-two volunteers assisting with programs throughout the District.

HRM Kleman presented a brief update regarding the summer internship program. (Supplemental Item 4.1) Some of the presentation highlights are listed below:

- Recruitment held in February 2024
- Hired three qualified interns:
 - Isabella Casteneda and Mason Newbould are working on Communications projects.
 - Zach Walsh is working on Human Resources projects.

Board questions/comments:

- a) Director Furst asked if fishing licenses are needed? *[GM Fuzie - No. Only for 16-year-old and above].*
- b) GM Fuzie commented about the programs, stating that the ideas derived from staff and the public helped shape amazing programming.
- c) Director Boswell inquired about cellphone use during camp. *[CSM Kirk – kids keep their phones due to any emergencies. However, next year there will be no phones during hikes and other activities. Parents will have the phone numbers of LARPD staff on site].*
- d) Vice Chair Palajac asked about problems with capacity and staff. *[CSM Kirk – the current problems are space and pool staffing].*

- e) Director Boswell asked how many weeks there were in the Internship Program. *[HRM Kleman – The internship begins June 1st through August 9th].*
- f) GM Fuzie noted that Mason Newbould came to the District as a summer volunteer. He loved the people and experience and chose to continue to work with the District.
- g) Vice Chair Palajac suggested starting the internship recruitment in early January.
- h) The Board praised staff for all their dedication and hard work.

ACTION:

This was informational only and no Board action was taken.

4.2 Bothwell Center Recommendations Update

GM Fuzie updated the Board regarding the status on the search for a consultant to assist with identifying the needs and costs. Staff is currently working on fine tuning the scope of work that best fits the needs of the District prior to the request for proposals. The Board will continue to receive updates as soon as they become available.

GM Fuzie reminded the Board that Livermore Valley Performing Arts Center (LVPAC) has 18-24 months to determine if they will vacate the Bothwell Center. GM Fuzie will continue to keep an open conversation with LVPAC.

Board questions/comments:

- a) Chair Furst asked about the timeline. *[GM Fuzie – no specific timeline, however the District has approximately 18 months for the building to be vacated. LVPAC is contemplating the next steps on when they vacate the building and will keep the conversation open with the District.*

DIRECTION:

The Board will be updated regarding the process and timeline when it becomes available.

4.3 Tri-Valley Intergovernmental Reciprocal Services Master Agreement

The Board considered approval of membership in the Tri-Valley Intergovernmental Reciprocal Services Master Agreement and authorizing the General Manager to sign on behalf of the LARPD.

GM Fuzie provided a brief history, summary, and the benefits of the Tri-Valley Intergovernmental Reciprocal Services Master Agreement.

Board questions/comments:

- a) Director Pierpont praised the benefits of the agreement.
- b) Director Palajac also praised the benefits of the agreement and asked if the School District can be added. *[GM Fuzie – will check].*

- c) Director Boswell asked if the Livermore Police and Fire Departments were included in the contract. *[GM Fuzie – The City of Livermore signed which means the departments are included. He will double check].*
- d) Director Faltings agrees with the rest of the Board Members and favors joining the with the other entities.

RESOLUTION:

Moved by Director Palajac, seconded by Director Pierpont, adopted Resolution 2812, approving the Tri-Valley Intergovernmental Reciprocal Services Master Agreement and authorizing the General Manager to sign on behalf of the Livermore Area Recreation and Park District, by the following roll call vote:

AYES: *Directors Boswell, Faltings, Pierpont, Palajac, and Chair Furst (5)*
NOES: *None (0)*
ABSTENTIONS: *None (0)*
ABSENT: *None (0)*

5. COMMITTEE REPORTS

- a) Director Boswell reported his attendance, along with Director Faltings, at the July 10th Facilities Committee meeting. A copy of the agenda was included in the agenda packet. Some of the items discussed were the status on the request for a tennis backboard from the May 29, 2024 Board meeting and an update on the water shortage at Bruno Canziani Park.
- b) Vice Chair Palajac reported her attendance, along with Chair Furst, at the July 8th Personnel Committee meeting. A copy of the agenda was included in the agenda packet. The items discussed were the Summer Internship and Leadership Academy programs.
- c) Chair Furst reported his attendance at the July 8th Alameda County Special Districts Association meeting. A copy of the agenda was included in the agenda packet. There was a presentation from Stefan Morton, Municipal Finance Corporation, regarding assisting special districts with grants and bond measures.
- d) Chair Furst reported that the July 3rd Chamber of Commerce Business Alliance meeting was cancelled.
- e) Director Palajac reported that she was sick and was unable to attend the LARPD Foundation meeting on July 1st. A copy of the agenda was included in the agenda packet. She was informed that the Wine Down in the Grove event on June 21, 2024 was a success, raising over \$52,000.

6. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS

- a) Director Boswell received several comments about the Fourth of July fireworks and drone show.
- b) Chair Furst asked staff to look into an ice-skating rink for the winter season and camping at the Sycamore Grove extension. *[GM Fuzie – will investigate these items and add to the Program and Facilities Committee].*

7. FUTURE AGENDA ITEMS/MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER

GM Fuzie made the following announcements:

- Ten communication boards were delivered yesterday. He will check with other agencies for their needs of the communications board.
- Wanted to know the Board's thoughts about how to use and serve the General Manager's Monthly Report more effectively. Within the week, the Board will provide feedback to GM Fuzie and/or EA VanBuskirk.

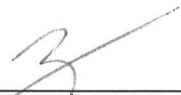
8. ADJOURNMENT: The meeting was adjourned at 6:22 p.m.

APPROVED,



David Furst
Chair, Board of Directors

ATTEST:



Mathew L. Fuzie
General Manager and
Ex-officio Clerk to the Board of Directors

Lvb/rvd

MID-SUMMER PROGRAM UPDATE



LIVERMORE AREA RECREATION AND PARK DISTRICT
Board of Directors Meeting
Wednesday, July 10, 2024



1

NEW PROGRAMS



DESTINATION SHELLY

Hiking, Camping, Fishing, Outdoor-Centered Environment for Middle School Students at Camp Shelly in Lake Tahoe.



REC-ON-THE-GO

Weekly Drop-In Program on Fridays at Rotating Parks with a new theme each week.



INDEPENDENCE DAY DASH

We kicked off our inaugural 5k and kids' fun run on July 4th with over 350 participants. The event was held at Sycamore Grove, and the volunteers and staff created a great event.

2



RECREATION SWIM TEAM

The LARPD Electric Eels are back!! We are so excited to have 150 kids practicing daily and competing on the weekends in a relaxed, fun environment.



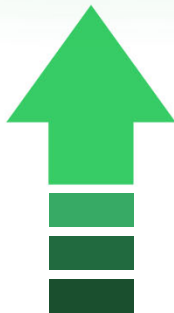
SPLASH CAMP

We added Splash Camp this year for elementary age children, to give families an option for afternoon programs. It has been a tremendous success and will continue this next year.

NEW PROGRAMS

3

GROWTH



14% INCREASE IN PARTICIPATION

Biggest areas are aquatics and recreation preschool age programming.



500 YOUTH ON CAMPUS WEEK 1

Between the aquatic center, the recreation building, and the community center, we had over 500 youth participating in programs.

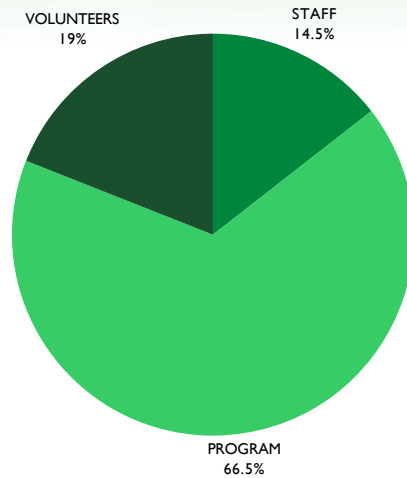


4

12-17 YEAR OLDS

484

12-17 YEAR OLDS
PARTICIPATING WITH LAPRD IN
23/24 FISCAL YEAR



5

SUMMER VOLUNTEERS



92 Youth Volunteers

The Summer Volunteer Program had 92 teen volunteers assisting with programs throughout the District including Rec-On-The-Go (3), Neighborhood Park Ambassadors (18), ESS (15), Junior Docents at Sycamore Grove (3), Open Space Projects (12), Preschool Camps (11), Recreation Camps (30), and Summer Nature Camp (20).

6

PARENT FEEDBACK



"Your staff is absolutely AMAZING. Madeline has been attending camp for several years now and really enjoyed CIT. She's always been a shy and timid kid and to see who I picked up today after her first day as a volunteer counselor made my mom heart so happy."

-Nancy (Parent of volunteer)

My son is spirited and can be a challenge at times and Karlie has always been very understanding. I currently have him in her pee wee summer camp classes which have been awesome! I am so glad that summer camp classes are available for my 4 year old. Having Karlie lead them has worked out perfectly for our family. She is professional, mature and trustworthy. I just wanted to let you know how happy we are with her!!

-Lynn (Pee Wee Parent)



7



Thank You



8



LARPD 2024 INTERNS

1

Starting Small

- Posted 5 intern positions and filled 3
- **Community Services – Communications** (19 applicants and filled role)
- **Community Services – Volunteers** (12 applicant and filled role)
- **Human Resources** – (27 applicants and filled role)
- Did not fill two postings that did not yield qualified candidates supporting Open Space and Recreation for youth in camps with behavioral issues.

2

Human Resources Intern

Zach Walsh – Human Resources

Zach is wrapping up his time as a student at Arizona State University where he majored in Psychology. Zach has a strong interest in human resources and will be supporting various projects over the summer in the human resources world including data clean up and creation of a day in the life video. Zach will be heading off to the Disney college program in the fall.



5

Intern Program



Collaboration Project –
Planning the Cardboard
Boat Regatta



Orientation



Lunch with the GM



Tour of Open Space



Resume Review



Presentation of Work

6



THANK
YOU
