



Livermore Area  
Recreation and Park District  
*An independent special district*

**GENERAL MANAGER'S MONTHLY UPDATE  
TO THE BOARD OF DIRECTORS ON ISSUES AND PROJECTS  
OCTOBER 2022**

**TO: BOARD OF DIRECTORS**

**FROM: MATHEW FUZIE, GENERAL MANAGER**

*Information contained in this report is intended to help keep the Board of Directors informed on current projects and study issues. Reported below is the most current and available information. Since work on these items is ongoing, the information is subject to rapid change. If a project or issue has not changed from the previous month's report, the information provided may be the same as was previously reported. Please note that some projects are not directed or managed by LARPD, but they are included below as informational only. More information and updates on the projects are posted on the District's website at <https://www.larpd.org/departments/cip>*

**GENERAL SUMMATION:**

As you can see from reading this report, there is a lot going on at LARPD. The most important thing that I want to emphasize is the health of the organization. In my opinion we are the healthiest we have been in my tenure. Our financial systems are well diagnosed and intact. Our program offerings are viable, variable and relevant to our users and our constituents. On an annual basis we spend approximately 237 dollars per constituent per year. This is based on a 23-million-dollar budget and 97,000 souls in our service area. The per single family housing unit tax is 37 dollars. If you have a household with 5 people in it your 37 dollars in tax yields approximately 1,185 dollars in services.

Summer is officially over, and it was a huge success from the perspective of management. We did not know how the public would react to our offerings with the continued presence of COVID-19. By all accounts we did better than anticipated based on the numbers. Please read through and see for yourself.

**BOARD OF DIRECTORS:**

Board Members attended two regular board meetings, five committee meetings, a Public Meeting at Bothwell Park, and Alameda County Supervisor David Haubert's presentation on "The County's Role in a Strong Economy" hosted by the Livermore Valley Chamber of Commerce in September. Directors also attended meetings at the following:

- Livermore Cultural Arts Council
- LVCC Business Alliance
- Livermore Downtown, Inc.
- LARPD Foundation
- Office of Supervisor Haubert

Board actions for the month included:

- Resolution No. 2761 determining to conduct meetings of the LARPD Board of Directors using teleconferencing pursuant to Government Code 54953 as amended by AB 361 for the period September 14, 2022 to October 14, 2022;
- Resolution No. 2762 determining to conduct meetings of the LARPD Board of Directors using teleconferencing pursuant to Government Code 54953 as amended by AB 361 for the period September 28, 2022 to October 28, 2022;
- Resolution No. 2763 accepting the Robertson Park Synthetic Turf Replacement Project #018 as complete and authorizing the General Manager to file a Notice of Completion with Alameda County.

### **HUMAN RESOURCES:**

The employment landscape at LARPD tends to mimic the greater job market. Certain roles continue to be harder to attract candidates. The Ranger and Open Space roles generally have multiple qualified candidates while roles supporting the Youth Services are harder to fill. LARPD is not immune to the nationwide shortage of teachers and early childhood development personnel. As a result, the District is looking at the concept that compensation strategy might not be the same for all roles. The positions that require staffing ratios need to be given attention. Recent changes in competitors wages have changed the landscape quickly for Youth Services employment.

#### **Recruitment:**

Recruiting Stats for September:

- Hires – 2
- In Pre-employment – 1
- Open positions – 9
- Interview stage – 2

Terminations are skewed a bit based on clean-up of casual employees that we believe will not return to work at LARPD.

- Terminations – 9

#### **Benefits Update:**

The Board approved an increase to employer benefit contributions for health and dental benefits. The strategy will be to pay 75% of the Kaiser family plan premium as our go forward strategy. The adopted increase will allow most of the employees to be neutral from a benefits cost perspective for the 2023 plan year. Additionally, part time benefitted employees will be allocated the same amount of employer contribution as part of the District's recruiting and retention strategy.

