



Livermore Area  
Recreation and Park District  
*An independent special district*

## LIVERMORE AREA RECREATION AND PARK DISTRICT

### SPECIAL MEETING of the BOARD OF DIRECTORS

#### BOARD RETREAT

#### MINUTES

WEDNESDAY, JUNE 14, 2023

1:30 p.m.

**ROBERT LIVERMORE COMMUNITY CENTER**  
**4444 East Avenue, Livermore, California**

DIRECTORS PRESENT: Directors Maryalice Faltings, Jan Palajac, Philip Pierpont  
Vice Chair David Furst, Chair James Boswell

DIRECTORS ABSENT: None

STAFF MEMBERS PRESENT: Mathew Fuzie, Michelle Kleman

OTHERS PRESENT: Martin Rauch, Rauch Communication Consultants, Inc.

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:**

Chair Boswell called the meeting to order at 1:35 p.m. All Directors were present. Chair Boswell led the Pledge of Allegiance.

**2. PUBLIC COMMENT:** None.

**3. BOARD RETREAT: Workshop on Board Best Practices, Roles and Responsibilities**

Consultant and facilitator Martin Rauch welcomed everyone and began the retreat with a discussion of the strategic planning process.

Agenda for discussion:

1. What is the overall strategy in this plan?
2. Walk through the plan- what is here in this document.
3. Mission- review, comment on and approve.
4. Vision- Review, comment on, and approve.
5. Goals and objectives- review comment on and approve (goals)
6. Values- capture values statements at the end of workshop or offline.

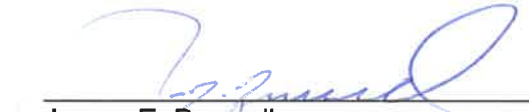
The Board of Directors and the General Manager discussed all the agenda items in the draft strategic plan. Recommendations were captured by the facilitator and will be incorporated into a refined draft.

Also discussed was the desire for discussion of the Roles and Responsibilities of the Directors and the General Manager. It was decided by consensus of the BOD that this item would take another separate and focused meeting.

**Next Steps:** The Facilitator will incorporate all the changes to the draft Strategic Plan and distribute the draft to Senior Staff for comment. The staff comments along with the draft Strategic Plan will be brought back to the BOD at a later date for consideration and discussion. There will be a public meeting of the BOD to discuss and vote on the strategic plan.

**4. ADJOURNMENT:** Chair Boswell adjourned the meeting at 4:40 p.m.


APPROVED,



---

James E. Boswell  
Chair, Board of Directors

ATTEST:



---

Mathew L. Fuzie  
General Manager and  
Ex-officio Clerk to the Board of Directors

/mf