

# Livermore Area Recreation and Park District

## Staff Report

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TO: Chair Boswell and Board of Directors

FROM: Mathew Fuzie, General Manager

PREPARED BY: Linda VanBuskirk, Executive Assistant to the General Manager

DATE: April 12, 2023

SUBJECT: California Association of Recreation and Park Districts - Board of Directors  
Call for Nominations

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RECOMMENDATION: That the Board of Directors determine whether it wishes to nominate, by resolution, a fellow Director for election to a Director At Large seat on the California Association of Recreation and Park Districts Board of Directors for the May 2023-May 2025 term.

Or, that the Board of Directors determine whether it wishes to nominate, by resolution, the General Manager for election to the Administrator Representative seat on the California Association of Recreation and Park Districts Board of Directors for the May 2023-May 2025 term.

BACKGROUND: CARPD will hold an election on May 18, 2023 for seats on its Board of Directors. The deadline for receiving nominations is May 10, 2023.

According to the CARPD Bylaws, Article VI-Board of Directors, Section 5-Qualifications, “No member district shall have more than two representatives on the Board of Directors.” We currently do not have any LARPD Directors serving on the CARPD Board of Directors. Therefore, LARPD is eligible to nominate up to two representatives to serve on the CARPD Board of Directors.

Attachment: March 23, 2023 Letter from Matthew Duarte re: 2023 Slate of Board Officers



Received  
MAR 27 REC'D  
LARPD

March 23, 2023

TO: CARPD Member Districts  
FROM: Matthew Duarte, Executive Director  
SUBJECT: 2023 SLATE OF BOARD OFFICERS

Hello CARPD Members! The CARPD Conference is rapidly approaching and with it the annual CARPD General Membership Meeting. As we do every year during that meeting, the CARPD Board of Directors Election is conducted by the membership. This year, the election will take place at approximately 8:00a.m. on May 18, 2023 at the CARPD Conference in the Tenaya Lodge at Yosemite in Fish Camp, California.

In accordance with CARPD Association Bylaws, **CARPD is soliciting any qualified candidates interested in serving on the CARPD Board of Directors.** Nominees must be individuals affiliated (as Board of Directors, employees or otherwise) with active members in good standing.

Furthermore, pursuant to CARPD Association Bylaws at Article 5, subsection 6, the CARPD Nominations Committee has submitted the following slate of candidates for the open Board positions:

**CARPD 2023 Slate of Board Officers**

<b>President – Elect</b>	Brian Danzl, Cordova Recreation & Park District
<b>Secretary</b>	Nick Schouten, Valley-Wide Recreation & Park District
<b>Director at Large</b>	<b>Two Positions to be Elected:</b>
(Odd Year)	Michael Seaman, Fulton-El Camino Recreation & Park District Jesus G. Perez, Bear Mountain Recreation & Park District
<b>Administrator Rep</b>	<b>One Administrator Position to be Elected:</b>
(Odd Year)	Colin Miller, Arden Park Recreation & Park District

In addition to the slate identified by the Nominations Committee, Member Districts may also nominate one of its board members for the positions of President-Elect, Secretary, or Director-at-Large, or nominate its General Manager, Assistant General Manager or Chief Administrative Officer, for Administrator Representative, by submitting a letter and a copy of a board resolution supporting such nomination to CARPD prior to the annual meeting.

Any Member District wishing to submit a nomination should submit a letter of nomination (cover letter indicating who is running and for what position) and a copy of its Board Resolution supporting the nomination directly to my attention at [mduarte@capri-jpa.org](mailto:mduarte@capri-jpa.org). To be sure a nominee is included on the ballot, the letter and resolution must be received no later than close of business on **Wednesday, May 10, 2023**.

Finally, any qualified candidate may be nominated from the floor at the election and, if elected, provide the President with a resolution from the member district's board endorsing the nominee to serve on the corporation's Board of Directors not later than sixty (60) days after the annual meeting. The candidate will not commence into office unless and until such time as the resolution is presented to the corporation's Board of Directors.

If you have any questions regarding the election or its procedures, please feel free to contact me at (916) 722-5550. Thank you and hope to see you all at the Conference in Yosemite!

Sincerely,



Matthew Duarte  
*Executive Director*

# CARPD Board of Directors 2023 Election

Each year during the CARPD General Membership Meeting, the CARPD Board of Directors Election is conducted with the membership at large. This year's Election will take place at:

**May 18, 2023 @ 8:00 a.m.**

Tenaya Lodge at Yosemite  
1122 CA-41  
Fish Camp, CA 93623



**Board  
Responsibilities**

The CARPD Board of Directors is the governing body responsible for all policy decisions related to support, education, member services, outreach, and advocacy to recreation and park districts throughout California. The CARPD Board of Directors generally meets 4-5 times per year at the CAPRI Office in Roseville and at the Annual CARPD conference.



**Board  
Positions**

The CARPD Board of Directors is comprised of *eleven* Directors that oversee the operations of the organization and provide direction to the Executive Director. This year, there are *five* positions up for election: President-Elect, Secretary, Director at Large, Director-at-Large, and Administrator.



**Board  
Qualifications**

In order to be qualified for service on the Board, candidates must either be members of the Board of Directors of a CARPD member or "Administrators" employed as General Manager, Assistant General Manager, or Chief Administrative Officer of a CARPD member. For more information on candidate qualifications, please contact Executive Director, Matthew Duarte.

## Submit Nominations to

CARPD      Or by email (preferred)  
1075 Creekside Ridge, Suite 240      Matthew Duarte  
Roseville, CA 95678      Email: mduarte@capri-jpa.org