#### **Employee Events:**

- An employee appreciation event was held the week of September 19<sup>th</sup>. Approximately 75 employees participated in tie dying a t-shirt. They will wear them to the ALL HANDS meeting on October 12<sup>th</sup>.
- October is wellness month. Several outside and inside trainings are being held to educate employees on the topic of financial, mental, and physical health.

**BUSINESS SERVICES - FINANCE/INFORMATION TECHNOLOGY/CUSTOMER SERVICE:**

Finance:

1. Fixed Asset Audit: At the September 28, 2022 Board meeting, the team provided a staff report to update the Board on its progress, and the Finance Officer presented a view of the work she has completed to validate property ownership of all properties owned and/or maintained by LARPD, along with documentation of APNs (Assessor Parcel Numbers) and property/APN maps for each LARPD property. She has also compiled agreements and other documentation supporting each property, work that will continue in October as we also intend to include information related to other relevant concerns (easements, for example). Staff met with our audit partners on September 29<sup>th</sup> to validate our approach and have a clear plan to provide documentation for the inevitable restatement that will be required as a part of this year's audit. This effort will continue in October and will be complemented by a dive into buildings and equipment assets.
2. Treasury Management: Due to delays by US Bank in a) processing the District's submission to establish a US Bank money market account, and b) eliminating a block on ACH processes that are hindering our ability to invest with CAMP (the California Asset Management Program), the Finance team now expected to be able to invest available cash balances as discussed with the Board by the first week of October. The Finance team has made preparations to be able to move cash as soon as the aforementioned US Bank actions have been completed (cash balances at the County have been reduced and transferred to our US Bank operating account, and the mechanisms to invest are established).
3. The Business Services Manager partnered with the Human Resources Officer to provide the General Manager with a proposal for the District's medical benefits contribution for 2023 that was approved by the Board at its September 14, 2022 meeting. The approved plan establishes a clear philosophy and methodology for determining LARPD's annual healthcare contributions for benefitted staff that can be consistently applied, communicated, and understood by employees and prospective employees. All benefits staff will be eligible to up to 75% of the premium for Kaiser plus Family.
4. Financial Results for August, 2022: Results through August, 2022 (month 2 of the new Fiscal Year) are favorable across the board: Revenues from Operations are \$284k, or 22% above Budget, Salaries and Benefits are \$190k (9%) below Budget, and Services and Supplies plus Capital Equipment are \$170k below budget (some, but not the majority, of which is timing vs Budget assumptions). Off to a very solid start (Net Operating Contribution is \$693k favorable).
5. The District's preliminary cash balance at the August month end is \$8.6 million, which is above our forecast as the forecast assumed a payment of 100% of the \$1.6 million Synthetic Turf project (Notice of Completion to be filed in the first week of October) would have been paid by now. The District has recently been invoiced and the October cash balance will reflect the entire project payment.

6. Agreements: Staff met with planning and legal staff from the City on September 28, 2022 and each team has marching orders to make helpful but modest adjustment to the agreement. Once complete, staff will review with the General Manager who will then review with the Ad Hoc committee assigned to this project prior to re-engaging the City. Still awaiting the City’s proposed final version of our revenue sharing agreement with them that is focused on cell towers that are placed on City-owned properties that are maintained by LARPD. Similarly, staff awaits the City’s response to staff’s redlined version of the assignment of responsibility for operating the vineyard at Ravenswood and staff’s redlined update to the Sunken Gardens property lease.

Information Technology:

1. Intranet: the SharePoint site has been readied to receive the final migration of data from the legacy servers that will soon thereafter be retired. Site Administrator training is scheduled for October 5, 2022, which will be followed the following week by user training for all staff. Attached is an outline of deliverables for this project, which shows go-live to be achieved in mid-October.

ITEM	Responsible	Action	Target Date	Status
Confirm Site Admins	Schneider	w core staff	9/27	Done
Set Training dates for Admins and end-users	Schneider	W T Benoit and core staff	9/28	Done
Permissions approach (a)	Schneider	Confirm w core staff and T Benoit	9/28	Done
Announce Plans to Staff	Schneider	Email and review in Supv meeting	9/30;10/5	
Establish Security Groups for use w Permissions	Schneider	W core team and support from IT	10/4	
Incorporate Security Groups in SharePoint	T Benoit/IT		10/5	
Conduct Training for Admins	T Benoit/IT	One hour -	10/5	
Revisit site permissions	Site Admins	As necessary	10/10	
Conduct Training for end-users	Schneider	W core staff and T Benoit	10/12	
Update files from Staging Area for last time	T Benoit	IT consultant completes update 8pm eastern time	10/14	
Shut off access to legacy file Servers	IT	Staging area is deleted from Servers and servers are decommissioned	10/14	
Announce SharePoint Go-Live to Staff	Schneider	Permissions in place for production-ready components	10/17	

2. Zoom Room (to support Hybrid Board Meetings): Staff participated in training on the use of the “Zoom Room” application on September 9<sup>th</sup> and are holding practice sessions to declare readiness for use in a live Board meeting, subject to the Board’s guidance.

3. AT&T has finally engaged with staff to complete an upgrade to the RLCC’s internet bandwidth to support enhanced activity, including the anticipated hybrid board meeting room. Delivery remains TBD, but the escalation of the effort with AT&T has borne fruit – they are fully engaged and conducted a site survey on September 22nd.
4. All Covered / Swenson Group have assigned new resources to support LARPD, with one person here on Tuesdays and a second person here on Thursdays.

**COMMUNITY SERVICES:**

Youth Services:

We have had a very successful September in all our programs. Preschool began and all ten classrooms have high enrollment. We have been recruiting two preschool teachers and have been successful. One started already and the other is in pre-employment. Each preschool program has its own feel to it and children are participating in great programming and making new friends.

Extended Student Services – ESS is looking for staff – teachers and senior program leaders. We have increased enrollment at our remaining six sites however we are in serious need of staff to sustain our ratios in the event staff is out sick or on leave. Programming is strong and the staff has been creative with their planning while keeping the children’s interests in mind. Of course, outside time is their favorite!!

ASES is growing in enrollment at Junction and Marylin, and we have been adjusting and readjusting the program. We are on a solid schedule at this point and have incorporated the Ranger Program into both Junction and Marylin. We are also providing swim safe lessons with 60 students at the Marylin ASES program. We are working in partnership with LARPD Aquatics, Livermore Aqua Cowboys, and LVJUSD. The children will have lessons twice a week for six weeks. They are so happy and excited to go, and they are making real progress. This is such a great experience to be involved with.

Aquatics:

	<b>Total Bought</b>		<b>Usage</b>
<b>Lap Swim</b>			
Lap Swim Light	35		207
Lap Swim Senior Light	33		225
Lap Swim Unlimited	15		181
Lap Swim Senior Unlimited	33		374
Adult Drop In	293		293
Senior Drop in	359		359
<b>Lap Swim Totals</b>	<b>768</b>		<b>1639</b>
<b>Water Exercise</b>			
Water Ex Light	0		0

Water Ex Senior Light	13		83
Water Ex Unlimited	0		0
Water Ex Senior Unlimited	0		0
Water Ex Adult Drop in	2		2
Water Ex Senior Drop in	115		115
<b>Water Exercise Total</b>	<b>130</b>		<b>200</b>
<b>Swim Team</b>			
Ruby Hills	100		
LAC	275		

**Community Outreach:**

Senior Services:

This September, we were happy to welcome back Kathy Lake after some time off. Also, this month, the seniors’ pop-up trip ventured to San Francisco to visit the de Young Museum to check out the Ramses the Great exhibit. The team also hosted a Fall Gnome Wreath-Making social where 20 participants made adorable fall crafts to display in their homes. Additionally, September launched a new series of Mystery Movies at the Vine where 20 seniors see a surprise movie and then enjoy appetizers and each other’s company at Zephyr Grill to discuss the movie and give their collective “review”. The monthly series of lectures with our non-profit partner, Legal Assistance for Seniors, continued with “The ABCs of LTC: An Overview of Long-Term Care” on Tuesday, September 27. Outdoor fitness classes have all transitioned back indoors at RLCC and said farewell to the long-time instructor, Jollene Berghoff, who is moving to Utah to be with her family. Lastly, after 2 years of postponement and lots of changes, our staff took 21 seniors on the Rocky Mountaineer tour of the Canadian Rockies.

Community Outreach/Volunteers:

The LARPD Foundation voted to double its contribution to the Community Support Program from \$6,000 to \$12,000 annually. This expansion should allow for over 150 scholarships to programs, camps, classes, and swim lessons throughout the year. To donate to the LARPD Foundation, you may do so at [www.larpd.org/foundation](http://www.larpd.org/foundation). We also put together a short video highlighting the amazing programs put on throughout the District in a successful 2022 summer.



Upcoming Events:

**Brushy Peak Adventure:** October 1<sup>st</sup> and 15<sup>th</sup>, 9 am. Explore the magical parkland known as Brushy Peak Regional Preserve. The hike includes an exploration of unique sandstone rock formations, an introduction to the Native Ohlone, Bay Miwok, and Delta Yokuts cultures associated with the site, and an opportunity to view the plants and animals that live or visit this area. [MORE INFO](#)

**Fleet Week Pop-Up Trip (50+),** Friday, October 7. Enjoy this two-hour cruise on board the iconic San Francisco Belle with the best views of the Fleet Week Air Show & practice rounds. [MORE INFO](#)

**Pumpkin Patch and Splash** October 22, 2022, \$15. Bring your family and friends to our Pool Pumpkin Patch and Splash event! Choose a pumpkin floating in our pool patch, then carve or paint it. The registration fee includes entrance to the event and a pumpkin. [MORE INFO](#)

**Pumpkin Carving Campfire, Saturday, October 15,** We'll spend the evening carving this squash into works of art, or horror, depending on your point of view. Please bring your own pumpkin and carving tools if you have them (there will be a few tools to lend). Carving stencils will be provided. The BBQ will be hot and ready for anyone that would like to cook their dinner. BYOP - bring your own pumpkin [MORE INFO](#)

**Kids Night Out: Dodgeball,** Saturday, October 15 Bring your kids to our Robert Livermore Recreation Center as we play games, and activities and provide a pizza dinner for your child! Themes for this Fall include Basketball Night, Dodgeball Night & Outdoor Games Night. [MORE INFO](#)

**10 Warning Signs of Alzheimer's, Wednesday, October 19,** This education program led by the Alzheimer's Association will help you recognize common signs of the disease in yourself and others and the next steps to take, including how to talk with your doctor. [REGISTER](#)

**Sycamore Scares,** Sunday, October 23, Join our Rangers (and awesome volunteers) tonight for a glimpse into the spookier side of Sycamore Grove. For those who make it back, this will be a journey of 1.5 miles. Remember when you are signing up - the later it gets, the scarier the monsters. Under 18 must be accompanied by a registered adult. [MORE INFO](#)

Open Space:

The summer officially ended as Camp Shelly closed its doors on September 11<sup>th</sup> this season. Visitors and staff will remember the friendships made and the fun had as we march into the dark days of winter. We look forward to seeing all these campers next year.

After working all summer at Camp Shelly, Ranger Aide Mae Bailey started working at Sycamore Grove Park. She is ready and eager to meet the amazing community we have here in Livermore and teach them about the natural world.

With the help of Ranger Seth Eddings, an Eagle Scout built and donated two picnic tables for Sycamore Grove Park. We thank them, they will be used for decades to come.

Ranger Gilbert Rodriguez hosted the spooky campfire event. It was a spooky success.

In early September photographers saw a Mountain Lion in Sycamore Grove Park. It was the first such sighting caught on camera by the public during operational hours in roughly a decade.

On September 24<sup>th</sup>, we held a wedding at the outdoor amphitheater near the Wetmore entrance to a small group of people. We were glad to have such a beautiful couple take their vows in Sycamore Grove Park.

Maintenance in the park has been moving forward as usual with Rangers trimming trees around trails and parking lots and removing invasive plants from the park by the truckload.

There was a large amount of graffiti in the restrooms that was immediately removed by the Rangers. Great work team!

This month Rangers began filling holes in the dirt trails to maintain stability of the trails. They also replaced door stops that had just broken and split rails that had been destroyed.

Rangers collaborated and got help from the public to design the upcoming Sycamore Grove Park 2023 calendar. It is stunning and should be very popular next year. We can't wait until it gets here.

Regarding programming, Open Space hit the ground running this month. Flagship programs like Sycamore Science Camp and Jr. Rangers returned for their fall sessions. We have new programming on the books as well. Ranger Explorers, outdoor exploration tied to real-world science and careers for young teens, returned this month. Sycamore Sprouts, a brand-new program for ages 2 to 3, had nearly full enrollment in its first session. Rangers are also happy to be back in schools and leading field trips at the park for school programming. This included Rangers visiting Junction & Marilyn Elementary schools to lead after-school programs for the ASES program, which they will continue throughout the school year.

The staff is excited about October and all the spine-chilling programs we have in store for the community.



<b>AUGUST 2022 Open Space Programs</b>	<b>Number of programs</b>	<b>Number of Participants (TOTAL)</b>
ESS	1	60
Ranger Programs	3	21
Special Events	5	1042
Custom Fee Programs	1	25
Volunteer Programs	2	37
Open Space School Program	3	90
ASES	3	190
Sycamore Sprouts	1	19
Sycamore Science Camp	5	86
Junior Rangers/Explorers	4	44

Facility Rentals:

Facility rentals are held at the Ravenswood Historic Site, the Robert Livermore Community Center, and the Veterans Memorial Building. Facility rental information is located on our website at [larpd.org](http://larpd.org).

<b>Facility</b>	<b>Type of Activity</b>	<b>Total Rentals for the Month</b>	<b>Total Monthly Hours</b>
Ravenswood	Facility Rentals	1	8
Ravenswood	Wedding Rehearsals	0	0
Ravenswood/RLCC/Veterans	Facility Rental Tours	19	19
Ravenswood	Photo Permits	3	6
Veterans Hall	Facility Rental	2	16
Veterans Hall	On-going Rentals	8	16
RLCC	Facility Rentals	10	85
RLCC	On-going Rentals	4	12
<b>Total Facility Rentals for the Month:</b>		<b>47</b>	<b>162</b>

Facility Operations:

Facility operations staff are scheduled Monday through Friday from 7:30am-10:00pm to support District-wide facility operations, programming, and custodial. Weekend hours vary depending on programming and facility rentals.

- Day-to-Day Operations & District Support:

<b>Operations</b>	<b>Staff</b>	<b>Days</b>	<b>Time</b>	<b>Total Hours Weekly</b>	<b>Total Hours Monthly</b>
Outlying Facility Restroom Cleaning: Ravenswood, Carnegie, & Vets Hall	1	M/W/F	6:30am-9:30am	9	36
RLCC Operations & Custodial	3	M-F	7:30am-10:00pm	217.5	870
RLCC Operations & Custodial	2	Saturdays	8:00am-8:00pm	24	96
Park Restrooms: Field Rentals	2	Sat	8:00am-8:00pm	24	48
Park Restrooms: Field Rentals	2	Sun	7:00am-3:00pm	16	32

- Community Services program and service support:

<b>Program</b>	<b>Task</b>	<b>Staff</b>	<b>Days</b>	<b>Total Hours Weekly</b>	<b>Total Hours Monthly</b>
Open Heart Kitchen	Setup & Takedown	2	M-F	15 hours	60 hours
Pet Food Distribution	Setup & Takedown	2	Wednesdays	30 minutes	2 hours
Occasional Events (Seniors; 1-2/mo.)	Setup & Takedown	2	Days vary	30 minutes	1 hour
Line Dancing	Setup	1	Mondays, Tuesdays	30 minutes	5 hours
Golden Circle	Setup & Takedown	2	Mondays	30 minutes	2 hours
Movie Madness	Setup & Takedown	1	Monday	1 hour	2 hours
Tai Chi	Setup & Takedown	2	Thursday, Friday	30 minutes	2 hours
Fall Gnome Wreath	Setup & Takedown	2	Thursday	1 hour	1 hour
Light \$ Easy Aerobics	Setup & Takedown	1	Tuesday, Thursday	30 min	2 hours

3-D Greeting Cards	Setup & Takedown	1	Friday	30 minutes	1 hour
Mah Jong	Setup & Takedown	1	Wednesday	30 minutes	2 hours
Rocky Mountaineer Document Meeting	Setup & Takedown	1	Tuesday	30 minutes	30 minutes
Long-Term Care Insurance	Setup & Takedown	1	Tuesday	30 minutes	30 minutes

- Recreation Classes and Programs (Setup & Takedown average 30 minutes/week/program)

Program/Camp	Monthly Registration
Livermore Ballet (8 classes)	88 registrants
Lion King Theater Workshop (Debra Knox)	15 registrants
Sewing Class (Spanish Academy)	5 registrants
Preschool Spanish (Spanish Academy)	4 registrants
Busy Bee Cooks (Cooking Foundation for Kids)	4 registrants
We Teach Your Kids to Cook (Cooking Foundation for Kids)	8 registrants
<b>Total Registered:</b>	<b>124 registrants</b>

Sports Facility Rentals:

- Hoop Circuit Basketball hosted a two-day tournament with teams participating from the bay area. There were 44 registered teams and three facilities utilized.
- Two Pickleball rentals at May Nissen with a total of 80 participants
- One youth girls' softball tournament at Ernie Rodrigues
- Group picnic reservations are held through the March – October picnic season.
- Robertson Park synthetic turf replacement project that began in July, is now complete. Both fields were available for use as of September 1<sup>st</sup>.

Park Location	Total Rentals	Total Rental Hours
Robertson Park	67	320
Cayetano	31	94
Ernie Rodrigues	20	106
Robert Livermore	34	121
Christensen	4	9
Max Baer	20	63
Independence	44	129
Altamont Creek	4	19
Bill Payne	22	124
Hagemann	0	0
Gymnasium	36	120
<b>Total:</b>	<b>282</b>	<b>1105</b>

<b>Picnic Location</b>	<b>Total Rentals</b>	<b>Number of Attendees</b>
May Nissen (main site)		
May Nissen (near tennis courts)		
Big Trees		
Hagemann		
Lower Independence		
Robertson Park Pole Barn		
<b>Total</b>	<b>19</b>	<b>805</b>

Sports & Fitness Programs and Classes:

Fall Programming began in September. LARPD programs are extremely popular and in high demand. This season afternoon Pee Wee (3-5yr) classes were added being led by LARPD staff. All classes were filled within the first week of registration with many on the waiting list. Additional classes were added, and those were filled with short wait lists as well.

LARPD Adult Softball League began in September with 26 teams

Partnered with Rincon Library for Hispanic Heritage month offering a FREE Movie in the Park at May Nissen, showing Encanto with a kite-making craft and Columbian candy. Approximately 240 participants attended, it was a great night for the community.

<b>Program</b>	<b>Total Registered Participants</b>
LARPD Basketball League	141
LARPD Pee Wee	36
LARPD Kids Night Out	20
LARPD Cheerleading	10
Arora Tennis	69
Skyhawks Sports	11
Club VIP Volleyball	12
Adult Yoga	25
Pickleball 101	24
Drop In Pickleball	200
LARPD Adult Softball	520
<b>Total Participants Served:</b>	<b>1,068</b>

## **FACILITIES AND PARK MAINTENANCE:**

### Facilities:

September was a month of fun and interesting projects for the Facilities team. Aside from all the preventive maintenance projects that are performed regularly, there were also the usual suspects that pop up every day, in the form of plumbing repairs, electrical repairs, painting, equipment moving, and small construction projects. There were, however, a few stand out projects that are worth taking special note.

Last month we received a request from a few park users with disabilities who were having difficulty accessing Vista Meadows Park. The paved pathway into the park has a gate that restricts vehicle access to the Cal Water facility inside to the park. This entrance has a pedestrian opening, but it wasn't easily accessible by someone with disabilities. The Facilities team met with the concerned citizens to understand their need and devised a solution. As a result, a new concrete entryway was constructed to meet ADA code and provide easy access to the park for pedestrians, while still securing the park from unauthorized vehicle traffic.



*(Vista Meadows Park)*

In the first week of September, the Facilities crew teamed up with our Open Space Rangers for a group project at Camp Shelly. Aside from the usual of the end of season shut down procedures, there were several maintenance projects to be completed before next year's camping season. These included re-sealing the restroom building along with some plumbing and electrical repairs. In addition to this, The US Forrest Service is requiring LARPD to remove over 90 dead or dying trees. That is a big project. Over Friday and Saturday, the Maintenance crew and Rangers felled over 60 trees together! We didn't get them all, so we'll be going back next month.



*(Camp Shelly)*

In August, we completed the artificial turf replacement in the two soccer fields at Robertson Park. Unexpectedly, we were left with a very large roll of new artificial turf. Though we want to keep some on hand for possible future repairs, this was significantly more than we would ever need. This gave us the opportunity to address a concern at the newly completed Michell ESS site. The

area behind the two buildings is asphalt with no shade, making for a hot, uncomfortable space in the summer. By covering this area with artificial turf, we reduced the absorbed heat from the black asphalt and provide a more comfortable surface to play on. On top of that, it looks nice.



*Michell ESS*

Most of our days are filled with relatively mundane builds and repairs. Because of this, these unique projects can be very rewarding. We can meet a special need in our community or come together as a team to complete an otherwise daunting challenge. Both add value to the District.

Parks Maintenance:

Sprinkler system has been improved at Tex Spruiell Park. Turf renovation and seeding has begun and is expected to be completed by the second week of October. 12 hours vandalism (graffiti abatement) hours have been reported. Ongoing dead tree removal and safety pruning throughout the district's parks and trails. Diphacinone (anticoagulant) applications into gopher burrows at Marlin Pound Park. Reports seem promising.

September Irrigation Repairs

Sprinkler repair/replacement – 174

Main line repairs – 4

Irrigation Valve repairs – 18

Lateral line repairs - 5

Irrigation controller repairs – 2

Irrigation Valve Boxes – 2

Backflow repairs - 1

**Mechanic's Shop:**

Vehicle service and repairs:

- Road call- RLCC battery dead 238D7C
- V36- Service/ inspections
- V30- Service/ inspection, replace front and rear brakes
- V31- Dead battery changed and checked charging system
- V41- L/R turn lamp in-op replaced a fuse and L/R tail lamp bulb

Mower and tractors repairs:

- Replace L/R tail lamp on, on mover trailer, replaced trailer plug.
- Replaced battery in smg turf groomer
- E038- fuel leak, found fuel pump leaking
- Pumped old fuel out of smg turf groomer, installed new fuel
- E054-R/R wheel bent tire flat, replaced wheel and replaced tire

Small equipment repairs:

- S181 and S229 - blower nozzle cracked – replaced nozzle
- S127- No start, replaced plug adjusted carburetor

Additional tasks performed:

- Shop maintenance
- Ordering parts for inventory
- Pick up parts for E053

**Trails Update:**

We received the first concept drawing of the realignment of Vallecitos Road and the accompanying trail into Sycamore Grove. I stress this is a concept design, the necessary easements and property agreements that must take place before this project can move forward are still necessary.

I have not proceeded with meeting the cattle rancher at Patterson Ranch to discuss his request for a fence and location. This project will not move forward until that meeting takes place.

Respectfully submitted,



Mathew Fuzie  
General Manager

MF/ph